



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
महाप्रबंधक संचार का कार्यालय
O/o The General Manager
(CNS)

No. AAI/KOL/CNS STORE/ARC/FOOD/CNS-RTC/2022

Date: - 29.03.2022.

Subject: - **NIQ for Annual Rate Contract for Supply of food at CNS RTC Kolkata.**

Sealed quotation in two bid system (Technical & Financial) are hereby invited by the General Manager (CNS), Kolkata, Airports Authority of India NSCBI Airport Kolkata – 700 052, for “Annual Rate Contract for Supply of food at CNS RTC Kolkata ” as per quantity (approx.) mentioned in Annex - II.

Technical Bid must be sealed in Envelope - A containing copy of valid PAN Card, copy of GST Registration Certificate & original Letter of Acceptance duly signed in the prescribed format given in Annexure - I.

Envelope - B will contain the Financial Bid in the prescribed format given in Annexure – II. Both the Envelopes are to be sealed in another envelope marked ‘Master Envelope’. The Master Envelope should be super scribed “NIQ for Annual Rate Contract for Supply of food at CNS RTC Kolkata ” due to be opened on 05.04.2022.

Last date and time of receipt of NIQ : - 05.04.2022. up to 1430 IST.

Date and time of opening of tender: - 05.04.2022. at 1500 IST.

Terms & Conditions

1. Duly completed quotation along with requisite documents should reach by Speed/Registered Post or by person at the following address on or before 05.04.2022 up to 1430 IST positively.

Deputy General Manager (CNS),
Airports Authority of India, ACS Store Complex,
N.S.C.B.I Airport, Kolkata, PIN 700052
Telephone No: 25119600, Ext- 2541- 43.

AAI will not be responsible for delay in submission of tender sent by Post.

2. Envelope - B shall be opened after scrutiny of the basic documents of Envelope - A.
3. The price is to be quoted as per schedule given in the **Annexure-II**. No extra payment will be made other than quoted amount.
4. The validity of quotation should be for a minimum period of 60 days.

5. Incomplete & ambiguous tender will be rejected. **L1 vendor will be decided on the basis of total quoted amount, excluding GST.** Authorized signatory certificate must be there in Envelope – A, in case, the quotation is signed by someone other than the proprietor of the firm; in case of partnership firm, copy of partnership document must be enclosed.

6. The bidder who has been debarred by AAI will not be eligible for the tender/NIQ.

7. The bidder who has not fulfilled the condition in totality in any earlier supply order/work order/purchase order issued by AAI will not be eligible for the tender/NIQ.

8. **Delivery Period:** -

- a) Lunch packets are to be delivered on or before 30 minutes of lunch time(1300Hrs.) on all week days(Monday to Friday).
 - b) Snacks & Tea to be delivered at 1000 Hrs on the day of inauguration and 1600Hrs on the day of closing. (For each training, inauguration and closing date will be intimated by RTC).
 - c) Tea & biscuit during class hours morning at 11:00 Hrs. and evening at 15:30 Hrs. on all week days(Monday to Friday).
 - d) All food items has to be delivered at CNS RTC ,ATS Complex, 2nd Floor, N.S.C.B.I. Airport, Kolkata.
 - e) The vendor should use only Standard/Agmark/ Fssai quality ingredients for preparation of food. Food should be fresh, hygienic and supplied in proper packaging.
9. **Liquidated Damage:** - In case of failure to execute the order in full within the specified period, liquidated damages shall be charged @ 1 % per week or part thereof but not exceeding 10% of the work order value. Even the contract can be cancelled at the risk and cost of the supplier. In case the contractor fails to deliver the materials as per the delivery schedule indicated in the purchase order, the material shall be procured from open market to meet the immediate demand / requirement at the risk and cost of the supplier.

10. AAI reserves the right to accept/reject any quotation, in part or full, without assigning any reason.

11. **Deviation in Quantity:** - The quantity shown in Annexure – II is only approximate; AAI reserves the right to change the quantity of the items based on the actual requirement.

12. **Mode of Contract:** The quoted rate as per the item mentioned in Annexure-II will be firm & fixed for one year from the date of award of contract.

13. **Payment Terms:** - Regional Executive Director, ER, AAI, NSCBI Airport, Kolkata-700052 is the paying authority. Payment will be released on production of bill in triplicate . Submission of Bank Details (Cancelled cheque) is mandatory for making e-payment.

GENERAL MANAGER (CNS-KOL),
AAI, NSCBI Airport, Kolkata.

ACCEPTANCE LETTER

(To be submitted in Envelope – A)

To:
The General Manager (CNS), Kolkata,
Airports Authority of India,
N. S.C.B.I Airport, Kolkata – 700052.

Subject: - Acceptance of Terms & Conditions of NIQ.

Name of Work: - Annual Rate Contract for Supply of food at CNS RTC Kolkata.

Dear Sir,

The tender document for the works mentioned above have been supplied to us by Airports Authority of India and I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document made available to me / us in the office of the General Manager (CNS) / AAI, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.

I / We hereby unconditionally accept the NIQ conditions of AAI's NIQ document in its entirety for the above works.

It is clarified that after unconditionally accepting the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in envelope "A" & "B" and the same has been followed in the present case. In case any provisions of this NIQ are found violated after opening envelope "A" & "B", I / we agree that the NIQ shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.

That, I /We declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI ask for bribe/ gratification, I/We will immediately report it to the appropriate authority of AAI.

Yours Faithfully,

(Authorized Signatory with Stamp)

Date: _____

FINANCIAL BID*(To be submitted in Envelope – B)***Name of the work: - Annual Rate Contract for Supply of food at CNS RTC Kolkata**

Sl. No.	Item	Qty.	Rate (Rs.) Excluding GST
1.	Working Lunch(Packed) for i) 15 nos. x 20 Days , ii) 3 nos. x 2 days Lunch packet contains: Rice(Basmati) +2 nos. Roti + Dal + Common Sabji + Paneer/Dhoka/Kofta + Salad + Dahi + Sweet 1 pc(Gulab Jamun/Rasgulla/Sandesh/chamcham)	300 nos. + 6 Nos.	
2.	Snacks & Tea for Inauguration/Closing day 28 Plates x 2 days Snacks & Tea contains: 1. Samosa – 01 2. Sweet – 01 3. Biscuit/cookies – 01 piece 4. Cake – 2 slices or 1 cupcake 5. Bhujia/chips – small packet 6. Tea – 1 standard cup	56 Nos.	
3.	Tea & biscuit twice daily during class hours.	600 cups.	
4.	Packaged drinking water (500ml) x 15 nos. x 20 days	300 nos.	
Total Rate Rs.			

L1 will be decided for total item rate i.e from Sl.No. 1 to Sl.No. 4

Vendors has to quote the rate only.

Qty. mentioned for total food packed requirement of each training for vendor's understanding only. The approximate number of trainings to be conducted in financial year 2022-2023 is 10(ten).

Date: _____

(Authorized Signatory with Stamp)

Name & Address of the Firm _____

Telephone & Fax Nos. _____

Mobile _____

E-mail Address _____