World Vision

Adolescent Care Group Supervisor (4 Positions)

Location: [Africa] [Tanzania]

Town/City: Dar es Salaam

Category: Administrative Services

Job Type: Fixed term, Full-time

JOB PURPOSE *(Limit 750 characters)*

World Vision Tanzania seeks highly qualified candidates for an anticipated five-year donor funded project with key objectives to increase empowerment, reduce exploitation and abuse, increase uptake of ASRHR services, including Nutrition & HIV and Increased Economic Opportunities through skills development, job creation, policy and capacity building. The project is anticipated to be implemented in Dar es Salaam and Dodoma.

The anticipated project aims:

- To Improve enabling environment to advance gender equality and rights and protection from SGBV and adverse SRH and Nutrition outcomes

- Improved capacity of youth/CBOs to meaningfully participate in and engage local decision-making structures to advance gender exploitation, adolescent girls' and boys' SRHR, and prevent and respond to SGBV.

- Increased access to improved ASRHR and nutrition services for adolescent boys and girls in and out of schools.

- Increased gender equitable participation of female and male youth from 16-19 years in the labour market.

The Care group Supervisor with the directives from the city Coordinator collaborate with other project staff to carry on the project activities and supervises the promoters by modelling the structed messages developed through Nurturing care group (NCG) and coach them to model the messages to the lead

adolescents(volunteers) he or she help the city level leaders to manage key activities and deliverables in support to project management desired outcomes and outputs at city level through systematic joint planning, implementation and reporting of activities within the project annual work plan.

He or she will ensure activities are planned and delivered within the agreed project scope and budget and will coordinate, link and engage with government and partners in consultation with the project manager to ensure all aspects of the project are compatible with donor, government and organizational standards.

This position is contingent on the confirmation of funding from the donor.

MAJOR RESPONSIBILITES

% of time	Activity	End Results
50%	**Strategic Implementation** • Coordinates with project partners, project staff, government ministry staff and other stakeholders regarding upcoming activities and needs at the community and provincial levels. • Responsible for the performance and development of the NCG Promoters who report to him/her. • Supervise the promoters while teaching care group	• Lessons timely delivered to the lead adolescent • QIVC timely filled

	volunteers.	
	• Review the Promoter's Registers of Care Group Volunteers and Neighbor Adolescents (once per quarter)	
	• Review Flipchart Lesson Plans with NCG Promoters every two weeks and assure they understand the information well and can teach back the information in a participatory manner.	
	• Model good facilitation and supportive supervision techniques.	
	• Model the new positive behaviours they are teaching to NCG Promoters in their own homes and while in the community.	
50%	**Program** **Compliance of Reports, Plan**	

and Stewardship of Resources.

- Collect NCG Promoter reports on a monthly basis, review the reports and assure the information presented is reasonable and complete.

- Ensure Promoter's registers are properly filled

- Prepare a monthly report using the information provided by NCG Promoters.

- Observation of the Promoter's Equipment (transport, scale, storage area, other materials)

- Maintain a filing system in the project office (or on a computer) so copies of NCG Promoter Reports, and QIVCs are easily accessible.

- NCG register are properly filled

- Reports are timely compiled

- 80% attendance by Adolescent

- Responsible to supervise each NCG Promoter who reports to him or her in the field at least twice a month, using QIVCs and completing all sections of the NCG Promoter Supervision Checklist every quarter.

- Attend training and coordination meetings at the district/Area Program/cluster office, providing verbal and written reports of activities completed.

- Review of Visit to Community Leaders or Participate in a Community Leadership Meeting and Interview the Leaders

- Responsible to liaison with the appropriate people in a timely and professional manner to ensure the financial, logistical and procurement issues

	required to implement project activities.	

KNOWLEDGE/QUALIFICATIONS FOR THE ROLE

Required Professional Experience	- Experience in working with adolescent - Familiarity with the community in which the project is working (Dar es Salaam and/or Dodoma). - Ability to speak both English and Swahili
Required Education, training, license, registration, and certification	Bachelor degree in the field of social science such as sociology, social work, education, community development etc.
Preferred Knowledge and Qualifications	Master's in public health will be added advantage.

Travel and/or		Physical	The position is based in Dar	Language	Excellent written and spoken

Work Environment Requirement	• The position requires ability and willingness to travel domestically up to 60% of the time and occasionally internationally. • Ability to work in a multicultural context as a flexible and respectful team player Willingness to travel to the field as and	Requirements	es Salaam or Dodoma	Requirements	English and Swahili language

	when needed		

KEY WORKING RELATIONSHIPS

Contact (within WV or outside WV)	Reason for contact	Frequency of contact
Care group Promoter	To monitor the progress of implementation in each respective Area	Day to day
Project staff	Discussing project's day to day issues	Day to day

DECISION MAKING

No Decision-Making role

CORE COMPETENCIES – For all positions, select the top 3 prioritized competencies from below.
Click here for a quick overview of our Core Competencies.

? Be Safe and Resilient	? Build Relationships	? Learn and Develop	? Partner and Collaborate
? Deliver Results	? Be Accountable	? Improve and Innovate	? Embrace Change

For Management positions only, select the top 2 prioritized competencies from below.

? Model Self-Management	? Engage, Influence, Lead and Grow Others	? Run an Effective and Agile Organisation	? Develop the Organisation for the Future