

Estate Officer i/c.,
TNJFU, Nagapattinam

FOR THE SPECIAL ATTENTION OF THE APPLICANTS

1. Issuance of documents under two cover system i.e. qualification tender and price tender (Schedule) to the applicant will be purely based on the basic Documents and information furnished along with the remittance of cost of tender documents. Application will not confer any right on the Applicant for automatic Qualification for price tender for the work.
2. Approval or otherwise of the Qualification of the applicant will be strictly based on the detailed evaluation done on the basis of the Documents / Records / Evidences / Certificates produced by the Applicant along with the Qualification Application.
3. Qualification tender (Cover 1) will be opened as per Notice Inviting Tender and after detailed evaluation, the date and time of opening of price tender will be intimated to the qualified applicants.

**Estate Officer i/c.,
TNJFU, Nagapattinam.**

PRE- QUALIFICATION TENDER & PRICE TENDER

TWO COVER SYSTEM

From

TO

The Estate Officer i/c.,
Tamil Nadu Dr.J.Jayalalithaa
Fisheries University,
Vettar River View Campus,
Nagapattinam-2.

Sir,

Sub : Two Cover Tender System for the work of – “Providing Additional Infrastructure Facilities to the Main Campus in Tamil Nadu Dr.J.Jayalalithaa Fisheries University, Nagapattinam”- Regarding.

1. Having examined the two cover system documents in respect of Qualification tender & price tender including scope of work, Time Frame for construction and the criteria stipulated for qualification. I / We hereby submit all necessary information and relevant documents for qualifying me/us, to offer my/our tender for the above-mentioned work.
2. The Application is made by me / us on behalf of (Partnership firm / Private limited company / Public Limited Company) in the capacity of _ _ _ _ _ duly authorised to submit the tender.
3. Necessary evidence admissible in law in respect of authority assigned to me / us on behalf of the Partnership Firm / Private Limited Company / Public Limited Company, for applying for tender is attached herewith.
4. I / We present my / our documents herewith taking into consideration all the instructions in the Qualification tender supplied to me / us including special instructions to Applicants / Criteria for Qualification / Information and Instructions in the detailed two cover tender notice etc.

Contractor

Estate Officer i/c.,
TNJFU, Nagapattinam

5. The EMD amount is enclosed in the shape as notified in the qualification tender

I.

II.

III.

6. I / We understand that the Estate Officer i/c., TNJFU, Nagapattinam reserves the right to reject any or all the tenders with assigning any reason therefore or to drop the proposal altogether.

Date:

**Signature of the Applicant including
Title Capacity in which Application is made**

Name:

(IN BLOCK LETTERS)

**Encl : 1. Qualification application and price tender.
(Two Cover System)**
2.
3.
4.
5.

PRE-QUALIFICATION & PRICE TENDER NOTICE

FORM OF CONTRACT :

LUMPSUM AGREEMENT :

TWO COVER SYSTEM

1. INVITATION :

Tender under sealed two cover tender system i.e. qualification schedule & price tender (item rate tenders) are invited for and on behalf of the Tamil Nadu Dr.J.Jayalalithaa Fisheries University, Nagapattinam by the Estate Officer i/c, TNJFU, Nagapattinam for the work of **"Providing Additional Infrastructure Facilities to the Main Campus in Tamil Nadu Dr.J.Jayalalithaa Fisheries University, Nagapattinam"**. One Cover contains EMD and Qualification conditions and other details and the second over containing price tender schedule.

2. FOR SPECIAL ATTENTION :

- (i). Only The contractors registered with Tamilnadu State Public Works Department under Class I State Level with monetary limit above Rs.75.00 lakh (Rupees Seventy Five Lakh) and registered in TNJFU and with proven track record are only eligible to apply.
- (ii) The Applicants should have been in the same name and style in the Civil /Electrical Engineering Construction field atleast for the past FIVE years.
- (iii) The Applicants should have completed atleast one **"Building"** work of similar nature with value not less than **Rs.650.00 Lakh (Rupees Six hundred and fifty lakh only)** under a **"Single agreement"** in any one of the preceding **"Five"** years (60% of the proposed contract value). For this purpose, buildings like Industrial sheds, workshops will not be considered.
- (iv) The Annual financial turnover of the Applicant should not be less than **Rs.1626.00 Lakh (Rupees One thousand six hundred and twenty six lakh only)** per year in any one of the preceding 5 (Five) years.
 - (v) The following quantities of work should have been executed by the applicant during any one of the preceding 5 (FIVE) years.
 - a).R.C.C. 2940 M³,**
 - b)Steel.. 200.00 M.T,**
 - c)Building pile foundation in seashore area..750 RM.**
- (vi)
 - a) This Project is proposed to be executed with Civil and Electrical works in a single agreement.
 - b) The Civil contractor while applying for tender, has to furnish an undertaking from the Electrical Engineer, who is having Electrical License issued from Electrical Licensing Board, Government of Tamil Nadu stating that the concerned electrical works will be executed under his supervision.
 - c) Electrical contractor has to engage qualified Civil engineers with good credentials in Civil engineering works. They have to produce consent letters from the Civil Engineers stating that they are willing to work in that particular site.

3. PURCHASE OF DOCUMENTS:

- a. The documents under two cover system Qualification schedule & price tender will be available for sale at a cost of **Rs.15,000/- plus Rs.1800/- (GST 12%)** in the office of the Estate Officer i/c., TNJFU, Nagapattinam during office hours from **02.05.2022 to 31.05.2022 upto 5.45 pm.**
- b. The qualification schedule and price tender schedule will also be sent by post to any prospective tenderer who makes a request for the documents on payment of cost as specified in para 3.a. along with postal charges of **Rs.500/-** (Rupees Five Hundred only) separately in the shape of Demand Draft drawn in favour of the Finance Officer, TNJFU, Nagapattinam noted obtained from any Nationalized Bank / Scheduled Banks and documentary evidences. This office is not responsible for any postal delay or loss in transit.
- c. Price Tender Schedule will also be issued along with Qualification schedule documents.
- d. Tender documents are also available in the following website at free of cost.

www.tn.gov.in/

www.tenders.tn.gov.in/

www.tn.tenders.gov.in/

4. DESCRIPTION OF PROJECT:

NAME OF WORK : Providing Additional Infrastructure Facilities to the Main Campus in Tamil Nadu Dr.J.Jayalalithaa Fisheries University, Nagapattinam.

5. SCOPE AND STATUS OF THE WORK UNDER THIS TENDER :

Framed structure :

Ground Floor + First Floor

6. PERIOD OF COMPLETION :

The period of completion shall be **12(Twelve months) – Calendar months**, which is inclusive of monsoon period from the date of handing over of the site to the successful contractor.

Contractor

Estate Officer i/c.,
TNJFU, Nagapattinam

EARNEST MONEY DEPOSIT :

- 7.1. Earnest money deposit of **Rs.10,84,000/- (Rupees Ten lakh, eighty four thousand only)** for the basic rates must accompany the qualification schedule for this work.
- 7.2. The Earnest money deposit may be produced in any one of the following forms.
 - i. Demand Draft issued by Nationalized or Scheduled Banks drawn in favour of the Finance Officer, TNJFU, Nagapattinam.
 - ii. Small savings scripts / Deposits / Accounts and Kisan Vikas Patras duly pledged in favour of the Finance Officer, TNJFU, Nagapattinam.

Note : Bank Guarantee will not be accepted towards EMD.

- 7.3 Qualification schedule not accompanied with Earnest money deposit will be rejected as 'Non-responsive' tender.
- 7.4 If the tenderer withdraws his tender after the acceptance of tender or fails to pay the requisite security deposit amount within the specified period of time, the Earnest money deposit paid with the tender will be forfeited.
- 7.5 Communication to the unsuccessful tenderers will be sent in **7** (seven) days time from the date of communication sent to the successful tenderer. Within **15** (fifteen) days from the date of receipt of refund vouchers duly stamped and signed from the unsuccessful tenderer, refund of Earnest money deposit will be made along with unopened price tender.

8. SECURITY DEPOSIT :

- 8.1. The successful tenderer shall furnish a Security Deposit for an amount equivalent to **2%** of the total contract value, which includes the earnest money deposit already paid within 15 days (Fifteen days) from the date of receipt of work order. If the successful tenderer fails to execute the contract (i.e. sign the agreement) within the aforesaid 15 days time, the Earnest Money Deposit amount with the Qualification schedule will be forfeited.
- 8.2. The Security Deposit in the shape of irrevocable Bank guarantee will also be accepted.

- 8.3. In addition to the aforesaid security deposit, the **Finance Officer, TNJFU, Nagapattinam** shall deduct from the running account bills, a sum of equivalent to 5% (Five Percent) of the total value of each bill as retention money.
- 8.4. 2 ½ % (TWO AND HALF PERCENT) of the total value of the work will be retained in the final bill of the work for a period of one year reckoned from the date of completion of the work or as soon after the expiration of such period of one year as all defects shall have been made good according to the true intent and meaning hereof whichever shall last happen.
- 8.5. The retention money of 2½ % (Two and a Half Percent) of the total value of contract after deducting any amount due to the Department, shall be refunded to the contractor after the defects liabilities attached to the contract is over (as per Para 8.4 above) subject to the following conditions :
- i. The Estate Officer i/c., TNJFU, Nagapattinam should certify that no liability is due from the contractor.
 - ii. The contractor should execute and produce an indemnity bond for a further period of **"FOUR"** years indemnifying the Government against any loss or expenditure, incurred to rectify any defects noticed due to faulty workmanship by the contractor or Sub – Standard materials used by the contractor, during the period of **"FOUR"** years.
- 8.6. Concessions granted to standing contractors on payment of deposits are not applicable to this contract.

9. LANGUAGE OF TWO COVER TENDER SYSTEM:

Tenders shall be offered only in the prescribed forms in **"ENGLISH"** only.

10. VALIDITY OF PRICE TENDER:

The price tender shall be valid for a period of **90 days** (Ninety Days) from the date notified for opening of qualification tender.

11. SUBMISSION OF PRICE TENDER BY TWO COVER SYSTEM

- 11.1 Tenderers should quote their rates both in figures and in words for each item per unit and amount for each item of work for full quantity. Grand total of the whole contract should be furnished without fail in the last page of schedule "A" of Price tender.

- 11.2 The **two cover** (i.e. Qualification schedule and Price tender) must be submitted in a wax sealed envelope. The **Cover No.1** containing the Qualification schedule, documents & Earnest Money Deposit and **Cover No.2** containing the Price tender must be superscribed as mentioned below and addressed to the tender inviting authority.

SHOULD BE SUPERSCRIBED AS FOLLOWS

QUALIFICATION SCHEDULE COVER NO.1	PRICE TENDER COVER NO.2
--	--------------------------------

- | | |
|--|-----------------------------------|
| a. NAME OF WORK | a. NAME OF WORK |
| b. TENDER NOTICE NO. | b. TENDER NOTICE NO. |
| c. DUE DATE FOR OPENING OF TENDER | c. NAME OF CONTRACTOR AND ADDRESS |
| d. E.M.D. Rs.10,84,000/- (Rupees Ten lakh, eighty four thousand only) (To be furnished with the qualification schedule) | |
| e. NAME OF CONTRACTOR AND ADDRESS | |

- 11.3. If the cover is not sealed and superscribed as instructed, no responsibility will be assumed for any misplacement of tender or premature opening of the envelope or parcel.
- 11.4. Tenders received late on any account or any reasons whatsoever will not be opened or considered and will be returned to the tenderer **unopened**.
- 11.5. Telegraphic tenders will not be accepted.

12. OPENING OF TENDERS :

The common cover and qualification application cover (Cover-I) Qualification will be opened by the Estate Officer i/c., TNJFU, Nagapattinam at 4.00 PM on 01.06.2022 on the notified date in the presence of the tenderers or their authorised representatives who choose to be present; after detailed evaluation of qualification schedule, price tender will be opened only to the qualified contractors those who are satisfy the minimum criteria. The date and time of opening of price tender will be informed to the qualified tenderers by the Estate Officer i/c., later. The price tender cover of the unqualified tenderer will be returned to them unopened.

13. NEGOTIATION:

Negotiation of rates will be made only with the lowest tenderer for reducing the quoted rates.

14. WHOM TO CONTACT:

The Estate Officer i/c., TNJFU, Nagapattinam may be contacted for further information in the matter.

**Dated signature of the Applicant with
seal**

**Estate Officer i/c.,
TNJFU, Nagapattinam**

INFORMATION AND INSTRUCTION FOR TENDERS UNDER TWO COVER SYSTEM

I. FOR SPECIAL ATTENTION :

Qualification schedule hereunder is invited in accordance with the Procedure for Qualification of Tenderers.

II. MINIMUM CRITERIA FOR QUALIFICATION:

1 (a) The Applicant in the same "NAME" and "STYLE" should have been in the Civil Engineering construction field atleast for the past "FIVE" Years.

(b) If a registered single contractor has changed and registered his /her "Name" and "Style" to a Company /Partnership firm within the period of 5 years is also be considered for this criteria subject to the condition that the registered individual contractor is one of the partners and having experience Civil or Electrical Engineering field for atleast 5 (Five) years.

EVIDENCE TO BE PRODUCED:

- i. Audited Balance sheet with Chartered Accountant's Certificate for the past **"FIVE"** years in the case of individual Contractors, Partnership Firms, Private / Public Limited Companies.
- ii. Registered Partnership deed in the case of Partnership Firms.
- iii. Articles of Association and memorandum of Association registered with Registrar of Companies as per company act in the case of Private Limited Companies and Public Limited Companies.
- iv. The applications should also produce license issued by Government /The applicant should also produce license issued by the Government /Quasi Government organisations /Statutory Boards and other such institutions as may be approved by the Government to execute the electrical related works along with the valid dealership order issued by the original manufacturers.

1 (b). The Applicant should be Registered contractor of Tamilnadu State Public Works Department under Class I State level, with monetary limit above **Rs.75.00** Lakh (Rupees Seventy Five Lakh) and registered in TNJFU with proven track record.

EVIDENCE TO BE PRODUCED :

- i. Attested copy of the communication issued by the Registering Authority, registering the name of the Applicant as **Class I** (above Rs.75.00 lakh) Civil Contractor in Tamilnadu State Public Works Department and Live Certificate and registration letter in TNJFU, Nagapattinam with renewal.

Contractor

Estate Officer i/c.,
TNJFU, Nagapattinam

1 (c). The Applicant shall be solvent to a tune of at least **Rs.150.00 Lakh (Rupees One hundred and fifty Lakh only)** on immovable properties.

EVIDENCE TO BE PRODUCED :

- i. Latest revenue Solvency Certificate for not less than **Rs.30 Lakh (Rupees Thirty Lakh only)** issued by Tahsildar concerned on immovable properties on or after **31.05.2019**.
- ii. Continuous Encumbrance Certificate issued by the Registration Department on the properties listed out in the Solvency Certificate should be obtained for the period from the date of Solvency up to the date of Publication of Tender Notice.**(i.e on 20.04.2022)**
- iii. If the date of solvency certificate is on or after the **date of publication**, Encumbrance Certificate need not be produced.

1(d). The Applicant should produce "SARAL" as produced to the Income Tax Dept for the preceding 5 years sales tax registration, GST Registration details and Sales Tax Verification Certificate, GST Clearance Certificate for the Current Period.

EVIDENCE TO BE PRODUCED :

- i. Saral submitted to the Income Tax for the Income Tax assessment year **2021-2022**.
- ii. Attested Copy of Registration Certificate showing the TNGST / CGST Number assigned by the Commercial Tax Department issued by the Competent State / Central Commercial Tax Department officials.
- iii. Attested Photocopy of the Goods and Service Tax filling certificate issued by competent State / Central Commercial Tax Department officials.

1 (e). The Applicant should furnish the details of major building works and other Civil and Electrical works completed during the past "FIVE" years.

EVIDENCE TO BE PRODUCED :

List of major building works and other Civil Engineering Construction Works completed in the **past Five years** with full complete details such as

- (i). Name of Work
- (ii). Value of work
- (iii). Name of Employer
- (iv). Agreement Number
- (v). Period of Completion as stipulated in the agreement
- (vi). Time taken for completing the work
- (vii). Reasons for delay if any
- (viii). Type & Nature of work
- (ix). Certificate issued by the competent authority not below rank of Executive Engineer.

Details furnished without supporting certificates will not be considered.

The applicant should have satisfactorily completed at least one **"BUILDING"** work of similar nature with value not less than **Rs.650.00 Lakh (Rupees Six hundred and fifty lakh only)** (60% of the proposed contract value) under a single agreement in any one of the preceding **"FIVE"** years.

The following quantities of works should have been executed by the applicant during any one of the preceding 5 (FIVE) years.

1. RCC 2940 M³

2. Steel 200 MT

3. Building pile foundation in seashore area 750 RM.

For this purpose buildings like Industrial shed, workshop will not be considered.

The experience certificate for similar nature, Government / Quasi Government shall contain following details.

- ❖ Name of work
- ❖ Location of the work
- ❖ Name /Designation of the Employer /Owner
- ❖ Awarded value of work as per agreement with agreement number
- ❖ Completed value of work as per agreement
- ❖ Stipulated period contract as per agreement
- ❖ Date of commencement of work
- ❖ Date of actual completion of work
- ❖ Reason for delay in completing the work, if any
- ❖ Overall performance of the work executed
- ❖ Any litigation in between the employer and the tenderer.

EVIDENCE TO BE PRODUCED :

- i. Certificate issued by the Engineer – in – Charge – (Not below the rank of Executive Engineer / Project Engineer)– of the work clearly showing the following details.
 - a. Name of work
 - b. Location of the work –(Town / Taluk / State)
 - c. Name / Designation of the Employer / Owner
 - d. Value of work – (As per Agreement)-
 - e. Agreement Number
 - f. Stipulated period of contract as per agreement
 - g. Date of commencement of work
 - h. Date of actual completion of work
 - i. Reasons for delay in completing the work, if any
 - j. Actual value of work as per final payment made
 - k. Quality of work executed.
 - l. Attested copy of certificate issued by an officer not below the rank of Executive Engineer (or) Project Engineer with the above details.

3. Annual turnover of the applicant shall be not less than **Rs.1626.00 Lakh (Rupees One thousand six hundred and twenty six only)** (150% of the contract value) per year in any one of the preceding 5 "Five" years

EVIDENCE TO BE PRODUCED

- i. Audited Balance sheet, Profit and loss Account etc., duly certified by the Chartered Accountant for the preceding "FIVE "years.
 - ii. The total contract amount received as shown in the Balance Sheets should have been reflected in the Income Tax Returns also.
 - iii. The application should produce "Income Tax SARAL", as produced to Income Tax Department for the preceding 5 (Five) years, GSTIN (GSTIN or Goods and Services Tax identification number is a unique 15-digit number, which has replaced the tax identification number (TIN). Before GST was implemented, dealers registered under the state VAT Law were given a unique TIN by the respective state tax authorities) /GSTR (Goods and Service Tax Return) filed copy for the current year.
4. The applicant should have a minimum issued and called up **Share capital** plus capital reserves equal to at least **20%** of the value of work which prequalification tenders & price tender have been called for (In this case 20% value of the work is **Rs.217.00 Lakh (Rupees Two hundred and seventeen lakh only)**)

EVIDENCE TO BE PRODUCED :

- i. Audited Balance Sheet for the preceding five years duly certified by the Chartered Accountant.
- ii. The amount indicated in the Audited Balance Sheets as

a. Paid up Share Capital	In the Case of Private /
b. Called up and subscribed share capital	Public Limited Company
c. Partner's Capital Account in the case of Partnership firm.	
d. Individual Capital Account in the case of individual Contractors.	

AND

- e. Reserves and Surplus Available in Capital account alone will be taken as amount available as paid up share capital / called up share capital.

6. The applicant shall have **working capital** available atleast sufficient to finance one – month current activity including all on going works in hand on the assumption that this work is awarded to the applicant, on being Qualified.

Definition :

- a. Working capital means the amount available in the Bank Accounts of the applicant on the date of submission of application plus the unutilized amount of overdraft / credit facility extended to the applicant by the Nationalized / Scheduled Banks.
- b. One month current activity means, sum total of the value of the unfinished portion of works already committed by the applicant and being executed by the applicant– (outstanding value)-divided by the balance period available for completion of each of the committed works under execution plus the value of the work for which the qualification schedule & price tender is called for divided by the number of months stipulated for its completion.
- c. Outstanding value of committed works means the total value of each project under execution minus the value of work completed as on the date of submission of qualification application.
- d. Regarding the working capital required, the certificated obtained from the bank shall be in original.

Evidences / Documents to be produced :

- a). List of works already committed by the applicant and are in progress.
- b). Certificate (for each of the committed works)- issued by the Engineer-in-charge– (Not below the rank of Executive Engineer / Project Engineer)- of the work, being executed by the applicant with the following details.
 - 1. Name of work
 - 2. Name / designation of the Owner / Employer
 - 3. Agreement Number
 - 4. Total value of the work
 - 5. Period of completion stipulated in the agreement
 - 6. Date of commencement of the work
 - 7. Balance period available for completing the work
 - 8. Value of work so far completed.

9. Value of Balance items of work to be completed.

10. Physical Progress or stage of work

11. Remarks

- c. Certificate issued by Bank / Banks / showing the amount available (on the date of submission of application) in the current Account / Savings Bank Account of the applicant.
- d. Certificate issued by the Bank / Banks showing the limit up to which overdraft / credit facilities is extended to applicant and the overdraft / Credit facility availed by the applicant up to date and the unutilized overdraft / credit facility available.

NOTE :

Fixed Deposit in the name of the "Applicant" will also be considered for the purpose of working capital, on production of "Certificate" issued by the Respective Banks, clearly stating that the Fixed Deposits are available in the Name of the "Applicant" and the same are "Encumbrance Free" and can be readily "Encashable".

- 7. The applicant should not have any of his contract terminated / rescinded due to breach of contract on the part of the applicant during the past "FIVE" years by any agency.

Evidence to be Produced:

(i). Sworn in affidavit duly certified by Notary Public, is to be produced (Specimen appended) – in twenty rupees Non-Judicial Stamp Paper.

- 8. The applicant shall have a Project Manager together with Site Engineers with B.E., (Civil) Degree in civil engineering or Diploma holders in Civil Engineering with minimum field experience, noted against each, available as given below, exclusively for this work.

1 Project Manager : 1 No. -(One Number) B.E., Degree in Civil Engineering with atleast Ten years experience in executing similar works.

2. Site Engineers: : 3 Nos. -(Three numbers) – B.E., Degree in Civil Engineering with atleast three years experience

: 6 Nos. -(Six numbers) - Diploma in Civil Engineering with atleast three years experience

3. Sufficient Numbers of skilled and unskilled laborers

DOCUMENTS TO BE PRODUCED:

- i. List of Technically Qualified personnel under permanent / Regular employment available with the Applicant with details such as (a).Name (b). Qualification (c). Total Experience (d). Under regular Employment with the applicant since ----- (e). Emoluments paid etc.,
 - ii. List of Technical Personnel to be deployed for this work along with their willingness & attested Xerox copy of the testimonials in support of the qualification of the personnel to be deployed.
 - iii. If required numbers of technical personnel are not under Regular Employment of the applicant, Names, Qualification, Experience etc., of the Technical Personnel to be employed for this work along with their willingness and Xerox copy of the testimonials in support of the qualification of the technical personnel proposed to be employed exclusively for this work should be furnished.
8. The applicant shall have the following minimum construction equipment Tools and Plants exclusively available for this work. – (Either own or under lease with the applicant)

1	Vibrators	:	10 Nos. – (Ten Numbers)
2	Dewatering pumps	:	5 Nos. – (Five Numbers)
3	Lorry / Tipper	:	5 Nos. – (Five Numbers)
4	Steel centering Materials to cover an area of	:	10200 Sq.m- (Ten thousand and two hundred square meter only)
5	Mechanical spray set for curing	:	10 Nos. – (Ten Numbers)
6	Mechanical Hoist	:	5 Nos. – (Five Numbers)
7	Weigh batching Machine	:	2 Nos. – (Two Numbers)
8	Vibratory Roller (8 to 10 MT)	:	1 No. –(One Number)

DOCUMENTS TO BE PRODUCED :

- i. Xerox copy of the R.C. Books for the Machineries / Vehicles owned by the applicant.
- ii. Sworn in Affidavit and Chartered Accountant's Certificate stating the details of equipments, tools and plants available with the applicant with make year of purchase, capacity, present working condition of the equipment etc.,

- iii. If the Tools and plants are proposed to be taken on lease or already on lease with the applicant, the source, from which the Tools and plants have been taken on lease or proposed to be taken on lease with proof, should be furnished in addition to the particulars in item- ii -.

NOTE

1. If any of the information furnished by the applicant is found to be concealed or false at a later date, the contract will be terminated forthwith without prejudice to the rights thereon, consequent on termination and the contractor will be banned from business dealings.
2. All the documentary evidences should be stitched neatly (Spiral Binding should be avoided) and the pages should be serially numbered. Index of the Documents produced should be prepared and reference to page number of the documents produced should be furnished in the index.
3. The Qualification schedule evaluation shall be done on a **PASS or FAIL** basis against each of the above Criteria.
4. The evaluation will be done only based on the information, evidence, documents, Records, particulars furnished by the applicant and hence the applicants are advised to furnish adequate and relevant information along with requisite documentary evidences without any omission.
5. As far as possible, details shall be furnished in the schedules appended to this Application. If the space left is found insufficient, additional sheets may be attached to the schedules.
6. Photograph of the building works completed by the applicants may be pasted in thick white paper and produced along with the documents.
7. Brochures, Pamphlets etc., shall also be stitched along with the documents volume.
8. All applicants are cautioned that the Qualification schedule documents containing any deviation from the contractual terms and conditions, specifications or other requirements will be rejected as non-Responsive and low performance reliability.

III. METHODS OF TENDERING:

- i. If the Qualification application is made by an individual, it should be signed by the individual, with his full name and his current address.
- ii. If the Qualification application is made by a sole Proprietary firm, it shall be signed by the proprietor along with his full name and full name of the firm with its current address. Documents with regard to registration as firm by the Registrar of Firms should be produced.
- iii. If the Qualification application is made by a FIRM in partnership, it shall be signed by all the partners of the firm with their full names and current address or by a partner authorised by the firm (either as per Articles of the Deed of Partnership / by power of attorney)- for signing in Tenders, Agreements etc. In which case, certified copy of the Registered deed of Partnership along with the current address of all the partners and a certified photocopy of the Registered Power of Attorney issued in favour of the Signatory, should be produced.
- iv. If the Qualification Application is made by a "Limited Company" or a "Limited Corporation ", it shall be signed by a duly authorised person holding the Power of attorney for signing the application, in which case, the certified copy of the power of attorney shall accompany the qualification application. Such limited company or corporation shall also furnish satisfactory evidence of its existence along with the Qualification Application

- v. **QUALIFICATION APPLICATION FROM JOINT VENTURES ARE NOT ACCEPTABLE.**
- vi. All the signatures in the Qualification Application and all the signatures in the Documents produced **Shall be dated.**
- vii. All the originals of the documentary evidences shall be produced, if asked for, for verification at the time of opening of Qualification schedule.

IV. CAPABILITY OF APPLICANT:

The Applicant shall include with the Qualification schedule, details in the prescribed proforma vide schedule "A" to "H".

- i. Schedule 'A' - Structure and Organisation.
- ii. Schedule 'B' - Financial Capability statement
- iii. Schedule 'C' - Plant and Equipments
- iv. Schedule 'D1, D2 & D3'- Work experience (Works completed & Works in progress)
- v. Schedule 'E' - Abandonment of work
- vi. Schedule 'F' - Affidavit
- vi. Schedule 'G' - Undertaking
- viii. Schedule 'H' - Details of Technical Personnel under Regular Employment with the Applicant.

V. OPENING OF QUALIFICATION SCHEDULE & PRICE TENDER SCHEDULE

- i. Qualification schedule & Price Tender schedule will be received in sealed cover (Separately) **upto 3.00 PM on 01.06.2022** Qualification schedule will be opened on the same day at **4.00 PM** by the Estate Officer i/c., TNJFU, Nagapattinam in the presence of the applicant or their Authorised representatives (who should produce the authorization issued by the Firm / Company) who choose to be present.

- ii. Then qualification schedule cover received will only be opened and evaluated on a PASS or FAIL basis.
- iii. Out of the 8 qualification criteria prescribed under para II above, the items referred to as items, 1(a), 1(b), 1(c), 1(d), 1(e), 2,3,4,5 and 6 shall be considered as very essential and the evidences prescribed in the information and instructions for tenderers in respect of those aspects are requires to be produced along with cover-1 "containing the qualification schedule" for the assessment of the applicant's eligibility on qualification criteria. The qualification schedule in cover-1 received without the documentary evidences in this regard shall be summarily rejected, under presumption that they are not qualified.
- iv. The Qualification schedule and Price Tender Schedule received belatedly on account of any reasons whatsoever will not be opened or considered and will be returned unopened to the applicant.
- v. Telegraphic Applications will not be entertained.
- vi. The date of opening of Price tender will be notified to the qualified applicants after evaluation of qualification schedule well in advance.

Dated signature of the Applicant
With seal

Estate Officer i/c.,
TNJFU, Nagapattinam

Contractor

Estate Officer i/c.,
TNJFU, Nagapattinam

Schedule "A"**STRUCTURE AND ORGANISATION**

- 1 Name of the Applicant :
- 2 Status :
 - Individual contractor :
 - Sole proprietary Firm :
 - Firm in Partnership :
 - Private Limited company :
 - Public Limited Company :
- 3 Head office/Registered office address with phone / Telex / Fax Number. :
- 4 Regional office address with phone / Telex / Fax Number. :
- 5 Local office (if any) address with phone / Telex / Fax Number. :
- 6 Field of activity of the Applicant as per deed of Partnership / Memorandum of Association/ Articles of association (Civil) Engineering Contractor / General Engineering contractor / Electrical Engineering contractor etc., should be specified). :
- 7 Country and year of incorporation. :
- 8 Main line of Business :
- 9 Name, position, status. capacity etc., of the Key personnel / Directors of the company. (Attach organization chart showing the structure of the company/firm) :
- 10 Name, capacity and address of the signatory who has signed the Qualification Application. Attested copy of authorization issued (either by power of attorney or as per articles of Partnership Deed / Memorandum of Association) in favour of the signatory to sign the Qualification Application Price Tender/ Agreement should be appended. :

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SCHEDULE "B"
FINANCIAL CAPABILITY

- | | | | |
|----|---|----------------------------|--|
| 1 | Name and address of the Applicant | : | |
| 2 | Income Tax Permanent account No. C.I.H.No. | : | |
| 3 | TNGST / C.S.T. Registration No . [| : | |
| 4 | Annual turn over as per Income Tax returns filed for the past five years | : | Financial year
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022 |
| 5 | Annual turn over as per audited statement of account duly certified by the Chartered Accountant during the Preceding Five years (Attach attested copy of balance sheets.) | : | Financial year
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022 |
| 6 | Financial Position
i. Cash in hand.
ii Cash in Bank / Banks.
iii Current Assets.
iv Current Liabilities.
v Working capital.
vi Net worth. | :
:
:
:
:
: | |
| 7 | Outstanding value of works already committed and in progress and time left for completion. (Details for each work to be furnished separately). | : | |
| 8 | Amount available in capital Account:
(i) Paid up share capital of (Partners or share holders)
(ii) Called up and subscribed share capital
(iii) Reserves under capital account.
(iv) Surplus under capital account. | : | |
| 9 | Net profit before tax during the preceding five years. | : | Financial year
2017-2018
2018-2019
2019-2020
2020-2021
2021-2022 |
| 10 | Applicant's Financial arrangements.
(a) Own resources.
(b) Bank credits / Over Draft.
(c) Other source (Specify the source) | : | |

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SCHEDULE "C"**DETAILS OF CONSTRUCTION EQUIPMENT, TOOLS & PLANTS, VEHICLES THAT COULD BE DEPLOYED
EXCLUSIVELY FOR THIS WORK****NAME OF APPLICANT:**

Sl. No	Name of equipment / Tools & Plants / Vehicles	Total requirement for this work	Equipment owned by the Applicant			Equipment currently under lease, available with the Applicant			Equipment proposed to be taken on lease		
			Number	Year of Purchase Make & Capacity	Present working condition	Number	Year of Manufacture, Make & Capacity	Present working condition	Number	Year of Manufacture, Make & Capacity	Present working condition
1	Vibrators	10 Nos.									
2	Dewatering pumps	5 Nos.									
3	Lorry / Tipper	5 Nos.									
4	Steel centering Materials to cover an area of	10200 Sq.m.									
5	Mechanical spray set for curing	10 Nos.									
6	Mechanical Hoist	2 Nos.									
7	Weigh batching Machine	1 No.									
8	Vibratory Roller (8 to 10 MT)	1 No.									

Note: - For the equipment currently under lease with the Applicant, date of expiry of lease period shall be furnished.

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SCHEDULE "D-1"
WORK EXPERIENCE

LIST OF CIVIL ENGINEERING CONSTRUCTION WORKS COMPLETED IN THE PRECEDING FIVE YEARS

NAME OF APPLICANT:

Sl. No.	Name of work with location (Town / State)	Value of the work Rs.	Name of the Employer	Agreement number	Period of completion stipulated in the agreement	Time actually taken to complete the work	Reasons for delay (if any)	Type & nature of the work	Remarks
I.	Building Works only								
II.	Building & Works INCLUDING WATER SUPPLY AND SANITARY ARRANGEMENTS ETC.								

Note:- a) Details of original construction works alone should be furnished.
Repairs / Improvements to existing structures should not be included.

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SCHEDULE "D-2"

DETAILS OF SIMILAR BUILDING WORKS COSTING MORE THAN RS.650.00 LAKH (RUPEES SIX HUNDRED AND FIFTY LAKH ONLY) UNDER SINGLE AGREEMENT COMPLETED IN THE PRECEDING FIVE YEARS

NAME OF APPLICANT:

Sl. No.	Name of work	Location Village / Town / Taluk / District / State.	Name and designation of the employer / owner	Value of work as per Agreement Rs.	Agreement Number	Stipulated period of contract as per agreement	Date of commencement of the work	Date of actual completion of work	Reasons for delay in completion (If any)	Actual value of work executed as per final payment	Quality of work done
1.											
2.											
3.											
4.											
5.											
6.											

Note:- a) Certificate issued by the Engineer - in - charge (not below the rank of Executive Engineer / Project Engineer.) of each of the work is to be appended.

SCHEDULE "D-3"

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DETAILS OF WORKS ALREADY COMMITTED BY THE APPLICANT AND ARE IN PROGRESS
NAME OF APPLICANT:

S I . N o .	Name of work with locati on	Name / Designati on of the employer or owner	A g r e e m e n t n u m b e r	Total value of the work as per agreement Rs.	Peri od of com pleti on stipu lated in the agre eme nt	Date of com men cem ent of the work	Balance period available for completi ng the remainin g portion of the work	Value of work so far compl eted Rs.	Value of Balance items of work to be comple ted Rs.	Physic al progr ess or stage of work	Remark s

Note: - Certificate for each of the committed works in Progress issued by the Engineer-in-charge (Not below the Rank of Executive Engineer / Project Engineer.) With all the above details should be appended.

Dated Signature of Applicant with Seal

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SCHEDULE "E"**INFORMATION REGARDING CURRENT LITIGATION / DEBARRING/
EXPELLING OF APPLICANT OR ABANDONMENT OF WORK BY THE
APPLICANT**

1. (a) Is the Applicant currently involved in any Arbitration/
litigation relating to the contract works. Yes/ No
- (b) If Yes, Details thereon
2. (a) Has the Applicant or any of it's constituent partners been Yes/No
Debarred/ Expelled by any agency during the last
"Five" Years
- (b). If Yes, Details thereon
3. (a) Has the Applicant or any of it's constituent Partners Yes/No
failed to complete, any contract work during the past
"Five" years.
- (b). If yes, give details thereon.

Dated signature of Applicant with seal.

Note: If any information in this schedule is found to be incorrect or concealed, the Qualification Application will be summarily rejected & price tender will not be opened.

SCHEDULE "F"**AFFIDAVIT**

**(To be furnished in a Twenty Rupees Non-Judicial stamp paper
duly certified by Notary Public)**

1. I /We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my knowledge.
2. I /We the undersigned do hereby certify that neither my/our firm/company nor any of it's constituent partners have abandoned any work/works of similar nature and magnitude in India, during the Last "Five" years.
3. I /We the undersigned do hereby certify that any of the contract awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part, during the last "Five" years.
4. I / we the undersigned authorize (s) and request (s) any bank/person/firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Salem to verify the statement made by me/ us or to assess my/ our competence and general reputation.
5. I / we the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me/us may be requested by the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Salem and agree(s) to furnish such information/ clarification within "SEVEN" Days from the date of receipt of such request from the Superintending Engineer, PWD., Buildings (Construction & Maintenance) Circle, Salem.

Dated Signature of Applicant with seal:

To be signed by the officer authorized by the Firm / company to sign on behalf of the Firm/ company with company's seal)

Note:- In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)

(Title of the firm/company)

(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....
.....and signed before me on this day of.....

(Seal)

(Signature of the Notary Public)

SCHEDULE "G"**UNDER TAKING**

Under taking should be furnished in a Twenty Rupees Non-Judicial stamp paper with the Qualification Application and certified by the Notary public.

I/We

the applicant do hereby undertake that I/ we will abide by the terms and conditions if any modified by the Government in the contract conditions subsequent to submission of Qualification schedule/ Price tender or subsequent to execution of the agreement.

Place:

Date:

Signature of the applicant with Seal

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me.....
.....on this day of

Place:

Date:

Signature of the Notary Public with Seal.

Contractor

Estate Officer i/c.,
TNJFU, Nagapattinam

SCHEDULE "H"

Details of Technical Personnel Under regular employment of the applicant who can be made available exclusively for this work

Name of Applicant:

Sl. No.	Designation	Name	Educational Qualification	Under regular employment with Applicant since.	Total span of experience	Salary being paid	Remarks
1.	Project Manager - B.E. Civil with atleast 10years experience.) – 1 No. (One)						
2.	Site Engineers.						
(a)	B.E., Degree in Civil Engineering (with atleast 3 years experience) - 3 Nos. (Three)						
(b)	Diploma in Civil Engineering (with atleast 3 years experience) – 6 Nos. (Six)						
3.	Number of skilled workmen available						
4.	Number of unskilled workmen available						

Dated Signature of Applicant with Seal

Estate Officer i/c.,
TNJFU, Nagapattinam