

Project Coordinator for UNDP

Location: [Asia & Pacific] [Cambodia]

Town/City: Chulkiri

Category: Administration/Corporate Services

Job Type: Open-ended, Full-time

JOB ANNOUNCEMENT

Project Coordinator for UNDP

NOTE: ONLY CAMBODIAN NATIONALS MAY APPLY FOR THIS POSITION

World Vision International is an international Christian Humanitarian Organization working for the poor and oppressed to promote human transformation and seek justice. We are global community with a purpose –to bring about positive change in the lives of the world’s most vulnerable children. People are inspired to work with us because they want to bring in the change. We are part of an international team, using our talent, determination and influence to invest in a better tomorrow.

Are you ready to be a change maker?

Position: Project Coordinator for UNDP

Location: Teuk Phos district of Kampong Chhnang

Salary Range: Negotiable

Position Purpose:

The purpose of Project Coordinator position is to lead the field implementation of Graduation-Based Social Protection project's activities with all relevant key stakeholders in the assigned area in Teuk Phos and Rovieng districts. With support from Senior Project Manager, Livelihood Technical Specialist and M&E

Office, the PC will work closely with 800 HHs of Asset Transfer Group and 800 HHs of Cash Transfer Group to sustain their agricultural livelihood activities at the field. This position will also support the project team to create household graduation pathway/livelihood improvement plan which sequences the activities that need to be implemented and achieved by project participants. Moreover, the position will support field data collection process for UNDP baseline survey with 1,600 households based on questionnaire provided by UNDP.

Major Responsibilities:

- To support the selection and assignment of project beneficiaries into treatment and control groups
- To develop annual plan, budget, and procurement plan that needed for implementation at the assigned target district
- To facilitate with key partners to provide services and technical support to target poor farmers for increasing incomes and profits through horticulture farming, animal raising, small business, etc.
- To assist and coach farmers agriculture production and market linkages
- To coordinate with AP team, Private Business Partners, Government at Provincial, District, Commune, and Village levels to mobilize resources and supports directly to target poor farmers
- Represent the project to attend meetings or forums that organized at commune, district, and provincial levels
- To collect the monitoring and progressing data from each participating household for UNDP's research team.

Knowledge and Qualifications

- Bachelor Degree in Agriculture or Agronomy or Rural Development or Economic Development
- At least 2 years experiences in agriculture and livelihood development, community development, and community mobilization

- Experiences in coordination and facilitation on technical training of agriculture and livelihood or income generation to communities
- Familiarity with the principles and the practice of the market development
- Experience in project and program design, implementation, monitoring, evaluation, and report writing
- Computer literate; Microsoft Word and Excel
- Capacity building and facilitation skills
- Good analytical/problem solving skills and details orientation
- Competent in verbal and written English communication
- Market facilitation and skills in small-and-medium business
- Can work independently as well as work well in a team
- Exhibits gentleness, humbleness, and patience

GO GREEN! SAVE THE TREES!

All applications should be sent in soft copy (word document or PDF)

World Vision Cambodia is committed to the principles of workplace diversity. Qualified women and disabled people are encouraged to apply. Only short listed candidates will be notified. Applications and CVs will not be returned.

WVI is committed to the protection of children. We do not employ staff whose background is not aligned to our child protection practices. Hence employment is conditional upon successful completion of all applicable background checks, including criminal record checks where possible.

