

Associate Director, Food Security and Livelihoods

Location: [Africa] [South Sudan]

Town/City: Juba

Category: Field Operations

Job Type: Fixed term, Full-time

PURPOSE OF POSITION:

To provide strategic leadership, technical and risks management oversight, and coordination of World Vision South Sudan Food security & Livelihood Programs, including the Food Assistance portfolio. This function will ensure that the design, implementation and monitoring are executed to promote enhanced household food security & livelihoods and community resilience through evidence-based quality programming; and ensuring that donors and World Vision Food Security & Livelihood/Food Assistance standards are followed/adhered to.

KEY RESPONSIBILITIES:

30% Program Leadership and Oversight

- Provide overall leadership to the South Sudan Food Assistance & Food Security and livelihoods programming.
- Lead and facilitate program teams in the identification of risks and development of appropriate mitigation measures. Set in place periodic reviews of all FSL & FA programs risks based on contexts evolution.
- Represent World Vision in FSL cluster and other inter agency platforms to advance food security and livelihoods programming in SS.
- Provide strategic vision, leadership and technical assistance in improving the overall performance of livelihood programs.
- Develop and maintain a strategic plan in line with WFP strategy of "Changing lives" through strengthening of disaster risk reduction models such Food and cash for assets, capacity building of smallholder farmers, in order to boost production.

20% Technical & Management Oversight for Livelihoods/Food Assistance Programming

- Coordinate with all project and zonal managers to ensure project outputs are achieved within time and acceptable quality.
- In collaboration with project teams and zonal management, establish a robust accounting/tracking system that ensures proper management, accounting and reporting of all resources entrusted to WVSS in accordance with both donor & WV policies/guidance.
- Create a strong culture of transparency and accountability by ensuring an effective system is implemented at field level on reporting, documenting and responsibility for losses.

15% Budget development and management

- Provide oversight of project financial procedures, including budgeting, budget tracking, control, & invoice payments.
- Support budget management in conjunction with the Food Assistance Managers, Zonal Programme Manager and Finance Manager, and ensure spending and expenditures are within budget and adhere to donor requirements.
- Risk and security management: Actively combat fraud and corruption within the wider program, ensuring projects are ready for Risk Based Audits.

15% Monitoring, Reporting, Documentation & Knowledge Management

- In collaboration with FSL Project Managers, FA Projects Managers and Zonal Program Managers, ensure an effective project quality assurance mechanisms, including monitoring system for tracking of project progress against indicators, activities and key project milestones, reporting, evaluation, and communication systems.
- Conduct routine visits to all project sites for purposes of monitoring and operational support.
- Ensure WVSS has a functioning Commodity Tracking System (CTS) in support of the food assistance accounting and reporting.

20% Donor Engagement and Proposal Development

- Lead the project design, assessments, proposal writing budgeting process, development of program objectives (technical logframe) and engaging donors during the negotiation process in coordination with the Disaster Management Team (DMT) and Program Development Team at National Office.
- Preparation of Technical agreements and follow up of approvals, semiannual and annual reporting and facilitating annual

evaluations.

- Build and maintain productive working relationships/partnerships with key UN, INGO and LNGO partners, donors, peer agencies, government partners and other key stakeholders to scale up food security and livelihoods programming in South Sudan.
- Work with UN and INGO/LNGO colleagues on strategic interagency initiatives.

KNOWLEDGE, SKILLS AND ABILITIES:

- Field-based international NGO work experience in Food and Cash Assistance program leadership, with a minimum of 5 years' total development and emergency experience in fragile or challenging and complex contexts with responsibility of overseeing comprehensive food security programs.
- Experience in designing and implementing all types of food assistance program (GFD, FFE, FFA, SFP, Cash transfers); strong knowledge in integrated resilience programming where food assistance (in-kind or cash) is used as a resource for improved livelihood outcomes (added advantage).
- A proven strong multi-sector, multi-purpose cash-based programming background.
- Sound knowledge of humanitarian international standards, policies and procedures including the Red Cross and Red Crescent Code of Conduct, HAP-I Standard, ECB Good Enough Guide, Sphere Standard (Humanitarian Charter and Participation Standard), donor requirements and WV Humanitarian Accountability Framework Ability to maintain performance expectations in diverse cultural contexts, psychologically stressful environments, and physical hardship conditions with limited resources.
- Ability to work in high tension and high security risk situations and be able to adapt to rapidly changing contexts.
- Strong English communication skills (both oral and written).
- Positive collaboration and facilitation skills including the ability to train and supervise a multi-cultural team.
- Proven ability to manage complex partnership relationships including effective coordination with host country government.
- Good cross-cultural communication skills.
- Willingness to spend at least 30% of the time in the field visiting projects sometimes under difficult living conditions.

Preferred Skills, Knowledge and Experience:

- Understanding of humanitarian relief, recovery and development work i.e. triple nexus in fragile contexts.
- Excellent networking, relationship building and people management skills.
- Excellent spokesperson skills.
- Solid research, reporting, policy analysis and writing skills.
- Strong journalistic skills, ability to facilitate the collection of photo, video, story and social media resources.
- Ability to work in difficult, insecure and stressful conditions.
- Demonstrated ability to think strategically, manage to plan and meet deadlines.
- Prior experience with World Vision is a distinct advantage.

Work Environment / Travel:

- The position requires ability and willingness to travel up to 30% domestically to project sites; requires occasional international travel.