

# Chief of Party - USAID Equity and Inclusive Education Grant

Location: [Asia & Pacific] [Nepal]

Town/City: Lalitpur

Category: Field Operations

Job Type: Fixed term, Full-time

## Chief of Party - USAID Equity and Inclusive Education Grant

### PURPOSE OF POSITION:

The Chief of Party (CoP) has overall responsibility for coordination and leadership of all the activities and staffs for the anticipated five-years USAID Equity and Inclusive Education Project ensuring quality, timeliness, and efficiency of all activities. The project will support Government of Nepal to improve equitable access to quality and inclusive basic education services for marginalized communities reducing the number of children who are out of school and improving learning outcomes for marginalized students. The project shall provide support to targeted municipalities to implement evidence-based interventions that are driven by the local context in agreed-upon provinces (Province 2, Sudurpaschim, and/or Karnali). The project shall focus on decreasing financial barriers to education, increasing use of targeted non-formal education, increasing enrollment in early childhood education, increasing relevance of education; improving equitable and inclusive teaching practices, and supporting schools to implement minimum enabling conditions to improve home and community support for literacy learning. The CoP will be responsible for technical and administrative leadership and overall oversight of the project management and execution in line with donor compliance contributing to World Vision's overall Education program. The CoP provides the strategic leadership and supervision of sub-grantees and sub-contractors while ensuring the security, feasibility, and sustainability of the program and contribute to children's educational learning outcomes. The CoP will also serve as the principal institutional liaison to the donor, World Vision and to the concerned governmental and non-governmental stakeholders in Nepal. The CoP is expected to have a depth of technical and management expertise.

**Please note that this position is contingent upon funding and donor approval.**

### KEY RESPONSIBILITIES:

Provide leadership and direction on grant implementation, ensuring that all strategic objectives are met through proper project

design,

implementation, program & finance quality assurance.

Establish and maintain effective M&E, project reporting, and communication systems.

Submit timely, accurate and professional reports that meet donor requirements.

Manage grant/project budget expenses are within approved spending levels and ensure project staff submit accurate and timely financial reports, forecasts, and burn rate analyses to donors and World Vision's Support Office.

Consistently ensure for more effective and efficient implementation methods and opportunities to increase impact in community/home-based early learning, early grade literacy, and inclusion of children with disabilities.

Provide technical and operations guidance to subcontractors and grantees in implementation of the project.

Lead to foster and disseminate learning and innovation within and outside World Vision communities.

Lead the coordination of program activities among concerned stakeholders and beneficiaries including the Ministry of Education at national-provincial-local level, civil societies, Education networks & alliances and other partners.

Establish clear and frequent communication process regarding program progress and oversight management with the donor and World Vision in Nepal and US in coordination with Policy & Communication Department.

Manage proactive and responsive relationship with grant donor in close collaboration with World Vision staff both in Nepal and in the U.S.

Liaise with local government officials, local communities and other stakeholders as appropriate.

Project Learning, donor communication materials, project reports are timely prepared and shared widely among the stakeholders, government and donor.

Close cooperation with National Office (NO) Grants Acquisition Manager for implementation of the GAM objectives as well as close collaboration within the GAM Unit on donor positioning, lessons learned, grant health and quality improvements.

Lessons learnt and best practices are documented and disseminated for the project learning and decision making with WV and among the consortium and implementing partners

## **EDUCATION, ABILITIES AND EXPERIENCE REQUIRED:**

Master's degree in education, especially with a focus on early learning/early literacy, inclusive education or equivalent experience in

program

management.

Familiarity with USAID programs, their history and their development; mastery of USAID regulations governing such programs.

Minimum 10 years relevant experience in large education projects, with at least five (5) years USAID grant experience

Demonstrated outstanding leadership, effective organizational development, partnership-building, managerial, team-building, and communications skills.

Strong leadership qualities and depth and breadth of the education sector and management expertise.

Proven keen understanding of the unique political dynamics and ability to coordinate with other key governmental and non-governmental stakeholders in Nepal.

Ability to manage and develop relationships with a wide range of stakeholders, including proven experience of working closely with Government

officials

Must be able to work with multiple deadlines and high demands

Ability to handle sensitive and confidential information with absolute discretion

Demonstrate leadership qualities, management expertise and experience; previous experience supervising and mentoring staff.

Strong presentation and report writing skills.

Experience of leading large and diverse teams.

Experience in leading and managing large grants in a complex environment.

Fluency in English, both written and spoken

Experience as a CoP, "key personnel", or senior expert advisor required

Work experience in an international development organization and managing inter-agency consortiums is highly preferred

Proficient project management skills is preferred

Strong capacity building skills using different methodologies

Ability to work in a cross-cultural environment

Strong communication and analytical abilities.

**WORK ENVIRONMNET:**

Travel to the project locations as per project requirement

Ability to work in diverse work culture

World Vision International Nepal is committed to diversity and inclusion within its workforce, and encourage candidates of diverse background, women and differently abled, to apply. Only short-listed candidates will be called for the subsequent selection procedure. WVIN reserves all rights to qualify/ disqualify applications in any case.