

Field Monitor - Nyarugusu - Kasulu - 7 Positions

Location: [Africa] [Tanzania]

Town/City: Kigoma

Category: Food Security & Livelihood

Job Type: Fixed term, Full-time

JOB PURPOSE

Food distribution to refugees is very sensitive aspect hence the purpose of this role is to execute the food distribution process at the assigned chute, that include planning of the food distribution, execution and reporting. As the Field Monitor will be responsible SCOPE application and crowd control for effective services delivery.

MAJOR RESPONSIBILITIES

% of time	Activity	End Results
10%	Develop daily Chute distribution plan	Daily distribution plan developed and shared with key Supervisor
50%	Supervise food scooping process to ensure a beneficiary gets right entitlement	Beneficiaries get right entitlement (Refer to FBM reports)
10%	Manage food allocated to his/her chute as standards	Food handling principles adhered too
10%	Supervise Scoopers assigned to the chute	Quality services rendered
5%	Compile food distribution report	Quality reports compiled and submitted
5%	Supervise chute cleanliness	Chute is clean always
10%	Participate into food prepositioning exercises	Active participation is vivid

KNOWLEDGE/QUALIFICATIONS FOR THE ROLE

Required	One-year experience in working with humanitarian operations,
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Professional Experience	Experience in handling commodities management				
	Experience in working with refugee programs				
Required Education, training, license, registration, and certification	Training in commodities management, response trainings.				
Preferred Knowledge and Qualifications	Advanced diploma in Accountant, Procurement, Community Economy Development				
	Degree is an added value				
Travel and/or Work Environment Requirement	Refugee camps	Physical Requirements	Should be physically fit	Language Requirements	English and Swahili

KEY WORKING RELATIONSHIPS

Contact (within WV or outside WV)	Reason for contact	Frequency of contact
WFP Field staff	They are always on ground witnessing distribution process hence effective communication is essential	Daily
UNHCR Field Staff	To resolve challenges associated with beneficiaries registration	Daily
Plan International	For child protection issues associated with food services	Daily
Refugee community leaders	Information dissemination to the	Regularly

	communities at large	
EDP staff	Food requests from the store and any communication related to food delivery	Regularly
FBM	For effective understanding of discrepancies if any, timely.	Regularly

DECISION MAKING

The role needs minimal discussion making

CORE COMPETENCIES – For all positions, select the top 3 prioritized competencies from below.

Click [here](#) for a quick overview of our Core Competencies.

? Be Safe and Resilient	? Build Relationships	? Learn and Develop	? Partner and Collaborate
? Deliver Results	? Be Accountable	? Improve and Innovate	? Embrace Change

For Management positions only, select the top 2 prioritized competencies from below.

? Model Self-Management	? Engage, Influence, Lead and Grow Others	? Run an Effective and Agile Organisation	? Develop the Organisation for the Future
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