

Project Officer (5 Positions)

Location: [Africa] [Uganda]

Town/City: Kampala

Category: Project Management

Back ground

World Vision Uganda (WVU) is a Christian relief, development and advocacy non-government organisation dedicated to working with children, families and communities to overcome poverty and injustice. We currently work in 43 districts and have 48 Area Programmes implementing projects in health & nutrition, water, sanitation & hygiene (WASH), livelihoods & resilience, education and child protection. World Vision (WV) is committed to the protection of children and adult beneficiaries from exploitation and abuse and will not employ people whose background is not suitable for working with these beneficiaries. All employment is conditioned upon the successful completion of all applicable background checks, including criminal record checks where possible.

Due to expansion in scope of our programmes, we are now seeking for a qualified and passionate individual willing to share in our vision and join the team in the following role.

Position: Project Officer (5 Positions)

Report to: Project Coordinator

Location: Eastern Region, Western Region and Northern Region

Duration: 18 Months

Purpose of the position:

Contribute to achieving learning through play through planning, monitoring and implementing the PPFABF Project activities in line with the design and donor requirements; and supporting the roll out of best practices and models in a manner that promotes ownership and sustainability.

Key Outputs/Responsibilities.

Project planning and implementation

- Plan and coordinate all district based project activities in consultant with the project coordinator
- Supervise and monitor ongoing school based project activities.
- Ensure quality in rolling out of education project models ensuring sufficient funds allocated to particular activities in annual plans
- Ensure that teachers and field facilitators are supported in breaking down models into simpler work breakdown structures for easy implementation
- Track and manage activity budgets and ensure timely and cost effective project implementation.
- Produce timely, accurate, compliant and quality reports
- Participant in project management meetings and reflection forums
- Support and participate in district education Advocacy initiatives
- Ensure cross cutting themes are mainstreamed in education project

Technical support and training

- Develop a district capacity building plan and mobilize participants for capacity building
- Mobilization of and conducting trainings to build capacities on supporting enrolment, retention and completion
- Provide mentoring and coaching to teachers and district staff to build local capacity for understanding and connecting with community linkages.
- Identify technical experts to train district and community groups
- Liaise with the Project coordinator for technical support on capacity building

Partnership and networking

- Identify and build linkages, relations, collaborations and networks with partners and other stakeholders in implementation at the District level.
- Mobilization of teachers and parents for project activities
- Participate and represent WVU in key technical working forums at district,
- Point of contact for consultation on issues to do with project education programming in the district
- Conduct advocacy campaigns for education in general and positive parenting for learning

Documentation and Reporting

- Conduct ECD, community mapping and peer group mapping in preparation for project activities

- Effectively document all information related to playful parenting targeted ECDs and communities
- Responsible for capturing individual caregivers and children and indicators related to development of children
- Document good practices and project success stories and share them

Qualifications: Education/Knowledge/Technical Skills and Experience.

- A Bachelor's Degree in Education, social science or any related field
- A minimum of 2 years' practical experience in education programming, with experience supporting girl child education
- Experience at working with pastoral communities is desirable
- Good Training facilitation and coordination skills
- Excellent monitoring documentation and evaluation skills
- Experience in conducting school mapping and report writing
- Experience in working with teachers and school management committees
- Highly motivated to achieve quality results and service
- Demonstrated accountability and integrity
- Ability to communicate effectively

- A good team player
- Ability to work with communities
- Willingness to stay upcountry