

Driver - MoFA Project

Location: [Africa] [Tanzania]

Town/City: Tanga

Category: Fleet

Job Type: Fixed term, Full-time

Purpose of the position:

To drive WVT vehicles for MOFA Project so as to facilitate staff/visitor movements as assigned by Senior Transport Officer and keep the vehicle clean and in good working condition. Communicate World Vision's Christian ethos and demonstrate a quality of spiritual life that is an example to others.

To keep vehicle clean, in good condition for use and take care of all tool kit

Drive all WVT vehicle and ensure that fuel, oil, water, tires and general state of the car has been checked before use

Maintain log book for each and every trip

Ensure that vehicles is serviced as planned

To ensure all visitors sign the child protection forms as soon as they are picked up.

To ensure that the vehicle is not overloaded either by people or luggage

Report any adverse observation of a vehicle to Senior Transport Officer

Remind/advice Senior Transport Officer to matters pertaining to services and repairs of vehicles

Other Competencies/Attributes:

- Must be a committed Christian, able to stand above denominational diversities.
- Perform other duties as required.

Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- **Minimum Qualification required:** Form Four with a valid class C driving license
- **Experience:** 3 years in driving
- **Preferred:** Form Four with NIT Advanced Driving Certificate
- **Technical Skills & Abilities:**
 - Ability to communicate in English and good command of Kiswahili
 - Good relationship with other staff

Working Environment / Conditions:

- Work environment: Office-based with regular travel to the field

- Travel: 15% Domestic travel is required.

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