

Driver (Hwange)

Location: [Africa] [Zimbabwe]

Town/City: Bulawayo

Category: Fleet

Job Type: Fixed term, Full-time

BACKGROUND

World Vision is a global Christian relief, development and advocacy organization dedicated to working with children, families and communities to overcome poverty and injustice. We are a community of close to 40,000 staff working across the world to help change the lives of vulnerable children. Our supporters, partners and staff join forces with communities on the ground to help children enjoy good health, be educated for life, experience the love of God and their neighbours and be cared for, protected and participating in addressing issues that affect their lives. World Vision has been active in Zimbabwe since 1973. Our operations are spread across 9 out of 10 provinces, with a majority of over 1.75 million beneficiaries in rural areas. Our current programs focus on improving the well-being of boys and girls in three priority sectors: health and nutrition, livelihoods and education. We also focus on child protection, gender and disabilities, emergency assistance and resilience building as cross cutting priorities across our programs. If you share the same vision, JOIN US and contribute to life in all its fullness for the children and communities we serve.

Position Title: Driver

Location: Hwange

Duration: 4 months

Purpose of the Position:

The Driver is responsible for providing safely driving services to the organisation, carrying staff to and from different work locations and ensuring that program vehicles are maintained in good working condition.

Major Accountabilities/ Responsibilities:

- Driving field staff.
- Fueling of program vehicles to be always ready for duty.
- Monitor vehicles on a weekly basis (checking oil leaks accident damage, tyre, cleanliness, battery, brake fluid lights).
- Report mechanical state of the vehicle and defects timeously.
- Make necessary quotations for all repairs of vehicles send them to tender committee and ensure that the vehicles are repaired and serviced.
- Booking of field program vehicles in advance for services, fuels and source spares ensure swift flow of the programs.
- Assist visiting World Vision staff / Donors/Stakeholders and transporting them to different areas of the project.
- Assist the team with any duties required at a given point.

Qualifications and Skills

- 5 O' levels
- Valid clean (unendorsed) class 2 driving license and 2+ years' experience.
- 4x4 driving certificate is an added advantage.
- Valid Medical Report
- Valid Defensive Driving Certificate.
- Proven record of operating and manoeuvring the vehicle to safety at all times.
- A record in keeping good working vehicles, servicing, repairs and fueling.
- Good communication skills.

NB: Shortlisting will be done as applications are received. Only shortlisted candidates will be contacted.

Qualified female candidates are encouraged to apply.