

NOTICE INVITING e-TENDER

Tender ID: 2022_AAI_111695_1

1. Item rate e-tenders are invited through the e-tendering portal by AGM (Engg -Elect), AAI, Deoghar Airport, Deoghar-814114, Telephone No: -9570121290 / 9905119720 (Bid Manager) on behalf of Chairman, AAI from eligible contractors for the work of “Supply of GLF Spare for Day to Day Maintenance at Deoghar Airport, Deoghar.” at an estimated cost of Rs. 9,40,083.00 (excluding GST) with period of completion 01 Month.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the home page after login to the CPP portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support)

(i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593.

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

(ii) For any further technical assistance with regard to functioning of CPP portal the bidder may contact to following AAI help desk numbers on all working days only between:-

(a) 08.00 hrs to 20.00 hrs (Mon-Sat)-

011-24632950, Ext-3512(Six Lines), E-mail: eprochelp@aai.aero

(b) 09.30 hrs to 18.00 hrs (Mon –Fri)-

011-24632950, Ext-3523, E-mail:-etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

(c) 09.30 hrs to 18.00 hrs (Mon –Fri)-

011-24657900, E-mail:-gmitichq@aai.aero

Tender processing fee of **Rs. 1180.00/-** (i/c GST) Non-refundable will be required to be paid online in CPP portal. The bidders can deposit the tender fee through Net Banking and NEFT / RTGS.

2. Following 2 covers shall be submitted through online at CPP portal by the bidder as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	31.03.2022
Bid Document Download / Sale Start Date	01.04.2022 from 09:30 Hrs.
Clarification Start Date	01.04.2022 from 09:30 Hrs.
Clarification End Date	05.04.2022 Up to 18:00 Hrs.
Bid Submission Start Date	01.04.2022 from 09:30 Hrs.
Bid Submission End Date	26.04.2022 Up to 18:00 Hrs.
Bid Opening Date (Envelope – I)	28.04.2022 at 10:30 Hrs.
Price Bid Opening Date (Envelope – II)	02.05.2022 at 11:30 Hrs.
Tender Processing Fee (Non-refundable, to be paid online in CPP-portal)	Rs. 1,180/- (i/c GST) (Non-refundable)to be paid online in CPP-portal.
Earnest Money Deposit (EMD)	Rs. 18,802.00 to be paid through online through payment gateway on CPP Portal.

Envelope-I: (Tender Processing fee, EMD, Technical Bid and pre-qualification);- Bid containing following:

A. Tender processing fee, EMD:

- i) Details of payment made through online against Tender processing Fee and EMD (e.g. UTR No. etc)..

B. Technical Bid containing the following: -

- i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
- ii) Scanned copy of Permanent Account number (PAN) and GST Registration Number .
- iii) Scanned copy of Undertaking regarding Blacklist/ Debarment on Company's Letter Head.
- iv) GST Undertaking and affidavit (Compliance of minimum wages).
- v) ~~Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer in Charge (EIC) to achieve the milestones / targets and overall completion within the time period. Tenderer shall submit scanned copy of Undertaking on company's Letter Head.~~
- vi) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of certificate of Incorporation of the company under companies Act showing CIN/LLPIN/ Name of Directors of the company & copy of Board Resolution regarding Authority to assign Power of Attorney.
- vii) PQ Performa / Check List duly filled and Signed.

C. Qualifying requirement of contractors/ tenderers containing the following: -

- i) Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 3,76,033.00** or two works, each of **Rs. 4,70,041.00** or one work of **Rs. 7,52,066.00** in single contract of similar nature of work i.e., **“Supply of GLF Spares”** along with work order & schedule during last seven years ending on BID submission End Date. [Amount of work experience shall be without GST].

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of Bid.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.

Tenderers showing work experience certificate from non-government/ non-PSU organizations should submit copy of tax deduction at sources (TDS) Certificate (S) along-with a certificate issued by registered chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- (i) Should have annualized average financial turnover of **Rs. 2,82,025.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet and Profit and Loss Account Statement of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (ii) The tenderer should have a minimum net worth of **Rs. 1,41,012.00** issued by certified Chartered Accountants (As per Proforma-A at Page No.187).

Scanned Copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

EMD of the value of **Rs. 18,802.00** shall be paid through online through payment gateway on CPP Portal.

Refund of EMD

The refund of EMD to tenderers who fail to qualify in the eligibility/technical criteria, shall be done through online mode with immediate effect upon their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed through online with immediate effect.

Envelope-II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the green coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidders, the bid will be rejected.

3. Bid Submission:-

The tenderers shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderers / Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. **Not more than one tender shall be submitted by one tenderer having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship will one another (i.e. when one or more partner (s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.**

5. Tenderer who has downloaded the tender from Central Public Procurement Portal(CPPP) website <https://etenders.gov.in/eprocure/app> shall not tamper/modify the tenderform including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:-

Envelope-I :(Tender processing fee, EMD, Technical bid and pre-qualification):

Envelope-I containing documents as per Para 2 (A) & (B) (Uploaded by the tenderers) shall be opened on date and time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the bid document of the work, they should use 'Seek clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP Portal only if required. The tenderer shall upload the requisite clarification / Documents within time specified by AAI, failing which it shall be presumed that the bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding the acceptance / Rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial bid):

Envelope –II containing financial bid of the tenderers found to be meeting the technical criteria and the qualifying requirements shall be opened on date and time mentioned in CRITICAL DATASHEET. (In case the date and time for opening of Envelope-II(Financial bid) is required to be changed, the same shall be intimated through CPP Portal).

7. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

8. **AAI reserves the right to disallow the working whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/ Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

- a) **Forfeit the entire amount of EMD submitted by the firm.**
- b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.**
- 9. Consortium/JV companies shall not be permitted.**
- 10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- 11. A.A.I is not responsible for delay in online submission of tender processing fee and EMD and also delay due to link failure/internet problem, etc. in respect of submission of any documents of e-bid. Tenderers who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the tenderer to make sure that the required documents/e-Bid submitted in time.**
- 12. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/directorate of Handicraft and Handloom etc. to be given as per the provisions of public procurement policy for MSEs Order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction of work.
- 13. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained."

AGM (Engg-E)

**Airports Authority of India,
Deoghar Airport, Deoghar**