

# MEAL Coordinator - Covid-19 Healthcare Facilities Improvement

Location: [Asia & Pacific] [Sri Lanka]

Town/City: Colombo - 09

Category: Programme Effectiveness

Job Type: Fixed term, Full-time

World Vision is a Christian relief, development and advocacy organisation working with children, families and communities to overcome poverty and injustice. World Vision is dedicated to working with the world's most vulnerable people regardless of their religion, caste, gender or ethnicity. World Vision has been in Sri Lanka since 1977 and currently works through 34 development and relief programmes in 16 Districts across the country.

At World Vision we are passionate about children and committed to bringing fullness of life to the most vulnerable and disadvantaged. Every day for forty years, that is what our team at World Vision has been doing.

We are currently looking for dynamic & creative individuals to join us in our journey of caring.

**Monitoring, Evaluation, Accountability & Learning (MEAL) Coordinator – ECHO assisted “Covid-19 Healthcare Facilities Improvement Project”**

**Location – Colombo**

**\*This position is for a period of 11 months.**

**Job Profile**

The Monitoring, Evaluation, Accountability and Learning (MEAL) Coordinator is responsible for providing technical support by developing a comprehensive MEAL system enabling WVL programs to demonstrate the impact of its programs while ensuring greater accountability. The MEAL Coordinator will be based in the project office and s/he will report to the project manager directly and will matrix report to the MEAL Manager - Non- Sponsorship attached to the Strategy and Evidence team. S/he should develop an effective MEAL system for the project and support to implement a MEAL system at the National level.

### **Major Responsibilities**

- Develop and execute smooth function of MEAL systems and processes at project level
- Design and oversee the implementation of appropriate and routine project monitoring data collection tools to contribute to appropriate project implementation and programmatic decision making
- Work with technical specialists and subject matter experts to monitor the technical requirements and to ensure the impact of the project
- Lead learning and assessments of project effectivity and impact at project level, ensuring WVL contributes to advocacy and knowledge sharing efforts of the broader development community
- Write regular Monitoring & Evaluation (M&E) reports on progress of the planned activities
- Ensure accountability mechanism is established and followed in accordance with project guidelines
- Support the senior program officers to collect and build the evidence to manage and evaluate the status compliance requirements in line with the Donor guide line

## **Required qualifications, experience & competencies**

- Minimum of 3 years' experience in M&E and experience in donor funded project (EU, ECHO, USAID, KOICA, AusAid etc.)
- Bachelor's degree in Social Sciences/Development Management/International Development or relevant field
- Competent in the use of Microsoft Office computer programs, SPSS, Epi info, NViVO and other statistical packages
- Skill with using (creating data collection formats and collecting data) remote data collection tools like KOBO, ODK & etc.
- Ability to read, Write and speak in English. Ability to read, write and speaking in Sinhala and Tamil
- This position will be based at National Office, Colombo with frequent travel to project areas in Jaffna, Kilinochchi, Batticaloa, Trincomalee, Kandy, Nuwara Eliya, Kurunegala and Gampaha

World Vision Lanka offers a competitive remuneration package based on individual competence and skills. If you meet the required criteria and wish to apply for this or any of the available vacancies, select the position you wish to apply for & submit your **on-line application** with your CV and details of three non-related referees on or before the given closing date.

***Only short listed candidates will be notified.***