

Faith and Development Project Manager - Empowered World View

Location: [Africa] [Kenya]

Town/City: Karen

Category: Christian Commitments

Job Type: Fixed term, Full-time

FAITH AND DEVELOPMENT PROJECT MANAGER – EMPOWERED WORLD VIEW (EWV)

PURPOSE OF POSITION

The purpose of this position is to effectively manage and coordinate the EWV Scale up Project Phase 2 and ensure that the project outcomes are realized within the stipulated time. The Project Manager is the contact person with all National offices that are implementing EWV and a lead trainer and mentor of the approach and will assume responsibility for ensuring that the project activities are integrated and mainstreamed globally. Primarily the position will ensure capacity is strengthened across the targeted offices within and outside the region as per the project design. In addition, the person will ensure evidence building is achieved throughout the project cycle, by ensuring that best practices and key lessons are being documented, communicated and shared across the Partnership to inform better programming. The role is critical in ensuring that EWV program quality standards are in place and are fully being integrated in National Office (NO) strategies and Technical programs to realize Our Promise.

MAJOR RESPONSIBILITIES

40% - Ensure that EWV is integrated into Field Office (FO) strategies, technical programs and grants, including in fragile contexts

- Ensure sufficient field office capacity for EWV (ToTs) in collaboration with the Technical Specialists
- Coach and mentor EWV ToTs to cascade the program.

- Engage Operations & Program quality teams to ensure FO leadership support
- Coordinate regional team of EWV trainers across all regions
- Ensure EWV is integrated with other technical projects at field level
- Collaborate with NO GAM teams to ensure EWV is written in the grant proposals

15% - Project Management and Serves as the main point of contact with WVUS in ensuring donor promise is achieved and communicated well.

- Coordinate development of annual plans and budget for the Scale Up Project
- Collaborate with implementing NO's to prepare donor facing reports
- Work with the finance team to ensure efficient and effective utilization of the resources
- Supervise staff under him/her.

25% - Strengthen EWV Design, Monitoring & Evaluation for greater impact

- Collaborate with Global Centre (GC), Regional Office (RO) and NO Program quality teams to ensure EWV indicators are standardized and applied across all FO EWV projects
- Work with GC to complete the EWV Project Model documentation as a CPM
- Work with GC to develop the 'Design Implementation Quality Assurance' documentation
- Support NO's to ensure that EWV activities and progress are captured in horizon
- Support and coordinate EWV related research
- Coordinate EWV publications

- Coordinate the annual EWV Global learning forum

15% - Support and coordinate scale up of EWV in new National offices and with partners:

- Ensure quality implementation of EWV in new offices,
- Coordinate training of Trainer of Transformers (ToTs)
- Build strong relationships with partners and especially the faith actors to uptake EWV
- Support testing and scale up of EWV children and adolescents version
- Work with implementing offices to strengthen integration of EWV into the Development Programme Approach
- Manage the pace of EWV scale up to ensure new offices have the capacity and leadership to implement EWV with quality

5% - Other responsibilities:

- Participate in other organizational meetings as required.
- Participate in National offices strategy reviews

KNOWLEDGE/QUALIFICATIONS FOR THE ROLE

Required Professional Experience

- At least 5 years of experience in development field
- Spiritual maturity; clear articulation of personal faith in Christ about how their faith informs their life and work. Able to stand above denominational diversities.

- Knowledge and experience with WV operations
- Knowledge and experience with WV faith and development principles
- At least five years of programme management experience
- Facilitation skills in training or facilitating staff and community level empowerment approaches.
- Experience in design, monitoring and evaluation (DM&E)
- Ability to work in a cross-cultural environment
- Must be computer literate
- A good team player
- Good communication and good inter-personal skills
- Needs excellent English language skills, both oral and written
- Understanding of basic accounting

Required Education

- Degree in related field desired (A Master's degree will be an added advantage)

Work Environment

- Office-based with frequent travel to the field
- 30% International travel is required

The application closes on 2nd March 2021.

