

Compliance Officer - Western Region

Location: [Africa] [Uganda]

Town/City: Kiboga

Category: Finance

Back ground

World Vision Uganda is a Christian relief, development and advocacy non-government organization dedicated to working with children, families and communities to overcome poverty and injustice. We currently work in over 82 districts in Uganda implementing projects in health & nutrition, water, sanitation & hygiene (WASH), livelihoods & community resilience, education and child protection. World Vision (WV) is committed to the protection of children and adult beneficiaries from exploitation and abuse and will not employ people whose background is not suitable for working with the beneficiaries above. All employment is conditioned upon the successful completion of all applicable background checks, including criminal record checks where possible.

Due to expansion in scope of our programmes, we are now seeking for qualified and passionate individuals willing to share in our vision and join our team in the position below.

Position: Compliance Officer - Western Region

Report to: Regional Finance Officer

Location: Kiboga District

Purpose of the position:

To make sure World Vision program offices are conducting its business in full compliance with

World Vision partnership standard, donor, local statutory requirements.

The compliance officer responsible for developing compliance programs, conducting a review and advising management on possible risks.

Key Outputs/Responsibilities.

- Compliance to donor and organization policies & procedures: develop and implement an effective risk, control and compliance system
- **Risk management:** Perform the critical function of independent financial verification on wide range of field activities including but not limited to various meetings, trainings, distribution of supplies, constructions, community investments, WVU Assets among others.
- **Assets and inventory management:**
- Performs Quarterly verification of assets and inventory lists for completeness and existence following the Organization's inventory management policy

Qualifications: Education/Knowledge/Technical Skills and Experience

- A university degree, with a major in Accounting/Finance/Auditing
- Partial professional qualification in ACCA, CPA, CA, CIA or CMA or equivalent.
- A minimum of 3 years' post qualification experience.
- At least 3 years relevant technical and business work experience.
- Excellent understanding of Uganda Tax and Statutory requirements.

- Extensive Computer knowledge in Microsoft Excel, Vision Excel, Word, PowerPoint, SUN Accounting and Access is required.
- Knowledge of various Donor rules and regulations, systems and procedures and local government financial processes. Experience with managing other major international donor funds and working with an international non-profit/non-governmental organization (NGO) preferred
- Written and Oral Communication skills are essential, and the incumbent must be a team builder, who is able to work successfully in a multicultural environment.
- Experience of working in the field (communities)
- Knowledge of project management and project cycles