

Information Technology Manager

Location: [Africa] [Burundi]

Town/City: Bujumbura

Category: Information Technology

Job Type: Fixed term, Full-time

1. PURPOSE OF POSITION

To provide strategic leadership and management of Information and Communication Technology (ICT) department and establish information management as a Critical Business Enabler in all World Vision International Burundi's business processes. Build and manage relationships with internal stakeholders to understand and anticipate issues, influence technology adoption, monitor staff satisfaction levels, and address issues and concerns. Lead the efforts of Digital Transformation in World Vision International/Burundi and champion the adoption of innovative solutions that would enable World Vision International/Burundi thrive within the operating context.

Effectively lead and motivate other IT staff whilst providing advisory information to the Finance & Support Services Director and the National Office leadership that ensure compliance and effective IT risk management.

1. 2. MAJOR RESPONSIBILITIES

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1. CORE COMPETENCIES FOR LEADERS/MANAGERS

Model Self-Management

I pay attention to my own well-being and resilience. I remain focused and resourceful through complexity, ambiguity and disruption, and I lead the way for others to do the same. I create an environment where staff members are safe, resilient, and have trusting, authentic relationships.

Engage, Influence, Lead and Grow Others

I practice wise stewardship of those whom I influence and lead. I seek to grow and multiply the impact of individuals, groups and networks. Through timely truth telling with love, I nurture a supportive environment where we can meet challenges and be at our best

Run an Effective and Agile Organization

I lead by example in focusing on and achieving the things that matter most. I create unity and trust by doing my part and holding others accountable, so that we can be relied upon to deliver results in an agile and responsive way.

Develop the Organization for the Future

I consistently look outward, and I learn and respond with creativity and innovation to transform the organization for the future. I create an environment where others are empowered to discover new and better ways of doing things.

Required Professional Experience

- Six years of relevant technical or business work experience

	<ul style="list-style-type: none"> • 3 years should be at management level (managing an IT department)
Required Education, training, license, registration, and certification	<ul style="list-style-type: none"> • Bachelor degree in computer science, Information Technology or related field • Working knowledge of Office 365.
Preferred Knowledge and Qualifications	<ul style="list-style-type: none"> • ITIL Certification, Project Management (PMP or Prince2), Microsoft and Cisco certifications • Accountability: ability to Influence and sponsor cross-organizational decisions on work prioritization, resource allocation and long-range standards of performance. • Change Advocate: Lead the planning and implementation of change programs that impact critical functions/processes. Partners with other resource managers/change agents to identify opportunities for significant process enhancements. • Client Partnership: confidence and experience in partnering with business leaders to identify cross-functional opportunities that integrate organizational and technological strategies.

	<ul style="list-style-type: none"> • Communications for Results: experience in writing reports, create/deliver presentations to all levels of colleagues, and peer groups in ways that support problem solving and planning. • Excellent organizational and leadership skills for a complex and federated international organization • Experience in strategy formulation, implementation and tracking • Excellent analytical and management skills.
Travel and/or Work Environment Requirement	Limited, WVI Operational Locations

5. How to apply

Should you wish to apply for this position, please go to <http://careers.wvi.org/job-opportunities-in-burundi>. If this is your first time applying online via the World Vision International careers website, you will need to register an account along with your application details. This site will provide you with additional functionality, such as saved searches and email alerts. Registration requires minimal information to create your account. Further details will be collected during the application process. All applicants must apply using our online application system, CVs received via email or standard post will NOT be considered.

In case you face challenges applying through the online system, please call HR department for support. The closing date for submission of applications (Updated and signed CV, motivation letter, certificates of service, and Certified Degrees) is **September 03, 2021**. No late applications will be accepted.

6. Important Note

- World Vision Burundi does neither use employment agencies nor does it charge money for recruitment, interviews or medical checks.
- As a child focused organization, World Vision is committed to the protection of children and does not employ staff whose background is not suitable for working with children.
- Although all applications will be considered on their individual merit, suitably qualified women are especially encouraged to apply.