



**GOVERNMENT OF PAKISTAN
MINISTRY OF INFORMATION AND BROADCASTING**

TENDER NOTICE

Ministry of Information and Broadcasting intends to establish Digital Media Production Studios in 22 major Press Clubs throughout the Country in the first phase to facilitate and empower journalists to perform their professional duties.

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2. Sealed bids are invited from Active National and Sales Tax Registered (where applicable) firms/General Order Suppliers for providing services for supply & installation of following electronic equipment, IT equipment and furniture & fixture for establishing 'Digital Media Production Studios' initially in 22 major Press Clubs.

| S# | Description | Qty. /Requirement |
|-----|---|--|
| 1. | Sound Proofing of Studio | Per Square feet as per bidding documents |
| 2. | Iron Pipe for Studio Lights | Per Square feet as per bidding documents |
| 3. | Wall to Wall chroma with two wings | Per Square feet as per bidding documents |
| 4. | Sound proofed voice-over booth | Per Square feet as per bidding documents |
| 5. | Studio carpet flooring | Per Square feet as per bidding documents |
| 6. | Workstation table with drawer and cabinet | As per bidding documents |
| 7. | Meeting table/script writing table | As per bidding documents |
| 8. | Office chair | As per bidding documents |
| 9. | Computer chair | As per bidding documents |
| 10. | Lights for studio | As per bidding documents |
| 11. | Desktop Core i7, 11 th Generation with graphic card to support premium pro editing or equivalent | As per bidding documents |
| 12. | Standard Desktop Core i7 11 th Generation | As per bidding documents |
| 13. | UPS for short backup | As per bidding documents |
| 14. | Dice Mic and Collar Mic set with standard speakers | As per bidding documents |
| 15. | Professional HD Camera with Tripod | As per bidding documents |

3. Terms and conditions for submission of bids will be as under:-
- The bidding process will be single stage – two envelopes as per PPRA Rules 38-2(a).
 - Interested bidders shall submit two separate envelopes clearly marked "Technical Bid" and "Financial Bid".
 - The bidding firm will submit earnest money of Rs.200,000/- (rupees two hundred thousand only) in the form of Pay Order/Bank Draft only in favour of DDO, M/o Information & Broadcasting as bid security along with bids. Bids without earnest money will not be accepted.
 - The bidder should have minimum 5 years relevant working experience and should be financially sound. To prove this the bidder should attach copies of their Company Profile, certificate/documents indicating relevant experience, Managerial Capacity, Financial Position/last three year's bank financial statement, Active STN (where applicable) with the bids.
 - The Ministry may increase or decrease the quantity of tender items depending upon the availability of budget.

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- vi. The Ministry reserves the right to accept or reject any bid or bids and may cancel part or whole tender as per provisions of PPRA rules.
- vii. Bids (Technical as well as Financial), complete in all respect, should reach undersigned by hand or by courier or by post on or before the closing date of the tender on 15-04-2022 positively before close of office hours at 5:00 p.m.
- viii. Bidders should provide an affidavit that they are not blacklisted by any government department or agency for participating in tenders in public sector
- ix. Technical bids will be opened and evaluated by the Evaluation Committee as per evaluation criteria given in the bidding document on very next day of the closing date of tender at 1:00 p.m in presence of bidders or their authorized representatives in the committee room of M/o Information and Broadcasting, 4th Floor, Cabinet Block, Islamabad. Financial bids of technically qualified firms will be opened on the same day.

4. Bidding Documents containing actual measurements and number of items per Press Club may be obtained free of cost from the undersigned through a written request on letter head pad or downloaded from www.ppra.gov.pk and www.moib.gov.pk.

(Haroon Arshad)
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