

कोटेशन आमंत्रण सूचना

(NOTICE INVITING QUOTATION)

For

Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara as specified in Annexure -I from NABL/BIS accredited Laboratories.

Portal: <https://www.aai.aero/en/tender/tender-search>

Ref no: AAI/BO/CNS/CALIBRATION/T-30/2022

Dated: 28.03.2022

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SECTION-I

Ref no: AAI/BO/CNS/CALIBRATION/T-30/2022

Dated: 28.03.2022

Notice Inviting Quotation Document

“Item rate sealed quotations are invited by the Deputy General Manager (CNS), O/o Airport Director, Airports Authority of India, Civil Aerodrome, Vadodara Airport, Vadodara on behalf of Chairman, Airports Authority of India for the work mentioned below:-

Details of Work: “Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara as specified in Annexure -I from NABL/BIS accredited Laboratories.”

1. Estimated Cost of Work:

RS. 51,330/- (Rupees Fifty one thousand three Hundred Thirty only) including GST (18%)

2. Eligibility criteria:

Any Proprietorship Firm/ Partnership Firm / Pvt. Ltd. Company or Company fulfilling the following criteria is eligible to participate in tender.

- Agency/Proprietor shall have PAN card.
- Agency shall have valid G.S.T. Registration certificate.
- Agency shall have valid accreditation certificate for carrying out the calibration of Electronic and Communication Test Equipment obtained from National Accreditation Board for Testing and Calibration laboratories (NABL)/ Bureau of Indian Standards (BIS), GOVT of India.
- Relaxations/Exemptions to the bidders shall be applicable as per the directives of Govt. of India. Any application for relaxations/exemptions shall be accompanied with relevant support documents.

Note: Bidder shall submit self-attested copies with company seal of the above documents mentioned in eligibility criteria (Envelop-A)

3. CRITICAL DATES FOR THIS E-TENDER ARE GIVEN BELOW:

Last date of Sale of Tender	04/04/2022	1200 Hours
Last Date of Receipt of Sealed Quotation	12/04/2022	1500 Hours
Date of opening of Technical Bid	20/04/2022	1600 Hours
Date of opening of Price bid	22/04/2022	1100 Hours

4. The quotation shall be valid for 180 days from the date of opening of financial bid.

5. WORK SCHEDULE:

Onsite calibration of test equipment should be completed **within 45 days from date of issue** of the Work order.

6. SCOPE OF WORK:

A. Onsite Calibration of test equipment used in CNS department at Civil Aerodrome , Vadodara Airport ,Vadodara in as specified in **ANNEXURE-I**.

B. Handover the original Calibration certificates with company seal & sign after successful completion of each test equipment calibration.

C. Affix the stickers on each equipment after calibration with validity period & equipment details.

D. The Calibration Certificate of equipment [Equipment- NAV-ANALYZER] should be valid for minimum three years from the date of calibration of equipment.

E. The Calibration Certificate of equipment [THRULINE WATTMETER] should be valid for minimum One year from the date of calibration of equipment.

7. TWO ENVELOPE SYSTEM.

Quotations should be submitted in two separate envelopes.

7.1 ENVELOPE – A - Technical Bid – Containing the following documents **(self-Attested with date and company stamp)**

- Copy of Valid GST registration
- Copy of Valid PAN Card
- Copy of valid accreditation certificate for carrying out the calibration of Electronic and Communication Test Equipment obtained from National Accreditation Board for Testing and Calibration laboratories (NABL)/ Bureau of Indian Standards (BIS), GOVT of India.
- Unconditional Acceptance of terms & conditions and Declaration as per Annexure-II
- Undertaking for Non-Black listing as per Annexure-III.
- Undertaking for GST as per Annexure-IV.
- Duly signed with stamp on each and every pages of the NIQ document.

7.2 ENVELOPE – B – Financial Bid – Containing the following document.

- Price bid(BOQ) in prescribed format as per Annexure – V

8 Both the envelopes super scribing Envelope-A (Technical Bid) & Envelope-B (Price Bid) shall be separately sealed and placed in a master envelope. The master envelope shall also be sealed and super scribed with the name of the work and submitted to DGM (CNS), O/o Airport Director, Airports Authority of India, Civil Aerodrome, Vadodara Airport, Vadodara- 390022. Offers not adhering to two envelope systems or unsigned offer or quotation received after last date shall be rejected out rightly.

8.1 Both the Envelop A & B must be individually superscripted as follows:-

Envelop: A or B

Work: “Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara as specified in Annexure –I from NABL/BIS accredited Laboratories.”

Name of Bidder/Agency:_____

8.2 Sealed Envelops A & B shall be sealed in another Envelop marked “Master Envelop”

8.3 Final Sealed master Envelop must be superscripted as follows:-

Master Envelop

Work: “Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara as specified in Annexure –I from NABL/BIS accredited Laboratories.”

Name of Bidder/Agency with address:-.....
.....

Tel/Mobile NumberEmail id:.....

Note: All the three Envelops shall be properly sealed with Gum/Cello-tape etc .Quotations submitted in open or partially sealed envelopes shall be rejected.

9 CONSIGNEE DETAILS:

**To
The Deputy General Manager (CNS),
O/o Airport Director, Airports Authority of India,
Civil Aerodrome, Vadodara Airport
Vadodara -390022**

(R D SENDRE)

**Deputy General Manager (CNS)
Vadodara Airport
Vadodara-390022**

SECTION-II

GENERAL TERMS & CONDITION

1) Quotations received from a party or an individual falling under the following categories shall be rejected:-

- a) Having outstanding dues in respect of any contract with Airports Authority of India , at any airport under its administrative control.
- b) Debarred /black-listed by Central Vigilance Commission, Central Bureau of Investigation or by Airports Authority of India.

2) Duly completed quotation along with requisite documents should reach by registered/recorded post or in person at the following address on or before the due date & time positively.

**To
The Deputy General Manager (CNS),
O/o Airport Director, Airports Authority of India,
Civil Aerodrome, Vadodara Airport
Vadodara -390022**

AAI will not be responsible for delay in submission of quotations sent by post.

3) On the master envelope “Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara from NABL/BIS from accredited Laboratories.” Should be written in clear & bold letters, which will contain sealed Envelope-A (Technical Bid) & Envelope-B (Financial Bid).

4) Envelope 'B' (Financial bids) shall be opened after scrutiny of the basic documents of Envelope 'A' (Technical bid). Interested bidders or their authorized representatives may be present during opening of the sealed quotations.

5) RATE:

- a) The rates quoted shall be in **INR only**, and no increase in rates shall be entertained due to any of the reason during contract period.
- b) Amount quoted must include the charges including boarding, lodging, travelling expenses and all type of taxes inclusive of GST or any charges applicable. All the travelling expenses to be incurred by the agency to visit the site for complete scope of work, shall be included in the rates quoted by the agency and no payment in this account shall be reimbursed additionally.

6). TERMINATION OF CONTRACT:

4.1) the contract shall be deemed to have been automatically terminated on the expiry of the contract period unless A.A.I has exercised the option to extend this contract in accordance with the provision, if any, of this the contract.

4.2) If A.A.I considers the performance of the contractor is unsatisfactory or not up to the expected standard, then the A.A.I shall notify the contractor in writing and specify in details the cause of such dissatisfaction. A.A.I shall have the option to terminate the contract by giving 1 day notice in writing to the contractor, if, contractor fails to comply with the requisitions contained in the said written notice issued by the A.A.I.

4.3) After opening of documents in Envelop A & B, if anything found not as per NIQ terms & condition, then Quotation shall be rejected out rightly.

4.4) AAI reserves the right to accept/reject any/all quotation/s without assigning any reason.

7). PAYMENT

7.1). No advance payment shall be made to contractor.

7.2) Payment shall be released by AAI after satisfactory completion of the work as mentioned in work schedule/ Scope of work in Section-I, on production of Tax Invoice as per GST norms where breakup of base price and GST clearly mentioned.

7.3) All payments shall be through ECS. To enable ECS the vendor shall give the bank account details on company letter head with cancelled cheque. The format will be provided with work order. The format will be provided with work order.

8). LIQUIDATED DAMAGES: -

- a) That in the event of any default in complying with the terms and conditions of the contract by the contractor on which AAI at his discretion shall be the sole judge. AAI may recover such damages as may be determined and may also terminate this contract. The decision of AAI in this regard shall be final and binding on the contractor in all respect.
- b) If the successful bidder fails to complete the work within time fixed under the contract, he shall pay to the AAI without prejudice to any other rights or remedy as may be available to the purchaser, an agreed compensation amount calculated @ 1% of the tendered value per week or a part of week of delay or lesser amount as decided by the competent authority subject to the maximum of 10% of contract value.

9). INCOME TAX: -

As the enactment, income tax as applicable under law will be deducted.

10). SUBLETTING OF CONTRACT:-

The work shall not be sublet/assigned directly or indirectly to other agencies.

11). ARBITRATION:- Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with meaning, operation, effect, interpretation of the contract thereof which parties are unable to settle mutually, the same shall be referred to Arbitration for which arbitrator will be appointed by the A.A.I

12). JURISDICTION:- The agreement including all matter with this agreement, shall be governed by the laws of India for the time being in force and shall be subject to exclusive jurisdiction of the Vadodara Court only.

12.1). The contractor has to sign and put the rubber stamp of his firm on each page of the N.I.Q. failing which his offer will not be considered.

13) All the protocols/ guidelines for covid-19 issued by central/state Gov. Authorities must be strictly followed at the time of execution of work.

Note:- For any clarification please contact Mr. BHARAT BHUSHAN AGRAWAL, SENIOR MANAGER (CNS) on the Telephone No. 9265170664 Email- bharatba@aai.aero.

(R D SENDRE)

Deputy General Manager (CNS)
Vadodara Airport
Vadodara-390022

ANNEXURE-I

LIST OF TEST EQUIPMENT FOR ONSITE CALIBRATION

SR NO	Test Equipment	Specification	Make	Model	Qty.	Required calibration Validity
1	NAV-Analyser	1. Freq. Range- 75 MHz to 335.4MHz	NORMARC	NORMARC 7710	1	3 years
2	Thru line RF Wattmeter	2.Freq.Range- 20 MHZ TO 1000 MHZ	TELEWAVE	TELEWAVE/44AP	1	1 year

ANNEXURE-II

(On company's Letter Head)

UNCONDITIONAL ACCEPTANCE LETTER

"To be submitted with Envelope A – Technical Bid"

To,

THE AIRPORT DIRECTOR,
AIRPORTS AUTHORITY OF INDIA,
CIVIL AERODROME, VADODARA AIRPORT
VADODARA -390022

Sub: - "Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara from NABL/BIS from accredited Laboratories."

Acceptance of Terms & Conditions of Quotation

Sir,

Having examined the conditions of contract and specifications including addenda, I/we, the undersigned, offer to undertake "**Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara from NABL/BIS from accredited Laboratories**".

In conformity with the specifications, terms & conditions of quotation.

- i) I/We agree to abide by the terms and provisions of the said conditions of the contract and provisions contained in the notice inviting quotation. I/We hereby unconditionally accept(s) the quotation conditions of AAI's quotation documents in its entirety for the above work. It is certified that I/we have not stipulated any condition(s) in our quotation offer. In case any condition(s) are found in our quotation offer violated after opening quotation, I/We agree that the quotation shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the EMD (if any) absolutely.
- ii) Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

iv) That, I/We declare that I/we have not paid and shall not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I shall immediately report it to the appropriate authority in AAI.

V) That, I/We undertake that AAI's quotation document shall form part of contract agreement. We Understand that you are not bound to accept the lowest or any bid, you shall receive.

Thanking you

Yours faithfully

(Signature of bidder/authorized signatory with date & company seal)

Date:-

Name of the signatory: _____

Address of the firm/ Agency:- _____

Telephone & Fax Nos. _____

Mobile No.: _____

E-mail Address: _____

Place: - _____

ANNEXURE-III

“To be submitted with Envelope A –Technical Bid”

(NON BLACK-LISTING UNDERTAKING)

TO WHOM SO EVER IT MAY CONCERN

(To be filled up & duly signed format on company's Letter Head shall be submitted)

I/We hereby declare that my/our
Firm/agency.....

....., or its partners or its directors have not been black listed or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any global international body like world bank/International monetary fund/world health organization etc. or any Indian state/Central governments departments or public sector undertaking of India.

We/I further undertake that at any stage of evaluation, if it is found that we /I (the bidder firm) have given wrong or misleading information then our bid can be summarily rejected

(Signature of bidder/authorized signatory with date & company seal)

Date:-

Name of the signatory: _____

Address of the firm/ Agency:-_____

Telephone & Fax Nos._____

Mobile No.:_____

E-mail Address:_____

Place: -_____

ANNEXURE-IV

Undertaking Regarding GST Provisions

To be submitted in ENVELOP-A (TECHNICAL BID)

- 1) That we are registered under GST with GSTIN no. _____ And complaint of GST Provisions.
- 2) In case of non-compliance of GST provisions and blockage of any input credit, we shall be responsible to indemnify Airports Authority of India.
- 3) That all input credit will be passed on to AAI by us.

(Signature of bidder/authorized signatory with date & company seal)

Date:-

Name of the signatory: _____

Address of the firm/ Agency:- _____

Telephone & Fax Nos. _____

Mobile No.: _____

E-mail Address: _____

Place: - _____

ANNEXURE-V

(On company's Letter Head)

FINANCIAL BID

“To be submitted with Envelope B–Financial Bid”

To,

THE AIRPORT DIRECTOR,
AIRPORTS AUTHORITY OF INDIA,
CIVIL AERODROME, VADODARA AIRPORT
VADODARA -390022

Sub: - “Onsite Calibration of test equipment used in CNS department at Civil Aerodrome, Vadodara Airport, Vadodara from NABL/BIS from accredited Laboratories.”

1. Name and address of the Agency.....
2. Cost quoted for item/items: - (All quoted price in INR)

SR NO	Test Equipment	Make	Model	Qty.	Required calibration Validity	Rate of calibration in INR (Exclusive of GST)- (A)	Additional charges for onsite calibration, if any in INR (Exclusive of GST) (B)	Total amount of calibration In INR (Exclusive of GST) - (C=A+B)	GST IN INR (D)	Total amount of calibration In INR (Inclusive of GST) (E=C+D)
1	NAV-Analyser	NORMARC	NORMARC 7710	1	3 years					
2	Thru line RF Wattmeter	TELEWAVE	TELEWAVE/44AP	1	1 year					
TOTAL NET QUOTED AMOUNT (INCLUSIVE OF ALL CHARGES) INCLUDING GST IN INR (IN FIGURES)										
TOTAL AMOUNT (INCLUSIVE OF ALL CHARGES) INCLUDING GST IN INR (IN WORDS)										

NOTE:-

- 1) The L1 will be decided on the basis of lowest TOTAL NET QUOTED AMOUNT (INCLUSIVE OF ALL CHARGES) INCLUDING GST.
- 2) Use of erasure, over writing and or corrections in the price Bid should be avoided. However, in case it becomes unavoidable to use any of these for correction, the same must be authenticated by the person signing the quotation with his signature.
- 3) Change in nomenclature of schedule and added optional items in this schedule attract action as per AAI terms and conditions.
- 4) No rows and columns should be left blank. In case price already included in the basic price and break up cannot be given or there is no cost, same may be indicated in the column or row as "Included " or " Not applicable " or "Nil" as may be appropriate.
- 5) In case of any ambiguity in total unit price or total amount figures or non-adherence to Note 3, all calculations will be carried out taking Basic Unit rate as base.

I / We agree to all terms and conditions and Note above.

(Signature of bidder/authorized signatory with date & company seal)

Date:-

Name of the signatory: _____

Address of the firm/ Agency:-_____

Telephone & Fax Nos._____

Mobile No.:_____

E-mail Address:_____

Place: -_____