

Sponsorship and Program Facilitator (CESP – Kasulu)

Location: [Africa] [Tanzania]

Town/City: Buhoma

Category: Sponsorship

JOB PURPOSE		
<p>Effectively and efficiently facilitate Implementation of program development and sponsorship at the project level to ensure that communities are empowered for sustainable development and they contribute to child wellbeing outcome as per World Vision standards.</p> <p>Communicate World Vision's Christian ethics and demonstrate a quality of spiritual life that is an example to others.</p>		
MAJOR RESPONSIBILITIES		
% of time	Activity	End Results
40	<p>Planning, Implementation and reporting of planned activities</p> <ul style="list-style-type: none"> Participate in planning and budgeting, preparation of work plans, implementation of planned activities and monitoring/ reporting of progress. 	Projects are planned, implemented as per standards, and reported.

- Implement the Technical Program activities for Education, Resilience and Livelihood, Wash, H&N projects to ensure all project activities and budget are spent according to plan, budget, timeframe and quality
- Facilitate and monitor the implementation of planned activities and community level engagements.
- Mobilize and facilitate the engagements of stakeholders during planning and development meetings, workshops and Seminars.
- Identify local level partners, support and facilitate the partnership in the implementation of planned activities.
- Facilitate stakeholders

	<p>and partners in supervision and monitoring of programmatic activities.</p> <ul style="list-style-type: none"> • Support the collection and documentation of impact and success stories on monthly, quarterly, semi-annual and annually. • Participate in development and implementation of Project None Sponsorship activities (PNS). 	
20	<p>Monitoring, Evaluation and Reporting</p> <ul style="list-style-type: none"> • Ensure periodic output data are collected and systematically filed every month and as per programming demand. • Work together with regional/district coordinator in gathering, reporting and analysing 	<p>Actively participating in program monitoring, evaluation and reporting (presence of reports) and ensure the Area Program team are well informed on achievements of project goals, outcomes and outputs as per set indicators.</p>

performance data for impact and sustainability of project implementation in a programme area.

- Support all monitoring, evaluation and research tasks and deliverables for the project and ensure that all required reports and documentation are submitted timely
- Ensure timely preparation and submission of monthly, quarterly, semi-annual and annual progress reports on the status of project implementation.
- Ensure timely communication with the supervisor and other relevant partners to the project thereby maintaining strong relationships at the district.
- To fill data into World Vision System templates

	<p>on a monthly basis and as the indicator may require.</p> <ul style="list-style-type: none"> • Ensure monitoring and implementation of Citizen Voice and Action-action plans 	
20	<p>Child Protection and Wellbeing/Monitoring of Registered Children</p> <ul style="list-style-type: none"> • Support development of integrated monitoring plan in assigned area with ADP stakeholder • Analyze STEP management report and follow up critical RCs findings by using case management tool • Analyze Child wellbeing (CWB) RC visits and Service Operation Indicator (SOI) reports from STEP and share them with ADP stakeholders 	<p>All sponsorship standards are well maintained</p>

- Compile monitoring reports for management action.
- Hold monthly / quarterly meetings with Child Monitors and guardians/parents and child protection committees to address findings from monitoring.
- Identify, train volunteers/monitor, partners and train on sponsorship philosophy and partnership standard.
- Provide quality and accurate information on presence, support and benefit to enable entry in STEP database.
- Monitor the wellbeing and child abuse cases and report any accordance in line with child protection policy and guidelines.
- Work with local leaders to protect children from

	<p>child violations and abuses on child protection.</p> <ul style="list-style-type: none"> • Sensitization of children including all RC on child protection. • Sensitize children, guardians/parents and other stakeholders about children's rights and responsibilities with a view to identify child violations. • Facilitate spiritual nurture of children. <p>Foster partnership with local institution in RC monitoring.</p>	
10	<p>Financial and non-financial resource management</p> <ul style="list-style-type: none"> • Ensure program assets, materials and financial resources are well managed to ensure Stewardship and accountability. 	Stewardship be practiced by a candidate

10	Core values <ul style="list-style-type: none"> • Live the Core Values to ensure WV image and culture is well presented in the communities. • Demonstrate intentional commitment in planning and implementation of to the most vulnerable (especially children, and people with disabilities). 	World vision core values be lived and maintained
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KNOWLEDGE/QUALIFICATIONS FOR THE ROLE

Required Professional Experience	<ul style="list-style-type: none"> • Degree in Agriculture Sciences, Animal Science, Economic Development, Nutrition, Health, WASH, Education, or any relevant field. • Experience: A minimum of 3 years working experience in Health, and/or Nutrition projects at community level.
Required Education, training, license, registration, and	<ul style="list-style-type: none"> • Basic understanding of advocacy approaches and advocacy issues at local and national level. • Significant experience of working with government officials, community groups and communities

certification	<ul style="list-style-type: none"> • Proven experience in facilitating effective project documentation and dissemination of results to a wide range of audiences. Attend and participate in the leadership of daily devotions. • Ability to take initiatives, team player who is able to work with minimum supervision • Familiar with current Advocacy issues especially on Citizen Voice and Action 				
Preferred Knowledge and Qualifications	<ul style="list-style-type: none"> • Good computer skills in MS office (Excel, word, PowerPoint etc) • He should have good interpersonal skills 				
Travel and/or Work Environment Requirement	<ul style="list-style-type: none"> • <i>Work environment:</i> Willing to work and travel in rural areas and be based at Buhoma AP – Kasulu 	Physical Requirements	<ul style="list-style-type: none"> • Should have certificates of his or her professionalism and experience. • Should be of good 	Language Requirements	Excellent communication and presentation skills in English and Swahili

	<p>DC with frequent visits to the field.</p> <ul style="list-style-type: none"> • Must be a committed Christian, able to stand above denominational diversities. <p>Perform other duties as required.</p>		<p>health that can enable him/her execute project activities</p> <ul style="list-style-type: none"> • Ladies are highly encouraged to apply 	
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KEY WORKING RELATIONSHIPS

Contact (within WV or outside WV)	Reason for contact	Frequency of contact
<p>World Vision Buhoma AP</p> <p>P.o.Box 154,</p> <p>Kasulu.</p> <p>Donasian_severine@wvi.org</p>	For any needed information regarding the candidate	Any time
World Vision Buhoma AP	For any needed information regarding the candidate	Any time

P.o.Box 154, Kasulu. Jasintha_rwehika@wvi.org		
World Vision Tanzania, P. O, Box 6070, Arusha.	For any needed information regarding the candidate	Any time

DECISION MAKING

In the consultation of a supervisor can make decision especially related to technical project and project models which he/she assigned to implement.

CORE COMPETENCIES – For all positions, select the top 3 prioritized competencies from below. Click [here](#) for a quick overview of our Core Competencies.

? Be Safe and Resilient	? Build Relationships	? Learn and Develop	? Partner and Collaborate
? Deliver Results	? Be Accountable	? Improve and Innovate	? Embrace Change

For Management positions only, select the top 2 prioritized competencies from below.

? Model Self-Management	? Engage, Influence, Lead and Grow Others	? Run an Effective and Agile Organisation	? Develop the Organisation for the Future
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