

Accountant - General Ledger and Compliance

Location: [Asia & Pacific] [Sri Lanka]

Town/City: Colombo - 09

Category: Finance

World Vision is a Christian relief, development and advocacy organisation working with children, families and communities to overcome poverty and injustice. World Vision is dedicated to working with the world's most vulnerable people regardless of their religion, caste, gender or ethnicity. World Vision has been in Sri Lanka since 1977 and currently works through 34 development and relief programmes in 16 Districts across the country.

At World Vision we are passionate about children and committed to bringing fullness of life to the most vulnerable and disadvantaged. Every day for forty years, that is what our team at World Vision has been doing.

We are currently looking for dynamic & creative individuals to join us in our journey of caring.

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Job Profile

The purpose of this position is to exercise financial accountability and integrity in accordance to World Vision financial policies and procedures, to maintain accurate general ledger for World Vision Lanka (WVL). To overlook ledger access for Sun 6 system- user access control for all finance staff; to provide reconciliation of balance sheet & income/expense items captured in ledgers - for finance leadership's attention. To review all the National Office support cost expenses (CAL Budget) routed through ProVision system by National Office staff. Be the goal

owner who monitors the changes to WV Finance manual -policies so that WVL Internal Controls are in alignment to World Vision International (WVI) requirements.

Major Responsibilities

- Ensure accurate general ledgers & access to Sun System
- Finance review function for National Office payment including pass through projects related expenses
- Support cost budget preparation for National Office
- Provide management information on a regular basis to National Office departments
- Ensure compliance to WVI finance manual and policies

Required qualifications, experience & competencies

- Minimum 5 years' experience in leading finance and accounting operations
- Experience in establishing and enforcing common protocols and standards
- Part qualification of the Institute of Chartered Accountants of Sri Lanka or Chartered Institute of Management Accountants, UK or a Degree from a recognized university in Commerce or Business/Public Administration or Accounting
- Thorough knowledge in Sun System and Sun System certification is essential
- Strong evidence of exposure to knowledge of accounting principles, financial systems, budget/cash-flow monitoring and establishing internal accounting controls and finance expectations

- High level of computer literacy and knowledge in spreadsheets, word processing and accounting software
- Ability to read, write and speak in English
- The position requires ability and willingness to travel domestically and internationally up to 10% of the time

World Vision Lanka offers a competitive remuneration package based on individual competence and skills. If you meet the required criteria and wish to apply for this or any of the available vacancies, select the position you wish to apply for & submit your **on-line application** with your CV and details of three non-related referees on or before the given closing date.

Only short listed candidates will be notified.