

# Senior MEAL Manager

Location: [Asia & Pacific] [Nepal]

Town/City: Lalitpur

Category: Knowledge Management

## PURPOSE OF POSITION:

The Senior Monitoring, Evaluation, Accountability and Learning (MEAL) Manager is accountable to establish clear, cohesive and integrated MEAL systems in WVIN, aligned with World Vision Partnership's MEAL system; and to lead MEAL system implementation resulted in the availability of timely and accessible evidence of overall WVIN Programs impacts/results, and or information of learning, assessments, evaluation and research information. In addition, Senior MEAL Manager is also accountable to ensure those programs information and evidences of impacts are used in developing new concepts or proposals development; policy advocacy; improvement of programs implementation; in tracking the progress of country strategy and programs; and in strategic decision making process by the Senior Leadership Team and Managers.

## KEY RESPONSIBILITIES:

Building on World Vision Partnership's MEAL system (Learning through Evaluation with Accountability and Planning/LEAP), establish clear, cohesive and integrated MEAL systems in WVIN to enable WVIN producing key information and evidences of all projects funded by various funding streams; and meeting donors, WV Partnership, WV Support Offices, and Governments' required quality, compliance and accountability; as well as best practices of the Community of Practice.

This includes the following but not limited to:

- Develop tools, dashboard or other platform to capture, analyse, present and disseminate projects information and evidences of impacts to internal and external stakeholders (i.e donors, Support Offices, WV Partnership Global Centre/Regional Offices, Government of Nepal, Communities, Partner NGOs, and other strategic partners)
- Streamline and integrate with project monitoring dashboard – managed by Operations Readiness and Integration Unit within Field Operations Department
- Collaborate with Field Operations' Program Management Lead; and IT Manager, to ensure consistency of data collection by Partner NGOs' community mobilizers and of project information flow to Operations' monitoring system and MEAL system.
- Ensure GESI roots causes analysis and indicators are integrated into project information and evidences of programs impact
- Oversee the write up of annual child well-being report, led by Evaluation and Research Senior Specialist

- Ensure increased coverage of the most vulnerable girls and boys across WVIN programs

Lead project information and evidence analytics and use, including but not limited to:

- Ensure programs evidences are consistently used by WVIN relevant managers, in particular PDQ team managers, Field Operations and Policy and Communications team, in writing new proposals; in policy advocacy and in feeding back lessons to Field Operations team for programs improvement.
- With MEAL team, provide quarterly capacity building event (reflection, training, etc) to relevant team members, and when needed, to Partner NGOs in coordination with Field Operations.

Provide guidance and technical supports to MEAL team, including but not limited to:

- Support Senior Monitoring, Learning and Accountability Specialist in disseminating key evidences of WVIN programs impact to internal and external stakeholders on regular basis; as well as in utilizing community feedback mechanism to support WVIN's programs accountability
- Support Evaluation and Research Specialist to develop WVIN research methodology, data gathering and annual research partnership plan
- Support Knowledge Management Specialist develop and functionalize integrated and streamlined information management system that provides required real time information to different units to serve for different purposes
- Support Information Management and Documentation Coordinator to ensure cohesion of and the integration of WVIN MEAL system and project monitoring information with WV Partnership Horizon system; as well as to ensure the collection and analysis of latest key secondary data are used and shared to MEAL team and Sector Programs Portfolio Advisors

**Education, Knowledge and Experience Required:**

- Master's degree in statistics, research methodologies, development studies, management, public health, economics, agriculture, or in the fields suitable for development
- Solid analytical skills and systematic thinking
- Ability to present complex and technical information/system to non-specialist audience with clarity
- Minimum 4-5 years of managing Monitoring and Evaluation (M&E) in International NGOs/UN
- Relevant experience in facilitating Theory of Change, Logical Frame-work, Project success and sustainability indicators
- Demonstrated experience of managing large/ multi-sectoral data

- Demonstrated experience of leading assessment, evaluation, and research
- Demonstrated experience of writing impact reports
- Experiences in designing or managing management information system (such as dashboard, power BI, mobile based applications)
- Excellent oral and written English and Nepali communication skills
- Practitioner of Advanced data analysis
- Practitioner of Research & evaluation skills
- Practitioner of Log-frame and theory of change
- Managerial/ leadership skills (leading and building team, managing conflict, problem solving)
- Advanced Excel and quantitative skills
- Experiences with World Vision is a plus
- Ability to getting things done under pressure

**Work Environment:**

10-20% travel to field is required

*World Vision International Nepal is committed to diversity and inclusion within its workforce, and encourage candidates of diverse background, women and differently abled, to apply. Only short-listed candidates will be called for the subsequent selection procedure. WVIN reserves all rights to qualify/disqualify applications in any case.*