

# Food Assistance Manager, WV Mozambique

Location: [Africa] [Mozambique]

Town/City: Quelimane City

Category: Food Security & Livelihood

Job Type: Fixed term, Full-time

**\*Please submit your CV in English.**

## **PURPOSE OF THE POSITION:**

Provide overall leadership for the implementation of Lean Season Food For Asset (FFA) project in Zambezia province based on WVI food assistance minimum standards.

The position holder will be the focal point for both internal and external engagements related to WFP FFA project in Zambezia. The Food Assistance Manager will spearhead working with relevant technical departments including Agriculture, Irrigation, Environment, Health and Nutrition, Infrastructure at district level, partners and community partners to implement the FFA project activities timely according to plan.

The position will also provide technical support to field-based teams; promote team spirit, a culture of information sharing and excellence in internal/external coordination.

## **KEY RESPONSIBILITIES:**

### ***Leadership:***

- Provide strategic oversight and leadership of the WFP FFA Project according to World Vision Disaster Management Team (DMT) and donor standards and agreements.
- Lead FFA project activities roll out from district government to community leadership and beneficiaries.
- Lead district WV Mozambique team in planning, implementation and reporting.
- Coordinate with and where appropriate, develop integrated program interventions with other program partners in the

district.

- Define work plan.

***Commodity Distribution:***

- Lead the team to conduct organized distribution according to WVI standards including banners and ration boards.
- Use of LMMS in beneficiary registration and distribution to keep records and serve beneficiaries timely.
- Layout of distribution points and beneficiaries informed of all the processes.

***FA Activities Implementation:***

- Lead district team in beneficiary registration using community participation guidelines as issued by WFP.
- Use MoUs for FFA agreements with communities.
- Lead the project team in following all the FFA process.
- Submit monthly CTS reports before 10th each month after distributions.
- Submit CPDR, Invoices to WFP for payments and follow up payments.
- Submit CSS and have it signed by WFP for uploading to FGDB.

***Coordination:***

- Liaise and coordinate with Ministry of Agriculture, Irrigation, Health and INGC in implementation of FFA activities and Food distributions.
- Active engagement with district Food Security Cluster meetings.
- Participate actively in cluster (or sector) meeting to contribute to design the Food Security sector strategy based on best practices and lessons learnt.
- Maintain high level of coordination with partners from other sectors (especially child protection, health and nutrition).

**Other Duties:**

- Budget control.
- Monitoring & Evaluation.
- Capacity Building.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Minimum of a Bachelor's degree in Agriculture, Food Security, Rural Development, Development Economics or related programs with minimum of five years' experience in Food Assistance design, programming, management and programing in emergencies and fragile contexts.
- Possession of a Post graduate diploma in Project Planning and Management is an added advantage.
- Minimum of 5 years' experience designing, planning, implementing, supervising and reporting on WFP.
- Working knowledge of humanitarian codes, standards, principals, and ability to mainstream leading cross-cutting themes.
- Good understanding of development theory and principles.
- Good grasp of child protection standards and principles.
- Empirical knowledge of emergency response DM&E processes.
- Proven track record for multi-sector program design and implementation in large and complex emergencies.
- Ability to facilitate appropriate information flow and coordination amongst a complex range of internal and external stakeholders.
- Experience in dealing with governmental donor and UN agencies is essential.
- Very good English writing and oral communication skills are essential for this position.
- Management of high performance teams delivering on performance targets Integrating emergency response with development programming is desired.
- Programming within a humanitarian or long term development context.

- Demonstrated resource acquisition (grants) for humanitarian responses.
- Clear track record of strong external stakeholder management within political and cross cultural contexts.
- Experience in project planning, project design, project management and reporting to major donors.
- The person must be results oriented, good at public relations and able to promote a team spirit.
- Good command of the English language. Spoken Portuguese language is desired.

***Preferred Skills, Knowledge and Experience:***

- Programming and at least 3 years' experience in FFA management.
- Experience in LMMS and CTS reporting and troubleshooting.
- Experience in use of WFP Invoicing and reporting systems.
- The holder of this position must be a results orientated leader who can manage and satisfy multiple and at times competing organizational, donor and other stakeholder demands.
- Must also have solid public relations skills and be a strong team player.
- Must be analytical, innovative and self-managed leader.
- Strong design, monitoring and evaluation skills preferred.
- Strong experience in working in WFP projects GFD, VGF, FFA, School Feeding, SFP.
- Basic working knowledge of Portuguese language is an added advantage.

***Work Environment/Travel:***

- Ability and willingness to travel domestically and internationally 80%.
- Physically and psychologically fit to withstand long working hours in harsh environments.

