

Project MEAL Specialist - Re Enforce Social Cohésion Project

Location: [Asia & Pacific] [Sri Lanka]

Town/City: Jaffna

Category: Programme Effectiveness

Job Type: Fixed term, Full-time

World Vision is a Christian relief, development and advocacy organisation working with children, families and communities to overcome poverty and injustice. World Vision is dedicated to working with the world's most vulnerable people regardless of their religion, caste, gender or ethnicity. World Vision has been in Sri Lanka since 1977 and currently works through 34 development and relief programmes in 16 Districts across the country.

At World Vision we are passionate about children and committed to bringing fullness of life to the most vulnerable and disadvantaged. Every day for forty years, that is what our team at World Vision has been doing.

We are currently looking for dynamic & creative individuals to join us in our journey of caring.

Project Monitoring, Evaluation, Accountability & Learning (MEAL) Specialist – Re Enforce Social Cohesion (ReSoCo) Project

Location – Jaffna

***This position is for a period of 3 years.**

Job Profile

The Monitoring, Evaluation, Accountability and Learning (MEAL) Coordinator is responsible for providing technical support by developing a comprehensive MEAL system enabling World Vision Lanka (WVL) programs to demonstrate the impact of its programs while ensuring greater accountability. The MEAL Coordinator will be based in the project office and s/he will report to the Project Manager directly and will matrix report to the MEAL Manager - Grants attached to the Strategy and Evidence team. S/he should develop an effective MEAL system for the project and support to implement a MEAL system at the National level.

Major Responsibilities

- Develop and execute smooth function of MEAL systems and processes at project level
- Develop appropriate field based monitoring plan (including process-monitoring system) with the support of the WVL National Office MEAL Unit
- Set up project level monitoring system to track collected data, following up with program staff to ensure timely collection of data and partner contribution etc.
- Work with technical specialists and subject matter experts to monitor the technical requirements and to ensure the impact of the project
- Lead learning and assessments of project effectivity and impact at project level, ensuring WVL contributes to advocacy and knowledge sharing efforts of the broader development community
- Write regular M&E reports on progress of the planned activities
- Develop data presentations, visualization techniques, using business intelligence tools like Power BI for the internal decision making and knowledge sharing
- Monitor accountability indicators as part of process tracking at the project level

- Support the senior program officers to collect and build the evidence to manage and evaluate the status complains requirements in line with the Donor guide line

Required qualifications, experience & competencies

- Minimum of 5 Years' experience in M&E and experience in donor funded project (EU, USAID, KOICA, AusAid etc.)
- Out of the 5 Years required minimum of 3 years' experience in Community Development
- Bachelor's degree in Social Sciences/Development Management/ International Development or relevant field
- Competent in the use of Microsoft Office computer programs, SPSS, Epi info, NViVO and other statistical packages
- Skill with using (creating data collection formats and collecting data) remote data collection tools like KOBO, ODK & etc.
- Well-developed written and oral communications in Tamil and Sinhala. Fluency in written & spoken English
- The position requires field visits and willingness to travel to district level when required

World Vision Lanka offers a competitive remuneration package based on individual competence and skills. If you meet the required criteria and wish to apply for this or any of the available vacancies, select the position you wish to apply for & submit your **on-line application** with your CV and details of three non-related referees on or before the given closing date.

Only short listed candidates will be notified.

