

# Project Director, DPRK

Location: [Asia & Pacific] [Thailand]

Town/City: Bangkok

Category: Field Operations

Job Type: Fixed term, Part-time

**\*Please submit your CV in English.**

## PURPOSE OF THE POSITION:

The Project Director will lead, direct, develop and manage all aspects of World Vision's projects in DPRK, ensuring ministry impact of the highest, cost effective quality and accountability according to the relevant policies, protocols and standards of World Vision. The Project Director will:

- Provide strategy and leadership to the WV DPRK team.
- Provide strong operational management of all aspects of WV DPRK.
- Develop strong ministry objectives where communities, Government agencies and donors/supporters are able to directly contribute to the achievement of child well-being outcomes.
- Actively engage in and support funding acquisition
- Carry out engagement activities with partners and other stakeholders.
- Provide leadership to financial management including having low administrative cost.
- Ensure compliance with all relevant laws, standards and requirements, including local country requirements.
- Be a role model of being a servant leader - living and leading following Christian principles.

## KEY RESPONSIBILITIES:

***Strategy and Leadership:***

- Provide leadership to ensure implementation is efficient and effective and meets the goals and objectives of the World Vision, donors and stakeholders.
- Provide motivation, support and performance-based leadership that builds effective team to achieve the complex scope of World Vision's ministry and ensure accountability through appropriate performance management; responsible for as hiring & dismissal of DPRK staff in accordance to WV policies.
- Plan for and implement DPRK strategy and business plan.
- Ensure that productive and effective relationships are maintained with Regional Office, Partnership Office, Support Office and donors.

***Operational Management:***

- Develop annual operating program plans and budgets for to ensure they are in accordance with the DPRK strategy, and World Vision International's Core Documents, policies, protocols and strategic imperatives.
- Ensure relevant, timely and accurate flow of management and operational reports to meet reporting standards of the support and donor partners.
- Strengthen evidence-based programming, and enable operations staff to use evidence for improved decision making.
- Ensure the sectoral integration and implementation of advocacy work with key partners and donors to positively influence child well-being.
- Ensure DPRK risk mitigation plan, safety & security requirements are developed and in place, including setting standards, performance requirements, monitoring security status, and responding to security incidents when escalated.

***Ministry Objectives:***

- Ensure all programs are designed and integrated so that a true holistic approach to transformational development is found in the design, implementation, monitoring and evaluation of the work.
- Define a clear landscape view of the needs of communities in DPRK, identifying need at community, area and country levels particularly MVC to enable the story to be told to donors/supporters.
- Ensure WV programs are responsive to natural and other disasters to meet urgent humanitarian needs of vulnerable children and communities.

***Funding Acquisition:***

- Take the leadership for identifying potential funding opportunities for the integrated program.
- Work with support offices and other donor/stakeholders to identify opportunities for acquiring grants/private funds and secure funding.
- Ensure the financial sustainability of World Vision ministry in DPRK through a proactive approach to funding acquisition and marketing.

***Public Engagement:***

- Executive and strategic level engagement within the partnership and donors.
- Cultivate and build solid government relations representing DPRK to key partner agencies, UN agencies, local and international non-government organizations, churches, media, donors and community leaders.

***Financial Management:***

- Overall oversight to DPRK budget.
- Exercise good stewardship over all resources by maintaining financial control, procedures and records, according to accountability standards required by World Vision International.
- Ensure the management and regular, systematic review of all budgets, project funding, expenditures and accomplishment of ministry objectives and ensure all programs and projects remain with budget.
- Oversee compliance with all relevant sections of the Field Financial Manual including proper accounting systems and practices.
- Ensure Supply Chain Management principles and procedures are followed to reduce risk and possibility of implementing ProVision.

***Compliance:***

- Ensure the office complies with both WV and all local legal requirements and standards.

- Ensure and oversee proper mechanisms for Adult safety and Child Protection (Safeguarding) and other WVI Standards and Principles implementation.

***Christian Leadership:***

- Model a high standard of personal Christian leadership, maturity and integrity as an example to staff and to commend World Vision to the public.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Degree in international development, business administration, social science, management or related discipline, preferably at Masters level.
- Minimum 8 years of international development experience including work in a developing country, preferably in project coordination / management.
- Significant experience in government relations with proven diplomatic skills.
- As a professional, you will be a strong team leader/worker, able to work with colleagues to achieve shared objectives, but also able to work independently using your own initiative.
- Knowledge of humanitarian and development donor processes and requirements, with experience of proposal writing. Must be able to represent WV to these donors in a manner that is highly professional in person and in writing.
- Possess the skills required to manage projects effectively & efficiently, as well as, engage in creative thinking and complex problem solving.
- Experience with working in highly sensitive political contexts and capable of working with high level political leaders.
- Strong financial management in budgeting and reporting, with knowledge of design requirements and regulations of major institutional donors.
- Ability to manage risk at all levels (e.g. human security, financial, operational). Flexibility to adapt to changing demands and the ability to work under pressure are essential.
- Strong Christian commitment, spiritual maturity and discernment evidenced by life and character including active and regular fellowship with other Christians.

- Language Requirements: English fluency, some Korean preferred.

***Work Environment/Travel:***

- 15-20% international travel.