

# Project Coordinator: Food Security & Livelihood

Location: [Africa] [Somalia]

Town/City: Baidoa

Category: Food Security & Livelihood

Job Type: Fixed term, Full-time

## Project Coordinator: Food Security & Livelihoods

### The Role:

This position has an overall responsibility to support the BHA funded emergency response project in Somalia achieve project objectives through planning, coordination, project management and reporting. Under the guidance of the BHA Program Manager, the Coordinator position will involve occasional representation of the project to local authorities' regional government in South West State and other key stakeholders. Other key responsibilities will include supervision and capacity building to Project Officers & Project Assistants, host and Internal Displaced Persons (IDP) community engagement, project beneficiary identification, selection and training. The position will lead field staff in implementation as guided by various project-planning documents (Detailed Implementation Plans, Cash Flows, Procurement Plans, and Monitoring & Evaluation Plans) including periodic review and updating of the key project planning documents. S/he will maintain communication with the project staff and other key stakeholders while making sure periodic reports are timely prepared and shared.

### Key Responsibilities:

- Grant/Project Management
- Staff Supervision and Management
- Budget Management
- Monitoring, Reporting, Documentation & Knowledge Management
- Local Stakeholder Relations and Engagements

### Essential:

- Bachelor's degree in a relevant field (Agriculture, Livestock, Agronomy, DRR, Rural Development, Veterinary, etc.)
- At least five years of experience in project management and managing of sub-awards to sub-recipients.
- Experience in partnership building and coordination with the donors, private sector, NGO and local community organizations.
- Experience and familiarity with a number of donor requirements, e.g. DFAT, EU, SHF, WFP; FAO; UNHCR; UNICEF; DFID; GF; USAID grants management.
- Proven experience in proposal writing and project reporting.
- Experience in resilience related projects with strong community engagement skills and deep understanding and knowledge on project activity layering, sequencing and integration.
- Demonstrate knowledge and understanding of Ultra-Poor Graduation (UPG) models
- Specific trainings on donor requirements e.g. DEC, G2G training, GoG Training, Europe Aid training.
- Must be able to build collaborative relationships, network and communicate with a wide range of stakeholders to facilitate and negotiate mutually satisfactory outcomes.
- Strong analytical skills and high-level technical proficiency with Microsoft Word, Excel and PowerPoint.
- Excellent written and verbal communication skills.

**Working Environment / Conditions:**

- Position is field based **Baidoa, South West State** with regular travel to project sites for the purposes of tracking progress and engaging with the host and IDP communities.

*World Vision adheres to strict child and adult safeguarding principles. All selected candidates will therefore undergo rigorous reference and background checks which will include criminal background checks. They will be expected to adhere to these standards and principles. Academic certificates will be verified with the issuing institution.*