



AIRPORTS AUTHORITY OF INDIA
PUDUCHERRY – 605 008

NOTICE INVITING E-TENDER (2 BOT – 2 Cover Open Tender)

[Tender ID: 2022_AAI_111503_1]

No. AAI/PDY/AGM (E-C)/ARMO/Bush Cutting/2022-23

Dated: 01.04.2022

1. Item rate e- Tenders are invited through the e-tendering CPP portal by Assistant General Manager (Engg-Civil), AAI, Puducherry Airport, Puducherry – 605 008, Ph. No. 0413-2231817 on behalf of Chairman, AAI from the eligible contractors for the work of **“A/R & M/O Civil Works at Puducherry Airport. SH: Bush/grass cutting and jungle clearance in operational areas during 2022-23”** at an estimated cost of **Rs.22,07,541/- (Excluding GST)** with a period of completion **12 (Twelve) months**. The scope of work includes clearing of Bush/grass and jungle, ploughing of RESA and deploying tractor driver.

The tendering process is online at CPP-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero Prospective tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log into the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The Tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support):

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4200462, 0120-4001002, 0120-4001005 and 0120-6277787,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-

011-24632950, Ext-3512 (Six Lines), E-Mail: eproc@aaai.aero

- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-

011-24632950 Ext-3523, E-Mail: etendersupport@aaai.aero and sanjeevkumar@aaai.aero

- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24657900, E-Mail: gmitchg@aaai.aero

Tender fee of Rs.1180/- (Rupees One thousand one hundred and eighty only) (i/c GST) (Non-refundable) will be required to be paid online payment through CPP Portal via Net Banking (SBI & Other Banks) and NEFT/RTGS.

EMD amounting to Rs.44,151/- (Rupees Forty four thousand one hundred and fifty one only) will be required to be paid online payment through via Net Banking (SBI & Other Banks) and NEFT/RTGS.

Note: EMD in the form of Cash/Demand Draft or any other form shall not be accepted. Vendors shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of EMD via Bank Transfer in the form of RTGS/NEFT to any AAI employee during the process of the tender. In no

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scenario the vendors are required to submit/contact any AAI employee for physical submission of any documents before opening of the bids.

2. **The following 2 Envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule: -**

<u>CRITICAL DATA SHEET</u>	
Publishing Date	02/04/2022
Bid Document Download / Sale Start date	03/04/2022 from 0930 Hrs.
Clarification Start Date	03/04/2022 from 0930 Hrs.
Clarification End Date	20/04/2022 upto 1600 Hrs.
Bid submission Start Date	03/04/2022 from 0930 Hrs.
Bid submission End Date	25/04/2022 upto 1800 Hrs.
Bid Opening Date (Envelope-I)	27/04/2022 at 1100 Hrs.
Bid Opening Date (Envelope-II) (Financial Bid)	04/05/2022 at 1500 Hrs.
Tender Processing Fee	Rs.1180/- (i/c GST) non-refundable, will be required to be paid by online payment.
Earnest Money Deposit (EMD)	Rs.44,151/- will be required to be paid by online payment

ENVELOPE I: (Tender processing fee, EMD Declaration, Technical Bid and Pre-qualification):- Bid containing following:

A. Tender processing Fee, EMD:

1. Scanned copy of receipt for online payment of Tender Processing Fee of Rs.1180/- (non-refundable)
2. Scanned copy of receipt for online payment of Earnest Money Deposit (EMD) of Rs.44,151/-.

B. Technical Bid containing the following:

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
- ii. Scanned copy of Permanent Account Number (PAN Card) and GST Registration Certificate.
- iii. Scanned copy of Undertaking from agency regarding Blacklisting/Debarment on Company's letter head.
- iv. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head as per the format.
- v. Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- vi. Scanned copy of Undertaking from agency regarding GST as per format.
- vii. Scanned copy of Affidavit for Minimum wages on company's letter head.
- viii. PQ Proforma (Checklist) duly filled.

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C. Qualifying requirements of contractors/tenderers containing the following:-

- i. Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of work will be accepted**) three works, each of **Rs.8,83,016/- (excluding GST) or two works, each of Rs.11,03,771/- (excluding GST) or one work of Rs.17,66,033/- (excluding GST)** in single contract of **similar nature of works/Civil works, during last seven years ending on last date of E-bid submission/extended date of submission of bids in India.**

Note: The experience certificates of works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with the experience certificates of post GST era but excluding GST.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid"

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.

Firms showing work experiences certificate from non-government/non-PSU organizations should submit copy of Tax Deduction at Sources (TDS) certificate(s) along with a certificate issued by Registered Chartered Accountant clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- ii. **Should have annualized average financial turnover of Rs.7,81,470/- (Including GST)** against works executed during last three financial years ending **31st March of the previous financial year.** As a proof, copy of Abridged Balance Sheet along with profit and Loss Account Statement of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of **Rs.3,90,735/- (Including GST)**, issued by certified Chartered Accountants.
- iv. **Both the Certificates Issued / undertaken/ signed by Chartered Accountant as per (C) ii & (C) iii of above, should have / consist Unique Document Identification Number (UDN) of the Institute of Chartered Accountant of India.**
- v. **Tenderers have to submit UDIN generated documents like Balance Sheet / Turnover Certificate, Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

Refund of EMD

The refund of EMD to tenderers who fall to qualify in the eligibility/technical criteria, shall be initiated within 7 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed within 7 days of opening of financial bid.

ENVELOPE II :- The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderer. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

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3. **Bid Submission:-**

The tenderer shall submit their application only at CPP-portal <https://etenders.gov.in/eprocure/app>. Tenderer /Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

4. **Bid Opening Process is as below:-**

Envelope-I:- (Tender processing Fee, EMD, Technical bid and Pre-Qualification):

Envelope-I containing documents as per para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date and time mentioned on **CRITICAL DATA SHEET**.

If Bidder has any query related to the Bid Document of the work, they should use "Seek Clarification" on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope -I, he will be asked to provide it through CPP portal or email if required. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II:- (Financial Bid):

Envelope-II containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date and time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope -II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow, the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/ Temporary/ Permanent debarment/Blacklisting by any department of AAI or Central/State Govt. Depts/PSUs/World bank/ADB etc. **AAI reserves the right to verify the credentials submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

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- a) Forfeit the entire amount of EMD submitted by the tenderer.**
- b) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.**

- 7. Consortium / JV Companies shall not be permitted.
- 8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

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Asst. General Manager (Engg-Civil),
AAI, Puducherry Airport,
Puducherry – 605 008

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