

Deputy Chief of Party-USAID DFAP, DRC

Location: [Africa] [Democratic Republic of the Congo]

Town/City: Bukavu

Category: Field Operations

Job Type: Fixed term, Full-time

***Please submit your CV in English.**

PURPOSE OF THE POSITION:

World Vision International has emerged as a dynamic, leading organization in the areas of food and livelihood security, improved nutrition and strengthened community resilience and is currently seeking a Deputy Chief of Party in DRC.

The goal of the program will be to contribute to sustainable improvements in food and livelihood security, reduce malnutrition among vulnerable populations, and strengthen resilience to the risks posed by climate change. The DCOP's primary responsibility will be to assist the Chief of Party through technical leadership, coordination and collaboration with implementing partners, and strategic oversight of all activities to cost-effectively achieve project objectives.

KEY RESPONSIBILITIES:

- Direct and oversee the overall execution of all World Vision (WV) project components within its geographic and technical areas.
- Oversee supply and equipment acquisition, disposition, and management in compliance with WV internal and donor requirements.
- Actively engage in DFAP coordination working groups and meetings.
- Organize and direct the work of all WV project staff, including 4 Expatriate and up to 60 National Staff.
- Provide supervision, training and performance management.

- Provide oversight to technical leads.
- Liaise with provincial government officials, local communities, farmers, and other organizations as appropriate, with particular focus on Ministry of Health and Agriculture.
- Lead in establishing a system for projection implementation.
- Ensure clear safeguarding guidelines for WV staff/stakeholders - info sharings, trainings, and adherence.
- Establish an implementation process for each technical sector while fostering synergy between them that assures timely and quality implementation of activities.
- Use M&E information to improve program implementation; identify operational risks and their solutions; resolve bottlenecks at an early stage.
- Produce high quality reports.
- Lead development of the program's annual activity plan and budget and ensure their timely performance (ensure timely and proper achievement of activities and budget, provide monthly variance analysis and initiate corrective action as needed).
- Oversee the hiring, orientation, and training of key staff to build a technically strong, well supported, motivated team.
- Identify and facilitate opportunities for staff professional development by providing adequate mentoring, clear orientation.
- Manage grant budget within approved spending levels and ensure accurate and timely financial reports to the Prime, USAID and WV US.
- Assure sound financial management of the project (e.g. budget execution, monitoring and reporting processes) especially by the program implementation team and adhere to WVI and USAID financial policies and procedures.

KNOWLEDGE, SKILLS AND ABILITIES:

- Master degree in a relevant field such as Food Security, Health and Nutrition, International Development.
- Strong familiarity with USAID Food For Peace requirements, their history and their development.

- Ability to integrate, lead and motivate teams of professionals around common goals.
- Demonstrated accomplishment in working with host-country professionals, ministries and with donor colleagues in country.
- Fluent English and French speaker (Swahili knowledge an asset).
- Experience working in a Fragile Context preferred.
- Minimum of 7 years of progressively responsible experience in international development project management; minimum of 5 years of experience managing USG-funded assistance programs of a similar size and scope.
- Experience managing a DFAP or Multi-Year Assistance Program (MYAP) or programs of equal size, scope and complexity in a similar context.
- Excellent understanding and familiarity with US Government donor regulations, ideally USAID Title II experience.
- Demonstrated abilities in NGO reporting, budgeting, procurement, and project management.

Preferred Skills, Knowledge and Experience:

- French skills essential. Swahili knowledge an asset.
- Experience in managing inter-agency consortiums is preferred.
- At least 5 year experience implementing and managing large international grants.
- At least 5 years of the international development experience; must involve implementation and management of large-scale grant/ programme activities.

Work Environment/Travel:

- The DCOP will be based out of the Consortium Office in Bukavu with frequent travel to field sites.
- Some National and Regional travel would also be expected.