

## **Project Coordinator - Re Enforce Social Cohesion (ReSoCo) Proj**

Location: [Asia & Pacific] [Sri Lanka]

Town/City: Jaffna

Category: Field Operations

Job Type: Fixed term, Full-time

World Vision is a Christian relief, development and advocacy organisation working with children, families and communities to overcome poverty and injustice. World Vision is dedicated to working with the world's most vulnerable people regardless of their religion, caste, gender or ethnicity. World Vision has been in Sri Lanka since 1977 and currently works through 34 development and relief programmes in 16 Districts across the country.

At World Vision we are passionate about children and committed to bringing fullness of life to the most vulnerable and disadvantaged. Every day for forty years, that is what our team at World Vision has been doing.

We are currently looking for dynamic & creative individuals to join us in our journey of caring.

### **Project Coordinator – Re Enforce Social Cohesion (ReSoCo) Project**

**Locations – Jaffna & Lunugala (Badulla District)**

**\*This position is for a period of 3 years.**

#### **Job Profile**

Provide overall leadership and management to the grant project implemented in particular

Division. S/he will provide strategic and field level leadership to develop and implement the 'ReSoCo' Project successfully. The Project Coordinator will ensure adherence to overall technical and programmatic quality in implementation and regulations and the timely submission of overall deliverables, including work plan, performance monitoring plan and reports as required

### **Major Responsibilities**

- In collaboration with relevant technical team, develop implementation models, delivery mechanism and approaches
- Work closely with the relevant government organizations and target beneficiaries to implement the project
- Develop Networks and relationships with relevant Government Departments, International consultants and World Vision Lanka (WVL) Area Programmes and departments to obtain necessary services for project implementation
- Facilitate regular discussions with consultants, WVL technical advisors and the project team to ensure quality technical inputs for project implementation
- Mobilize technical, human, financial resources and assist stakeholders and community partners to identify and mobilize community resources needed for project implementation
- Create and Maintain the standard documentation as per the Grant requirement
- Ensure project spending is in consistent with the planned project budget, prudent and spent in accordance with donor rules and regulations to ensure low risk audits
- Ensure all reports are prepared/reviewed in a timely manner with quality assurance

## **Required qualifications, experience & competencies**

- At least 4 years of experience in Community Development, Program / Project Coordination in an international organization preferably in the INGO context
- Bachelor's degree in Social Sciences, International Development Studies or Community development
- Knowledge of and familiarity with international assistance program requirements, preferably EU funding and/or other funding agencies (Global Fund and other multilateral agencies); their policies and regulations
- Skills in facilitation of development processes, including organization, mobilization and influence of partners (especially at community level) and partnering among different development partners
- Strong interpersonal skills and well-developed written and oral communications in Tamil & Sinhala. Fluency in written & spoken English

World Vision Lanka offers a competitive remuneration package based on individual competence and skills. If you meet the required criteria and wish to apply for this or any of the available vacancies, select the position you wish to apply for & submit your **on-line application** with your CV and details of three non-related referees on or before the given closing date.

***Only short listed candidates will be notified.***