

**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

Tender Notice

Ministry of Foreign Affairs invites sealed bids from experienced and well reputed firms registered with Income Tax and Sales Tax authorities of Government of Pakistan for **providing repair and maintenance services of security cameras installed in the Ministry of Foreign Affairs and its Premises in Islamabad.**

2. The tender documents containing scope of work, BOQs and all other all relevant details can be obtained from the office of the undersigned on working days during office hours by submitting an application with copy of **Sales Tax Registration Certificate and National Taxation Number Certificate along with a pay order of Rs.2000/- (Non-refundable) in favor of Ministry of Foreign Affairs, Islamabad.**
3. “**SINGLE STAGE TWO ENVELOPE PROCEDURE**” will be followed. Firms should mark both the envelopes separately with the words **TECHNICAL PROPOSAL** and **FINANCIAL PROPOSAL**, and then seal the two envelopes in a single package.
4. Bids must reach the office of the undersigned before **1200 hours on 09 May 2022** will be opened on the same day at **12:30 hours**, while financial bids of technically qualified firms only will be opened later on.
5. No tender will be issued through Post or telegram.
6. Earnest money in the shape of Demand Draft @ **3%** of the total amount of tender (one year) in favor of Ministry of Foreign Affairs must accompany the application, without which no tender will be accepted.
7. The Ministry of Foreign Affairs reserves the right to accept or reject all bids in accordance with PPRA Rules.



**(Waqas Ahmed)
Deputy Director (C&S)
Room no. 251, Second floor, SYKB,
Ministry of Foreign Affairs,
Islamabad.**