

## Development Facilitator - Durres Office

Location: [Europe & the Middle East] [Albania]

Town/City: Durres

Category: Field Operations

Job Type: Fixed term, Full-time

**Position:** Development Facilitator

**Work location:** Durres Office

**Deadline of applications:** 4 August 2021

**Type:** Fixed term, Full time

### **Purpose of Position:**

The purpose of the position is to serve as a catalyst, partnership facilitator, and builder of the capacity of local partners, facilitating the emergence and strengthening of community-led initiatives to improve and sustain the well-being of children and their families.

### **Major Responsibilities:**

- Build close and constructive relationships and actively learn within partner communities in order to understand their realities and facilitate development processes effectively
- Work with stakeholders in a range of different development relationships towards the well-being of children in the communities.
- Communicate effectively World Vision's identity, mission, vision, values and our approach to work in ways that are contextually appropriate and clear.

- Ensure that dialogue includes whole communities and stakeholders inclusive of their diversity.
- Encourage and enable communities to share and learn from their own experiences in the respective Area Program.
- Assist and support Area Program team leader in preparing annual budget based on the agreed targets.
- Plan the Technical Program/Sponsorship activities in annual and intermediate planning.
- Ensure monthly planning of activities in the Area Program level.
- Ensure implementation of Technical Program /Sponsorship activities in Area Program level upon agreed plans strategically developed and ensure the active participation of registered children, but not only.
- Ensure that cross cutting themes are considered in all activities as advised by respective Project Coordinator/Sponsorship Manager.
- Ensure the following up of cases in collaboration with the partners and duty barriers according to the WV guidelines.
- Support the Area Program team leader in Area Program level narrative reporting.
- Responsible for expenditure of budget as per cash flow and preparation of financial reports as per requirements.
- Actively search for new partners within the Area Program, identify how these partners can work together towards shared priorities for child well-being.
- Facilitate an empowering approach to formation of new community organizations and other partners in the area.
- Facilitate with the support of Area Program team leader the process of partners capacity assessment and draft a plan of building the partner's capacities.

- Work with partners to coordinate efforts to enable integration, synergy and prevent duplication of interventions.
- Assist stakeholders and community partners to identify and mobilize community resources needed for project implementation.

### **Knowledge, Skills and Abilities:**

- Degree in social science, or related subjects to development or relevant years of work experience.
- Experience with faith, community based and child focused empowerment programs (Preferred).
- Previous relevant experience, including at least one year of development facilitation in and with communities (Preferred).
- Experience with program assessment, design, implementation, monitoring and evaluation processes.
- Strong understanding of community-led development work.
- Strong facilitation skills, including catalyzing, connecting, and building the capacity of community groups.
- Creative and able to apply innovative thinking, partnership building and problem solving skills.
- Good interpersonal skills and cross-cultural sensitivity, abilities to work as a team.
- Good analytical and writing skills; Basic understanding of design, monitoring, and evaluation.
- Computer literacy; Strong computer skills including Word, Excel, PowerPoint.
- Effective in written and oral communication; able to speak and write with a proper standard of English (Preferred)

- B category driving license is essential (Three years of active driving).

**Note:** *While we appreciate all applications received, only those selected for the next phase of recruitment process will be contacted.*