

Project Manager - MOFA Project

Location: [Africa] [Uganda]

Town/City: Adjumani

Category: Food Security & Livelihood

Back ground

World Vision Uganda (WVU) is a Christian relief, development and advocacy non-government organisation dedicated to working with children, families and communities to overcome poverty and injustice. We currently work in 43 districts and have 48 Area Programmes implementing projects in health & nutrition, water, sanitation & hygiene (WASH), livelihoods & resilience, education and child protection. World Vision (WV) is committed to the protection of children and adult beneficiaries from exploitation and abuse and will not employ people whose background is not suitable for working with these beneficiaries. All employment is conditioned upon the successful completion of all applicable background checks, including criminal record checks where possible.

Due to expansion in scope of our programmes, we are now seeking for a qualified and passionate individual willing to share in our vision and join the team in the following role.

Position: Project Manager - MOFA Project

Report to: Area Manager

Location: Adjumani District

Purpose of the position:

To manage the programme teams, ensure technical oversight and delivery of the different

programme components, prepares work plans and budgets, guidelines and supervises field teams, procurement, internal reporting, external liaison etc. The Project Manager works closely with leadership structures of both refugees and host communities (District agricultural offices, Community development officers, LC, RWC, religious and traditional leaders) in regard to livelihoods and Protection issues. The Project Manager under the direct supervision of the Area Manager, will ensure that activities are approved, implemented, monitored and reported according to agreed project plans in line with the MOFA donor and World Vision Uganda (WVU) policies. Will be directly involved in the implementation of MOFA program activities for WVU will be based in Adjumani, district

Key Outputs/Responsibilities.

Project Implementation and sustainability of the MOFA program in Adjumani District

- Implements activities as described in the MOFA Finland development programme proposal based on donor and WVU country policy
- Take lead in project planning, budgeting, and implementation and monitoring of progress in line with donor requirements.
- Responsible for financial cash flow planning and expenditure monitoring, approval of expenditures and related cost allocations, on the basis of approved project budgets.
- Human Resource Management (at individual- and team level) for all staff and volunteers under the Programme.
- Supervision and periodical evaluation of the performance of the staff members of the programme Team.
- Maintaining effective coordination and working relations with donors and other relevant stakeholders at field level

- Deliver technical support and guidance to team (Livelihood assistant, facilitators, outreach and case workers) as directed by the Area Manager.
- Provide technical support and inputs towards child protection programming – including case management, child protection monitoring, and child friendly space activities.

Community engagement and advocacy

- Take overall lead in the coordination of MOFA program level activities
- Develop SDC's capacity to improve production and productivity of selected enterprises of desired quality by the market through ERI and other approaches.
- Mobilize and facilitate the engagements of stakeholders during planning and development meetings, workshops and other fora.
- Coordinate partners in implementation of agreed action plans.
- Ensure integration of project with other ongoing Resilience and Livelihood activities including that of World Vision and governments.
- Strengthen the coordination and integration between protection and livelihoods team.

Stakeholders Engagement, Networking and Collaboration

- Engagement with key stakeholders for influence, learning and resource development
- Actively represent SUPREME and WVU in key inter-agency fora.
- Engage and build relationships with key partners and government counterparts.

- Work with the Area Manager to identify partners who will support the implementation of the project within the Area Program.
- Network and collaborate with District Local Government, OPM, UNHCR and other relevant stakeholders in the Program Area.

Documentation, Reporting and knowledge management

- Writes and submits comprehensive quarterly progress reports, and specific activity reports, and any other reports when necessary to supervisor in a timely manner.
- Reporting - monthly and quarterly financial reporting, including realization of activities versus budget utilization; (Providing input to) narrative and financial programme reporting;
- Semiannual and Annual reviews of progress towards project objectives;
- Take lead in documentation and sharing of Impact/success stories and best practices to promote learning.
- Organize quarterly review meetings for partners and communities at the project sites to reflect on project approaches, tools, impact of interventions, best practices, exit and sustainability strategies as well as create spaces and opportunities for action-learning

Child Protection and Wellbeing

- Work to protect children from child violations and abuses
- Sensitize stakeholders about children's rights and responsibilities.
- Support and contribute to the organization and implementation of all protection and child

protection activities.

- Facilitate referrals and coordination to child cases that are in need for other needed services
- Conduct regular supervision meetings with all caseworkers providing technical advice on cases and supporting the wellbeing of case workers.

Qualifications: Education/Knowledge/Technical Skills and Experience.

- Bachelor's Degree in Agriculture, Agri Business or other relevant field is a requirement (post-graduate degree in related fields is an advantage).
- At least Five years' experience working with vulnerable communities and familiarity with humanitarian programming and implementation
- Minimum of 5 years' experience in field-based programme management roles in Resilience & Livelihoods sector
- Experience in community work and engagement Agricultural, Economic Development and Livelihood is and added advantage
- Climate Smart Agriculture, Entrepreneurship, micro finance and strong agribusiness skills
- Experience with relevant technical models such as Village Savings & Loans, Local Value Chain Development and Ultra-Poor Graduation Model.
- Experience in Monitoring & Evaluation.
- Capacity/potential in leadership, relationship management/networking, and coordination.

- Good interpersonal skills, strong communication skills, both verbal and written.
- Proven conceptual & analytical skills, ability to take an evidence-based approach to programme design.
- Proven facilitation skills.
- Track record of success in grant fundraising, including donor relations and proposal writing.
- Team player, Self-motivator, able to work with limited supervision;
- Effective in written and verbal communication in English. Ability to communicate in applicable local language(s) is an added advantage
- Track record demonstrating high integrity, innovativeness, creativity, reliability and dependable
- Proactive personality, self-driven and strongly motivated.
- Spiritual maturity, interfaith knowledge and a biblical worldview – ability to articulate and model our Christian identity and mission in an inclusive way.
- Demonstration of well-developed interpersonal skills, excellent communication skills, both verbal and written.
- Ensure a gender perspective in the scope of work and passion for children.