

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMUNICATIONS
NATIONAL HIGHWAYS & MOTORWAY POLICE**



TENDER 2021-22

Purchase of Traffic Cones for Sector M-2 South

Tender Documents for	Purchase of Traffic Cones (Road Safety)
Total Documents No.	No. 1 (Tender) CPO/HQ M-2 (South)/21-22/
	TENDER NOTICE
Detail of Pages	GENERAL INSTRUCTIONS AND CONDITIONS FOR BIDDERS
	FORM "A" TECHNICAL PROPOSAL
	FORM "B" FINANCIAL PROPOSAL
	Certificate
	Bid of Form
	Form to be filled by Bidder
	General Instructions

**SECTOR M-2 (SOUTH)
SIALMORE**

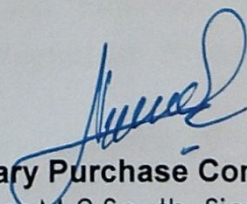
Telephone No.0486886112

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMUNICATION
NATIONAL HIGHWAYS MOTORWAY POLICE**

TENDER NOTICE

Sealed tenders are invited from reputed GST registered firms for purchase of Traffic cones of Sector M-2 (South) for the year-2021-22. Bids shall be submitted on prescribed tender documents containing detailed specification of items and terms & conditions. Tender documents can be obtained from the websites of www.ppra.org.com, www.nhmp.gov.pk and the office of **DSP/CPO Lines HQ, M-2 (South) Sialmore Camp District Sargodha**, free of cost during office hours before the stipulated date. The successful bidders will have to provide sample/specification of the item for final approval. The bids should reach in the office of **DSP/CPO Lines HQ, M-2 (South) Sialmore Camp near Makhdoom interchange Tehsil Kotmomin District Sargodha**, complete in all respects in the presence of accredited representatives of the firms and purchase committee according to the following date and time table:-

S#	Tender Description	Reaching Date of bids	Reaching time of bids	Opening Date of bids	Opening time of bids
2	Traffic Cones	07-05-2022	10:00AM	07-05-2022	11:00AM 07-05-2022


Secretary Purchase Committee
Sector M-2 South, Sialmore
CELL NO. 0300-9103620

General Instructions and Conditions for the Bidders

1. Only those firms are allowed to participate in the tender who are General Sales Tax (GST) registered and have National Tax Number (NTN) and must be activated at FBR level if any hurdle comes regarding activation of firm in records of such departments for payment of taxes; firm will be responsible.
2. Bidder(s) must have sound financial position, sufficient experience, well reputation and capability for timely completion and delivery of required items.
3. The interested bidders can visit NHMP M-2 South Sector Store to check the sample of all items in order to observe the quality and standard of items required.
4. The bidders must bring one sample of each item at the time of opening of technical proposal. The sample provided, if not matched with department sample/specification, will be rejected. Such rejection will be for that item only.
5. Tender documents will be available in the office of **Line HQ,s NHMP Sector M-2 South, Sialmore** during office hours (9am to 5pm).
6. Tender should be submitted along with Call Deposit Receipt, Pay Order or Bank Draft of Rs.280500/- in favor of **SSP Sector M-2 South** National Highways and Motorway Police (**cheque is not acceptable**). Such security should be attached with financial proposal only. Copy of bid security should be attached with technical proposal.
7. Bid(s), found without bid security of Rs.280500/- as earnest money in the shape of Pay Order, Call Deposit Receipt, Bank Draft will not be considered and rejected.
8. No Bidder will be allowed to submit his second or third offer with the same bid.
9. Bid(s) submitted on NHMP tender documents will be considered only.
10. Firms must certify that it has not been blacklisted from any govt. organization or department.

11. Bid Opening Procedure.

- Single stage-two envelope procedure will be adopted to evaluate the offer(s).
 - The Bid shall comprise a single package containing two separate envelope each should contain separately the "**Technical Proposal**" and "**Financial Proposal**".
 - Two separate envelopes shall be marked as "**Technical Proposal**" and "**Financial Proposal**" in bold and legible letters.
 - Initially "**Technical Proposal**" will be opened to evaluate the offer with the specification and required criteria mentioned in the tender document.
 - Offer(s), which will not be found according to the standard/specifications and evaluation criteria, shall not be accepted and financial proposal of such firms will be returned unopened.
 - "**Financial Proposal**" will be opened only of those firms whose offer(s) would be found as per specification and laid down criteria.
2. While analyzing financial proposal, each item will be compared separately and work order will be given item wise to the firm/firms with least price offered.
 3. The offered unit price of each item will be inclusive of GST (where applicable) and all other relevant taxes. All applicable Taxes will be deducted at the time of payment or as per procedure. If at any time audit observe regarding tax recovery, firm will be liable to pay such recovery regarding taxes.

The successful bidder shall furnish performance security 7% of the total value of the contract in the form of CDR, pay order or bank draft in the favor of **SSP Sector M-2 South**. It shall be deposited at the time of signing the agreement, which shall remain with the department till completion of successful delivery/warranty period of all required items.

Quantity of each item may vary subject to availability and release of funds.

The firm will be responsible for delivering supply of each item at the office of **Line HQ,s Sector M-2 South, Sialmore** where after inspection such items will be accepted. No separate charges will be paid for transportation.

Separate agreements shall be executed with successful bidder/bidders.

The delivery shall be completed within 30 days from the date of issuance of work order.

Liquidated Damages: If the supplier fails to deliver required items according to the specified standard within stipulated time period, the supplier shall deposit, without prejudice to other remedies under the contract, liquidated damages i.e. a sum equivalent to 0.5% per week and maximum up to 20% of the total value of the contract.

Penalty of Failure of Supply: If the firm fails to provide required items as per specification and required standard, performance security 7% of the total value of the contract will be forfeited and the un-supplied items will be purchased on the risk and cost of the supplier concerned. Action of blacklisting of the firm will also be initiated.

In case if any of the terms and condition of the agreement is violated, the responsibility for any loss or damage will lie on the firm.

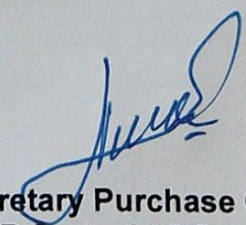
Bid evaluation report with justification for acceptance or rejection of bids will be announce at least fifteen days prior to the award of procurement contract.

Testing/Laboratory charges of samples shall be borne by the bidders.

The bids should reach this office as per schedule given below;

Sr. No.	Tender no.	Nature of Items	Closing Time/Date	Bid Opening Time/Date
1	Sector M-2 South /2021-22/	Purchase of Traffic Cones	10:30AM 07/05/2022	11:00AM 07/05/2022

In case opening date is declared as a Public Holiday by Government, the next working day shall be deemed to be the date for submission and opening of tender at the same time and venue.


Secretary Purchase Committee
 NHMP Sector M-2 South Sialmore
 Phone: 0300-9103620

SPECIAL INSTRUCTIONS

1	The store would have to be supplied by the supplier within 30 days of issuance of work order. However, this period may be extended in consideration of special circumstances with the consent of both, the supplier and the purchaser.
2	Bidder must quote rates on the prescribed bid form attached with these documents. Cash receipts (in original or photo copy) in token of having purchased the tender documents must accompany the offer.
3	Tenders should be addressed to Chairman Purchase Committee.
4	Bidders should quote their firm and final rates both in words as well as in figures.
5	Against indigenous stores bidders, who are manufacturers, must indicate name and address for the works in Pakistan from where they intend to supply the store.
6	Any conditional, ambiguous or incomplete offer in any respect shall be ignored.
7	The bidders shall enclose catalogues /leaflets/literature and other technical data, if any in respect of store offered by them.
8	The bidders shall specifically indicate their NTN and GST registration No.
9	Any erasers/cutting/crossing etc; appearing in the offer must be properly signed by the person signing the bid.
10	A certificate shall be given by the bidder that he will be responsible for the free replacement of store if the same are found to be substandard and or at variance with the specifications given in the tender enquiry.
11	Stores should be brand new and in original manufacturers packing.
12	All bidders shall bring their samples of the offered items at the time of opening of technical bids at Line Headquarter, Sector M-2 South, Sialmore. Transportation charges will be borne by the bidders.
13	If any recovery is required to be made on account of taxes/duties or due to substandard store items as a result of audit para, the firm shall be liable to deposit the same.
14	Stamp duty shall be paid by the successful bidder as per applicable law.
15	In case of stores of imported origin"
i	A certificate should be given by the bidders that the spares parts/stores shall be genuine, brand new and in the original packing of the manufacturer.
ii	A certificate should be given by the bidder that he will be responsible for free replacement of item /parts if not found suitable for the engine, machinery or its ancillary equipment or demand.
iii	Manufacturer name, in whose packing the stores will be offered for inspection must be given in the offer.
iv	Import documents shall be produced at the time of inspection to ensure that stores offered for inspection are imported, brand new and in the original packing of the manufacturer.
v	The bidder should undertake that the security may be forfeited if they fail to furnish the import documents on inspection as at (iv) above.
vi	The consignee will allow 100% payment on receipt of inspected and accepted stores.
16	Testing/Laboratory charges of samples shall be borne by the bidders.
17	NHMP Inspection Team will inspect the manufacturing unit / factory after receipt of technical evaluation.

(SIGNATURE & SEAL OF BIDDER)

Form "A"

TECHNICAL PROPOSAL FOR PURCHASE OF TRAFFIC CONES SECTOR M-2 (SOUTH)

Name of Firm		
Complete Address with telephone & Fax number		
Item description and specification of NH&MP	Qty	Name (s) of items with specification being offered
<u>SPECIFICATIONS - TRAFFIC CONES (SMALL)</u> <ul style="list-style-type: none"> • Size 18" • Wall thickness top =0.065" • Wall thickness bottom =0.120" • Weight (Lbs) = 3 • Width of base "A" =11 ¼" • Diameter of hole at the top "B" = 1 ½" • Diameter at the top "C" = 2" • Diameter of the Cone at Bottom "D" = 7" • Made of flow molded poly Vinyl Chloride cone (PVC) (Made in USA or equivalent), Heat Resistant, Orange Color, Flexible, Anti-Fade, Fluorescent pigmentation, With 02 reflecting collars 3M 	850	
<u>SPECIFICATIONS - TRAFFIC CONES (LARGE)</u> <ul style="list-style-type: none"> • Size 28" • Wall thickness top =0.075" • Wall thickness bottom =0.130" • Weight (Lbs) =7 • Width of base "A" = 15 ¼" • Diameter of hole at the top "B" =1 ¼" • Diameter at the top "C" =2 3/16" • Diameter of the Cone at Bottom "D" =10 ½" • Made of flow molded poly Vinyl Chloride cone (PVC) (Made in USA or equivalent), Heat Resistant, Orange Color, Flexible, Anti-Fade, Fluorescent pigmentation, With 02 reflecting collars 3M 	850	

(SIGNATURE & STAMP OF BIDDER)

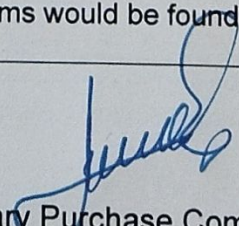
FINANCIAL PROPOSAL FOR PURCHASE OF TRAFFIC CONES SECTOR M-2 (SOUTH)

Name of Firm						
Complete Address with telephone & Fax number						
Item description and specification of NHMP	Qty	Unit Price without 17% GST	17% GST	Total Unit price with GST	Total Bid Cost	
<u>SPECIFICATIONS - TRAFFIC CONES (SMALL)</u> <ul style="list-style-type: none"> Size 18" Wall thickness top =0.065" Wall thickness bottom =0.120" Weight (Lbs) = 3 Width of base "A" =11 ¼" Diameter of hole at the top "B" = 1 ½" Diameter at the top "C" = 2" Diameter of the Cone at Bottom "D" = 7" Made of flow molded poly Vinyl Chloride cone (PVC) (Made in USA or equivalent), Heat Resistant, Orange Color, Flexible, Anti-Fade, Fluorescent pigmentation, With 02 reflecting collars 3M 	850					
<u>SPECIFICATIONS - TRAFFIC CONES (LARGE)</u> <p>Size 28"</p> <p>Wall thickness top =0.075"</p> <p>Wall thickness bottom =0.130"</p> <p>Weight (Lbs) =7</p> <p>Width of base "A" = 15 ¼"</p> <p>Diameter of hole at the top "B" =1 ¼"</p> <p>Diameter at the top "C" =2 3/16"</p> <p>Diameter of the Cone at Bottom "D" =10 ½"</p> <p>Made of flow molded poly Vinyl Chloride cone</p> <p>(PVC) (Made in USA or equivalent), Heat Resistant, Orange Color, Flexible, Anti-Fade, Fluorescent pigmentation, With 02 reflecting collars 3M</p>	850					

(SIGNATURE & STAMP OF BIDDER)

General Instructions & Conditions (Financial Proposal) to be filled by bidder

1	Pay Order/Call Deposit Receipt/Bank Draft of Rs. _____ bearing No. _____ dated _____ of Bank _____ is attached in original as earnest money.
2	The bid is valid for _____ days. (Must not be less than 90 days)
3	Offered price is inclusive of GST/PST and all relevant Taxes.
4	Payment will be claimed on completion of 100% supply as per tender specifications and approved samples on need basis.
5	Successful bidder(s) shall deposit performance security 7% of the total value of contract money as performance warranty in shape of Pay Order, Call Deposit, Bank draft, which will be retained by the department till expiry of warranty period for one year from the date of delivery of item(s).
6	A separate agreement shall be executed with successful bidder.
7	Bidder(s) must attach General Sales Tax (GST)/ PST registration certificate and National Tax Number (NTN), and mention its Bank Account No _____, Name of Bank _____, Address _____
8	The quantity of items can vary subject to availability and release of funds. More so, NHMP reserves all the rights to reject any or all the tender, without assigning any reason or to accept full or part of the tender at its discretion.
9	The delivery shall be completed within 30 days period from the date of issuance of work order.
10	LIQUIDATED DAMAGES: If the supplier fails to deliver the required items of specified standard within the specified time period, the supplier shall deposit, without prejudice to other remedies under the contract, liquidated damages i.e. a sum equivalent to 0.5% per week and maximum up to 20% on the total value of contract.
1	PENALTY FOR FAILURE OF SUPPLY: If the firm fails to provide required items as per specification and required standard, 07% security will be forfeited of the total value of the contract. Action of blacklisting of the firm will also be initiated.
2	All items shall be inspected by inspection committee at LHQ National Highways and Motorway Police M-2 South Sialmore.
3	The items not found according to the Specifications/standards of NH&MP shall not be accepted
4	In case of the terms and conditions of the agreement is violated, the responsibility for any loss or damage will be on the supplier firm.
5	Bank Account No. _____ Name of Bank _____ Address _____
6	The specifications, standard and quality of the items mentioned in the document are final and unchangeable, if any firm submits its rates with itself changing in the above-mentioned specifications will not be accepted and will be deemed for the same specifications, standard and quality mentioned in the tender documents.
7	Bidder must produce and display sample(s) at the time of opening of Technical Proposal for evaluation of offered items with NHMP specification. Note: ➤ Initially "Technical Proposal" will be opened to evaluate the offer(s) with the specifications(s) and required criteria mentioned in the documents. ➤ Offer(s)/Items(s) which will not be found according to the standard/specifications and evaluation criteria shall not be accepted and "Financial Proposal" of such firms will be returned unopened on the spot. ➤ "Financial Proposal" will be opened only of those firms(s)/items would be found as per specifications and laid down criteria.

Signature & Seal of Bidder

 Secretary Purchase Committee
 NHMP Sector M-2 South Sialmore.

CERTIFICATE

We, [Name and Address of the Bidder], do hereby declare on solemn affirmation that:

- i. We have not been black listed from any Government Department / Agency
- ii. We have not been involved in litigation with any client during the last 3 years
- iii. We acknowledge that we have read, understood and accepted the Tender Document along with all terms and conditions specified above in the tender document
- iv. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the bidders
- v. We understand that the Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the bidder of the grounds for the Purchaser's action, and without thereby incurring any liability to the bidder and the decision of the Purchaser shall be final.
- vi. We certify that the prices quoted to the National Highways Motorway Police against Tender Item _____, are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy, the bidder hereby undertakes to refund the prices charged in excess.

Dated _____ day of _____ 2022

TENDERER

Signature: _____
 CNIC #: _____
 Name: _____
 Designation: _____
 Address : _____

WITNESS-1

Signature: _____
 CNIC #: _____
 Name: _____
 Designation: _____
 Address: _____

WITNESS-2

Signature: _____
 CNIC #: _____
 Name: _____
 Designation: _____
 Address: _____

FORM OF BIDFor **PURCHASE OF TRAFFIC CONES FOR SECTOR M-2**

To

The Secretary Purchase Committee
Sector M-2 (South), NHMP
Sialmore

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-A and annexure-B respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mentioned in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 7% performance security of total value of the contract. For the due performance of the Contract as per bid Security Form.

Dated this _____ day of _____ 2022

Bidder
(Sign + Seal)

WITNESS-1

Signature _____
Name _____
Title _____
Address _____
CNIC _____

WITNESS-2

Signature _____
Name _____
Title _____
Address _____
CNIC _____

TO BE FILLED BY THE BIDDER

1. Our offer for small traffic cones is Rs_____.
2. Our offer for large traffic cones is Rs_____.
3. Our offer price includes all Government taxes.
4. A separate agreement shall be signed with successful bidder and Performance Guarantee 7% of total value of contract shall be deposited by the successful bidder, which will be retained by this department till warrantee.
5. Bid Security in the shape of Pay Order/Call Deposit worth Rs. 280,500/- Issued by_____Bank being of the total offer is being attached.
6. We agree that the quantity of pairs can vary subject to availability of NHMP funds.
7. The delivery of offered items shall be completed within stipulated period from the date of signing of the agreement.
8. NHMP reserves all the rights to reject any or all the tenders, without assigning any reason or to accept full or part of the tender at its discretion.
9. Traffic cones which will not be found according to require standards/samples, shall not be accepted and successful bidder shall be responsible for supply of all the traffic cones free from manufacturing defects, which will be replaced by the bidder within the warrantee period.

(SIGNATURE & STAMP OF BIDDER)

GENERAL INSTRUCTIONS & CONDITIONS

To be Filled By Bidder

1	Pay Order/Call Deposit Receipt/Bank Draft of Rs. 280,500/- bearing No. _____ dated _____ of Bank _____ is attached in original as earnest money.
2	The bid(s) is/are valid for _____ days. (Not Less Than 90 Days)
3	Offered price(s) is/are inclusive of 17% General Sales Tax.
4	Payment will be claimed on completion of 100% supply as per tender specifications and approved samples.
5	Successful bidder(s) shall deposit 7% as performance guarantee of total value of contract in shape of Pay Order, Call Deposit Receipt, Bank draft, which will be retained by the department till expiry of warranty period for one year from the date of delivery of item(s).
6	A separate agreement shall be executed with successful bidder.
7	Bidder (s) must attach General Sales Tax (GST) Registration Certificate and National Tax Number (NTN). And mention its Bank Account No. _____ Name of Bank _____ Address _____
8	The quantity of items(s) can vary subject to availability of funds. Moreover, NH&MP reserves all the rights to reject any or all the tenders, without assigning any reason or to accept full or part of the tender at its discretion.
9	The delivery shall be completed within the financial year 2021-22 from the date of signing of the agreement.
10	LIQUIDATED DAMAGES: If the suppliers fail to deliver the items of specified standard within the specified time period, the supplier shall deposit, without the prejudice to other remedies under the contract, liquidated damages, i.e. A sum equivalent to 0.5% per week and maximum upto 20% on the total value of the contract.
11	PENALTY FOR FAILURE OF SUPPLY: If the firms fail to supply any or all the items as per specifications and required standard, 7% Performance Guarantee of total value of contract shall be forfeited and the un-supplied items will be purchased on the risk and the cost of supplier. Action for black listing of the firm will also be initiated.
12	All item (s) shall be inspected and will be supplied at Lines HQ, M-2 (South) Sialmore.
13	Item(s) which will not be found according to required specifications/standard shall not be accepted.
14	In case, any of the terms and conditions of the agreement is violated, the responsibility for any loss or damage will lie on the supplier firm.

(SIGNATURE & SEAL OF BIDDER)

EVALUATION CRITERIA AND COMPARISON OF BID

The Technical Bids will be evaluated on the basis of following parameters and each bidder should clearly indicate the following in separate annexure duly labelled. In case the following information was missing the marks will not be given to the firm. No telephonic clarifications will be made and no additional documents will be entertained after the due date of technical proposal opening of the bids.

S #	Evaluation Parameter	Total Marks	Marking Scale	Brief Questionnaire
1	Hard Specifications		100% Compliance required	Compliance with required specifications mentioned in the items specifications. Attach Brochures of the quoted items.
2	Warranty & Support Capabilities			Undertaking to provide maximum period of comprehensive warranty and after sales & support for maintenance. Provided list of Support team and list of Service Centers.
3	Financial capabilities	20	Turnover 10 Million and above = 20 6 Million to 10 Million = 15 4 Million to 6 Million = 10	Annual Turn Over / Auditable Accounts of the firm. Company History years in business? Affidavit / Undertaking that the firm is never been black listed and if the firm is defaulter in any manner, submit the reason.
4	Relevant Experience	20	More than 5 years = 20 3 to 5 years = 15 Up to 2 years = 10	Minimum Two years of experience in the field of supply of other store items. Experience will be assessed from registration certificate and annual turnover
5	Same nature of Projects Completed	20	4 Projects = 20 3 projects = 15 2 projects = 10	Documentary proves like work orders, bills etc in the name of firm. Letter of satisfaction by client
6	Same nature of Projects in National Highways and Motorway Police	20	3 Projects = 20 2 projects = 15 1 projects = 10	Same nature of successful projects in National Highways and Motorway Police along with Completion certificate from the client and Letter of satisfaction by client if any.
7	Time Schedule	20	7 days = 20 10 days = 15 15 days = 10	Total time required for supply after issuance of work order.
8	Technical Proposal Presentation			The Technical Proposal should be presentable and all the above information should be indexed properly
9	Any other information relevant to the Project			Any other information in support of the company profile and related to the Project.

Minimum Qualifying marks will be 50. The bidders not obtaining minimum qualifying marks shall not be considered for financial evaluation and their financial proposals shall be returned unopened.

The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

INFORMATION REQUIRED

A General

(1) Name of Bidder

- (i) No of Years in business in Pakistan
- (ii) No of Offices locations in Pakistan
- (iii) Annual Turnover (Million Rs.)
- (iv) Value of projects in hand (details may be given)
- (v) Year of Incorporation
- (vi) Status of the Bidder

- Sole Proprietor
- Partnership Firm
- Private Limited Company
- Public Limited Company
- Entity registered / incorporated outside Pakistan (Give details)
- Other (please specify)

(2) Names of Owner / Partners / Chief Executive / directors

(3) Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

Signature & Seal of Bidder