

Programs Portfolio Advisor- Education

Location: [Asia & Pacific] [Nepal]

Town/City: Lalitpur

Category: Education & Life Skills

PURPOSE OF POSITION

The Programs Portfolio Advisor (Education) is accountable to lead the design and write up of technically sound new (education) programs and concepts/proposals; to develop coherent Monitoring, Evaluation, Accountability and Learning (MEAL) portfolio framework; to provide strategic quality oversight on (education) programs portfolio; and to lead sector programs' external engagement with government, donors, peer local/INGOs and other stakeholders (research, university, think-tank, professional associations, etc) in order to promote the evidence of World Vision's child-focused (education) programs impact; to engage in (education) policy formulation or implementation; and to create new funding opportunities for (education) programs.

KEY RESPONSIBILITIES

Design technically-sound (education) programs design and new education proposals, with coherent MEAL framework, meeting donors, World Vision and Government and sector community of practice standards. This includes, but not limited to:

- Lead the write up and coordinate new (education) project (s) design and proposals development, to be funded by any funding sources (grants, PNS, other sources) – in coordination with Programs Development and Quality Director and Resources Development Manager and Specialist(s).
- Develop coherent MEAL aligned with WVIN Country Strategy
- Develop (education) implementing guidelines for Field Operations team and Partner NGOs
- Ensure education project information and key evidences are captured on regular basis, and closely work with MEAL team to generate relevant evidence for programs improvement, proposals development and policy advocacy.

Provide strategic quality oversight of (education) projects implementation in coordination with MEAL team and Field Operations team, including but not limited to:

- During quarterly cross-function collaboration meeting, including with Field Technical Specialist, facilitated by Field

Operations Department – and using quarterly monitoring information provided by Field Operations, and relevant evidences (assessment, evaluation, research, secondary data) provided by MEAL team – in coordination with Senior MEAL Manager, provide technical and strategic feedback to Field Operations on the quality of education projects implementation, against education MEAL portfolio – to support improvement on programs implementation

- On six monthly basis, in coordination with Senior MEAL Manager and Resources Development Manager, to update sector's capability statement or other key evidences on sector programs impact
- Contribute write up to education project section in the Annual Report, led by Senior MEAL Manager

Lead sector programs' external engagement with government, donors, peer local/INGOs and other stakeholders (such as research institutes, university, think-tank, professional associations, private sectors, etc), including but not limited to:

- Meet and maintain regular communication with key technical ministry officials, education focal points donors organization, and other partners to provide visibility or relevant evidence of WVIN's child-focused (education) projects impact (at portfolio level)
- Co-facilitate WVIN-led learning events with MEAL's Learning and Accountability Specialists disseminating evidences or learning from WVIN education sector programs with external stakeholders
- Write Op-ed/opinion piece in newspaper on relevant education issues, with support from Communications Manager
- Maintain regular contacts and promote evidences of WVIN education projects to World Vision support offices education focal points; and regional and global education community of practices
- Support Programs Development and Quality Director, Resources Development Manager and Specialists, to form strategic partnership or consortiums for joint bid or new education proposals development

Education and Experience Required

- Masters degree or equivalent in an education or related field
- At least 5 years field experience in education programming or the equivalent in the headquarters of a major NGO (5-10 years preferred)
- Good writing and analytical skills
- Good interpersonal and communication skills, able to communicate technical language to non-specialists with clarity

- At least 3 years of team leadership experience
- Advance understanding on project cycle and MEAL
- Experience in education proposals development
- Good Nepali and English, both in writing and speaking
- Subject matter expert on Education programming/project models - Preferred
- Having good network with government, donors, and other education stakeholders- Preferred

Work Environment

20% travelling to field office or project remote locations

World Vision International Nepal is committed to diversity and inclusion within its workforce, and encourage candidates of diverse background, women and differently abled, to apply. Only short-listed candidates will be called for the subsequent selection procedure. WVIN reserves all rights to qualify/disqualify applications in any case.