

Livelihood Field Officer

Location: [Europe & the Middle East] [Jordan]

Town/City: Amman

Category: Food Security & Livelihood

Job Type: Fixed term, Full-time

Job Title: Livelihood Field Officer

PURPOSE OF POSITION

The Livelihood officer will be responsible for the implementation of the cash for work livelihood component in the Protection of Wadi Arab Dam in Jordan through Cash-for-Work supporting vulnerable Jordanians and Syrian refugees funded by GIZ and will support and provide training sessions for the target group on economic and non-economic topics, and engage in the after training activities. The Livelihood Officer will be responsible for supporting the WASH technical staff in preparing beneficiaries for the work they are expected to perform and identifying and reporting about their needs, mobilizing them into groups and helping them identify market opportunities , improving their general skills such as planning, basic employment, self-employment, entrepreneurship meanwhile administering the components of the project which include establishing a relationship with the community leaders , CBOs , Local Police department and the different Cooperatives to facilitate work permits .

MAJOR RESPONSIBILITIES

1. Implement project activities in accordance with the project guidelines and targets(Community mobilization, identifying beneficiaries & income generation opportunities , provide training sessions)
2. Coordinate activities between target group, specialists, local actors and available

resources

3. Support the quality control means provided by the line manager, and ensure the reporting about capacity gaps
4. Support and Supervise Cash for work community mobilizers
5. Manage target group expectations by setting participatory action plans, risk analysis and long term milestones
6. Share feedback of beneficiaries Livelihood needs, Skills & suggestions for services with the Livelihood Manager in terms of employment and economic development
7. Attend and participate in Monthly and annual workshops organized by WV Jordan
8. Perform other duties as required

KNOWLEDGE, SKILLS AND ABILITIES

- University diploma related to social sciences and/or commercial fields (economics, business administration, marketing, psychology, social work)
- Proven ability and experience in communicating a common vision among diverse partners
- Proven ability and experience in providing organized training sessions
- Experience working in volunteering or internships
- Experience in organizing capacity building activities

- Experience in translation and reporting
- Fluency in English and Arabic languages
- Learning behavior
- Experience in outreach and community mobilizing
- Strong interpersonal skills
- Knowledge of refugees' context in Jordan is desirable
- Intermediate skills in MS office (Power point, excel, word
- Experience in Self-employment or business startup
- Experience in Micro Finance and banking
- Experience working with VTC & VTET providers
- 2 years of experience in implementing Livelihood Activities and / Or field economic development providing training sessions
- The position requires being in the field sites 4 days a week
- The position requires ability and willingness to travel domestically up to 80% of the time.
- Be prepared to travel to implementation sites and regional, global meetings as required

