

AIRPORTS AUTHORITY OF INDIA
VSI AIRPORT, PORT BLAIR-744103

F. No.: AAI/PB/ENGG(E)/SIGNAGE/ELECT

Dated: 30.03.2022

NOTICE INVITING e-TENDER (2 BOT- 2 Envelope Open Tender)

(Bid Invitation No.2022_AAI_111581 _1)

Item rate e-tenders are invited through the e-tendering portal by **Asst.Gen. Manager (Engg.-Elect), AAI, VSI Airport, Port Blair - 744103 (Bid manager)** on behalf of Chairman, AAI from eligible Class – 1 local supplier/ contractor /specialized agencies as per Public Procurement Policy of Government of India, for the work of **“PROVISION OF WAY FINDING SIGNAGE AT NITB, PORT BLAIR AIRPORT”** at an estimated cost of **Rs. 146, 86, 713/-(Excluding GST)** with period of completion 06 **(Six) months**.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the Tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08:00 hrs to 20:00 hrs (Mon-Sat)- 011-24632950, Ext-3512 (Six Lines),

E-Mail: -eprochelp@aai.aero

- (iii) 09:30 hrs to 18:00 hrs (Mon-Fri)- 011-24632950, Ext-3523,

E-Mail:- etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

- (iv) 09:30 hrs to 18:00 hrs (Mon-Fri)- 011-24657900, E-Mail: - gmitchg@aai.aero

Tender processing fee of **Rs. 1,120/- (i/c GST), non-refundable** will be required to be paid online through Payment gateway provided on the e-tender portal.(Details given in Page-Payment-1). FDR/BG/DD shall not be accepted. If tender fee is not received tenders are liable to be rejected.

- Following 2 envelopes shall be submitted through online at CPP-portal by the Tenderers as per the following schedule: -

CRITICAL DATE SHEET

Publishing Date	31.03.2022.
Bid Document Download/ Sale Start Date	01.04.2022 from 0930 Hrs.
Clarification Start Date	01.04.2022 from 0930 Hrs.
Clarification End Date	18.04.2022 upto 1800 Hrs.
Bid Submission Start Date	01.04.2022 from 0930 Hrs.
Bid Submission End Date	22.04.2022 up to 1800 Hrs.
Bid Opening Date (Envelope-I)	25.04.2022 at 1630 Hrs.
Bid Opening Date (Envelope-II)	02.05.2022 at 1630 Hrs.
Tender Fee online through the e-tender portal	Rs. 1120/- (i/c GST) Non-refundable paid online through Payment gateway provided on the e-tender portal.
Earnest Money Deposit(EMD)	Rs.2,93,734/- to be paid through Online payment gateway on CPP portal

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification): -

Bid containing the followings:

A. Scanned and signed copy of:

- Unconditional Acceptance of AAI's Tender Conditions. (As per Annexure-I) to be uploaded.
- Scanned copy Details of payment made through online payment gateway using SBI/other Bank/NEFT/RTGS on CPP portal against Tender processing fee and EMD.

B. Technical Bid containing the following: -

- Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Letter Head. (as per Annexure –III)
- Copy of duly notarized on Non-Judicial stamp paper of Rs.100 regarding compliance of minimum wages (Annexure-IV).

- iv. Companies other than propriety firm shall submit scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor. (Annex-V)
- v. PQ Performa duly filled. (As per Annexure-A).
- vi. Digitally signed Tender Document
- vii. EPF&ESI registration or undertaking that the concern will register with EPF&ESI on award of work as per Annex –VI
- viii. Declaration in compliance of rule 144(xi) in GFR 2017 of Govt. of India (Annexure-B)
- ix. Certificate of Net worth, Financial Details & Work in Hand details from Chartered Accountant with UDIN (As per Annexure –VII, Annexure XIII & XIV)
- x. Undertaking for GST (As per Annexure-VIII)
- xi. Abridged balance sheet with profit and loss account statement.
- xii. Form of parent company undertaking (As per Annexure -IX) as applicable.
- xiii. Undertaking for genuineness of documents as per Annexure-X.
- xiv. Tenderer should deploy sufficient plant and machinery as per requirement of work in consultation with Engineer-in-Charge (EIC) to achieve the mile stone/targets and over all completion within the time period. The tenderer shall submit scanned copy of ‘undertaking’ on company letter head.
- xv. Scanned copy of Undertaking under Public Procurement Policy for Make in India as per form given at Annexure –XII Page no Anx 16 of tender document

C. Qualifying requirements of Agencies / Tenderers containing the following: -

- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 58,74,685.00(Excluding GST)** or two works, each of **Rs. 73,43,357.00(Excluding GST)** or one work of **Rs.117,49,370.00 (Excluding GST)** in single contract of similar nature of “ Provision of way finding signage at Airports” during last seven years ending on **last date (extended date) of submission of bids**. In the case of the experience certificates of the works completed in the pre-GST era, the **completion amount will be divided by 1.12 (to exclude pre GST era tax of VAT 12%)** to make it as par with experience certificates of post GST era excluding GST.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of

submission of bid”.

The evaluation of credentials for work experience will be based on the following:-

i) Work done value mentioned in the BOQ for the Signage works. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work along with work order and Bill of Quantities. **Tenderers showing work experience certificate from nongovernment/ non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along with a certificate issued by registered Chartered Accountant (having valid UDIN) , clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average financial turnover of **Rs. 44, 06,014.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the Tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of **Rs. 22, 03,007.00** issued by certified Chartered Accountants having valid UDIN.(as per Annexure – F).

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. The tender processing fee is required to be submitted only online. The tenderer whose tender processing fee is not received will be liable to be rejected.

- iv. If an Indian company/firm claims the experience in a specific field on the basis of his foreign principals, the firm can be issued tender document subject to his submitting documentary evidence to prove that Indian company/firm is indeed a 100% subsidiary or branch of a foreign company. They may be asked to produce balance sheet showing equity holdings or certificate by the company chartered accountants/auditors showing equity holding patterns between the foreign principal company and its Indian subsidiary branch or a certificate by foreign principal company that Indian company is their wholly owned subsidiary (which should be duly notarized) and the Indian subsidiary company/branch may be allowed to participate in tender.

The foreign principal must submit an undertaking to provide all required technical knowhow to the Indian firm for successful completion of the project as per Annexure IX.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Tenderers. Tenderers are required to download the BOQ file, open it and complete the Blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Tenderer). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

2. Bid Submission: -

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer /Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

3. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

4. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>. shall not tamper/modify the tender from including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

5. Bids Opening Process is as below: -

Envelope-I (Tender processing fee, EMD, Unconditional Acceptance, Technical bid and Pre-qualification):

Envelope-I containing Documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATE SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time

specified by AAI, failing which, it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATE SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

6. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

7. AAI reserve the right to disallow issue of tender document to working agencies whose performance at on-going project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment / black listing by any department of AAI or Central / State Govt. Depts. / PSUs / World bank /ADB etc.

AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the Tenderer then AAI shall take the following action:

a. **Forfeit the entire amount of EMD submitted by the firm, if EMD amount paid.**

b. **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**

8. Consortium /JV companies shall not be permitted.

9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

10. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC / NSIC / KVIC / KVIB / Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply / services and shall not be extended to construction work.

11. Tenderers have to submit UDIN generated documents like balance sheet/ turnover certificate, working capital certificate (works done during last 5 financial years & works in hand), Net worth Certificate , Tax Deduction at Source (TDS) Certificates for Non-Govt. Works etc. As per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

12. Restrictions under Rule e 144 (xi) of the General Financial Rules 2017

I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority as described in the

public procurement order F.No.6/18/2019-PPD Dated: 23.07.2020.

II. Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated here in before, including any agency branch or office controlled by such person, participating in a procurement process

III. Bidder from a country which shares a land border with India" for the purpose of the Order means: -

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

IV. The beneficial owner for the purpose of (iii) above will be as under:

1) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation.

a) "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company;

b) "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements ;

2) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of capital or profits of the partnership ;

3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

5) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

6) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

V. The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered

with the Competent Authority.

Asst.Gen. Manager (Engg-E)

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AAI, VSI Airport

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PQQ PROFORMA
(CHECK LIST FORMAT TO BE SUBMITTED BY APPLICANTS ALONG WITH TENDER APPLICATION)

NAME OF WORK: - PROVISION OF WAY FINDING SIGNAGE AT NITB, PORT BLAIR AIRPORT

Ref. No.	Details of Bidder & Qualifying Criteria	Particulars	Remarks on Uploaded documents
1	2	3	4
1.	Name and address of the firm / Email Address & Telephone No.		
2.	Envelope -1 shall contain scanned copy of		
i.	Detail of Tender Fee (Online payment only)	Scanned copy of details of payment made through payment gateway.	YES / NO
ii.	Details of EMD (Online payment only)	Scanned copy of details of payment made through SBI payment gateway in CPP Portal against EMD	YES / NO
iii.	Letter of Undertaking from Depositor to the Bank Appendix - XI-A (only in case of BG)		YES / NO
iv.	Unconditional Acceptance of AAI's Tender Condition as per Annexure - I		YES / NO

v.	<p>Power of Attorney Authorized Signatory (Name, Designation and contact details. If any</p> <p>Confirm the details as been submitted on non- judicial stamp paper as per tender documents (Annexure –V).</p>	<p>Name: - _____ _____ Designation: _____ _____ Agency: _____ _____ Address: _____ _____ _____ Phone: _____ _____ FAX: _____ _____ Email: _____ _____ _____</p>	<p>YES / NO</p>
vi.	<p>Permanent Account No. (PAN)</p>		<p>YES / NO</p>
vii.	<p>Work Completion certificates from clients for satisfactory completion of, three works of Each Rs.58,74,685.00 Or Two work of Rs. 73,43,357.00 each Or One work of Rs. 117, 49,370.00 of similar nature of work during last seven years ending on last date (extended date) of submission of bids.</p>	<p>Details of the Three / Two / One work(s) as applicable</p>	<p>Copy of certificates Enclosed : YES/NO</p>

viii.	TURNOVER: (Annualized average financial turnover equivalent to Rs. 44, 06,014.00 during the last three years.) Balance Sheet Profit & Loss.	Year 2018-19 2019-20 2020-21 Average:	Copy of Annual report i.e. Abridged balance sheet and profit & loss a/c for the last three year Scanned copy uploaded YES / NO
ix.	Undertaking regarding GST (Annexure-VII)		YES / NO
x.	Declaration of regarding Blacklisting / Debarring of Firm. (Annexure –III)		YES / NO
xi.	Undertaking regarding Compliance of Minimum Wages. (Annexure - IV)		YES / NO
xii.	Digitally signed tender document		YES / NO
xiii.	Declaration in compliance of rule 144(xi) in GFR 2017 of Govt. of India (Annexure – B)		YES / NO
xiv.	Certificate of Net worth Rs. 22,03,007.00 from Chartered accountant (having UDIN) as per Annexure – VII		YES / NO
xv.	Undertaking Regarding ESI & EPF if applicable. (Annexure –VI)		YES / NO
xvi.	EPF Registration No.	Agency not possessing EPF Registration at the time of submission of application / Bid have to submit an undertaking as provided in Tender document along with the application/Bid.	Self –attested copy of EPF indicating validity date, name (office) and registration no. uploaded YES / NO
xvii.	ESIC Registration No.	Agency not possessing ESIC Registration at the time of submission of application / Bid have to submit an undertaking as provided in Tender document along with the application/Bid.	Self –attested copy of ESIC indicating validity date, name (office) and registration number uploaded. YES / NO
xviii.	PQ Performa Check list as per Annexure-A signed and scanned		Signed scanned copy uploaded YES / NO

xix.	Plant & Machinery Details with undertaking.		YES / NO
xx.	Abridged Balance Sheet along with Profit and Loss Account Statement		Signed scanned copy uploaded YES / NO
xxi.	Certificate issued by registered Chartered Accountant regarding experience criteria.		Signed scanned copy uploaded YES / NO
xxii.	Declaration for genuineness of documents as per Annexure X	Agency has to submit a declaration as provided in check list along with the application for genuineness of documents submitted.	Signed scanned copy uploaded YES / NO
xxiii.	Work experience certificate from nongovernment/ non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along with a certificate issued by registered Chartered Accountant (having valid UDIN) , clearly specifying the name of work, total payment received against the work and TDS amount for the work	Non Govt. / Non PSU organizations	Scanned TDS Certificates of stipulated value of works from clients copy uploaded issued by CA with UDIN. YES / NO
xxiv.	Form of parent company undertaking as per Annexure IX		Signed scanned copy uploaded YES / NO
xxv.	Undertaking on company letter head regarding plant and machinery.		YES/NO
xxvi.	Scanned copy of Undertaking under Public Procurement Policy for Make in India as per form given at Annexure –XII Page no Anx 16		YES/NO
xxvii.	All other documents as per eNIT		YES/NO

Ref. No.	Details of Bidder & Qualifying Criteria	Particulars (Please furnish the required information)	Remarks on Uploaded documents
1	2	3	4
Details of Work No.1			Copy of certificate Uploaded
(a)	Name of Client		YES / NO
(b)	Name of Work		YES / NO
(c)	Date of Start		YES / NO
(d)	Actual Date of Completion		YES / NO
(e)	Completion Cost		YES / NO
(f)	Work Order / Agreement No		YES / NO
(g)	Copy of Work Order with SOQ	Copy Enclosed (page No_____)	YES / NO
(h)	Work Completion Certificate	Copy Enclosed (page No_____)	YES / NO
(i)	TDS Amount, if applicable		YES / NO
(j)	TDS Certificate		YES / NO
Details of Work No.2			
(a)	Name of Client		YES / NO
(b)	Name of Work		YES / NO
(c)	Date of Start		YES / NO
(d)	Actual Date of Completion		YES / NO
(e)	Completion Cost		YES / NO
(f)	Work Order / Agreement No		YES / NO
(g)	Copy of Work Order with SOQ	Copy Enclosed (page No_____)	YES / NO
(h)	Work Completion Certificate	Copy Enclosed (page No_____)	YES / NO
(i)	TDS Amount, if applicable		YES / NO
(j)	TDS Certificate		YES / NO
Details of Work No.3			
(a)	Name of Client		YES / NO

(b)	Name of Work		YES / NO
(c)	Date of Start		YES / NO
(d)	Actual Date of Completion		YES / NO
(e)	Completion Cost		YES / NO
(f)	Work Order / Agreement No		YES / NO
(g)	Copy of Work Order with SOQ	Copy Enclosed (page No_____)	YES / NO
(h)	Work Completion Certificate	Copy Enclosed (page No_____)	YES / NO
(i)	TDS Amount, if applicable		YES / NO
(j)	TDS Certificate		YES / NO
3.	Envelope- 2 shall contain		
a	Price / Financial E-Bid		YES / NO