



NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)

Tender Reference No: AAI/SRT/SM(E-E)/e-NIT-01/22-23

Tender ID: 2022_AAI_112079_1

1. Digitally signed & sealed (Encrypted) Item rate e - tenders are invited through the e-tendering portal by **Sr.Manager (E-E), AAI, E&M Workshop Complex, Dumas Road, Surat Airport, Surat-394550, Phone No. 0261-2700224 (Bid Manager)**, from eligible Class – 1 local supplier as per Public Procurement Policy of Government of India for the work of **“Miscellaneous electrical works. SH:Laying of LT cables at Surat Airport, Surat,”** at an estimated cost of **Rs.12.73 Lakh (excluding GST)** with a completion period of **Three (03) Months**.

The tendering process is online at CPP-portal URL address **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves registered at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support)**.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
Tel: 0120-4200462, 0120-4001002, Mobile: (91) - 8826246593,
E-mail: support-eproc@nic.in
Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.
For any further technical assistance with regard to functioning of CPP portal the tenderers may contact to the following AAI help desk numbers on all working days only between
- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-
011-24632950, Ext-3512 (Six Lines), E-Mail: -eprochelp@aai.aero
- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24632950, Ext-3523, E-Mail: -etendersupport@aai.aero,
sanjeevkumar@aai.aero and snita@aai.aero.
- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri) 011-24657900, E-Mail: -gmitchq@aai.aero

Tender processing fee of **Rs. 1,180/- (i/c. GST)** which is non-refundable and Earnest Money Deposit (EMD) of **Rs.25,460/- (Rupees: Twenty Five Thousand Four Hundred Sixty only)** shall be paid online through SBI Payment Gateway using SBI / Other Banks/ NEFT / RTGS mode on CPP Portal by the bidder before the scheduled time of tender submission. No other mode of payment shall be acceptable



2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	06/04/2022
Bid Document Download / Sale Start Date	06/04/2022 at 10:00 Hrs.
Clarification Start Date (Intended bidder has some clarifications to be sought from department, he may upload the same in “Tender Management Head --- Seek Clarification folder”)	06/04/2022 at 10:00 Hrs.
Clarification End Date	21/04/2022 upto 18:00 Hrs.
Bid Submission Start Date	06/04/2022 at 10:00 Hrs.
Bid Submission End Date	26/04/2022 upto 15:00 Hrs.
Bid Opening Date (Envelope- I)	28/04/2022 at 15:00 Hrs.
Bid Opening Date (Envelope- II)	05/05/2022 at 15:00 Hrs.
Tender Processing Fee (Non-Refundable).	Rs.1,180 (i/c.GST) Non refundable to be paid through online payment gateway on CPP Portal.
Earnest Money Deposit (EMD)	Rs.25,460/- to be paid through online payment gateway on CPP Portal.

Envelope-I (Tender processing fee, EMD, technical bid and pre-qualification) Bid containing following:-

A. Tender processing fee and EMD:

- i. Scanned copy of details of payment made through online SBI payment Gateway using SBI / Other Banks/ NEFT / RTGS on CPP Portal against Tender Processing Fee and EMD.

Technical Bid containing the following:-

- i. Scanned copy of undertaking under public procurement policy for make in India as per format given performa at **Page no.166** of Tender Document
- ii. Scanned copy of Duly signed & stamped, Unconditional Acceptance of AAI's Tender conditions **as per the given performa at page no.195 of the tender document.**
- iii. Scanned copy of Permanent Account Number (PAN)
- iv. Scanned copy of valid Electrical contractor license issued by State's Licensing authority.



- v. Scanned copy of GST Registration no. (15 digit GSTIN). In-case bidder is having multiple business verticals in a state and having separate registration for each business vertical, GSTIN of each vertical concerned with the supply and service involved, as per the scope of NIT to be informed to AAI. In case firm do not possess the same & becomes L1 the firm will be required to get it essentially before award of work.
- vi. Firm shall submit EPF and ESI registration proof. In case, firm do not possess the same & becomes L-1 then firm is required to get themselves registered with EPF & ESI authorities and submit it within 30 days after the award of work. An undertaking for the same need to be submitted.
- vii. Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs.100/- undertaking **regarding black listing / debarment as per the given performa at page no.161 of the tender document.**
- viii. Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs.100/- undertaking regarding compliance of **minimum wages as per the given performa at page no. 160 of the tender document.**
- ix. Scanned copy of Undertaking for **“Registered under GST and compliance of GST provision on company’s letter head as per the given performa at page no.162 or 163 of the tender document as applicable.**
- x. Companies other than propriety firm shall submit scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign power of Attorney
- xi. Authorization letter/ Power of Attorney of propriety firm.
- xii. Scanned copy of list of Tools & Plant **on company’s letter head.**
- xiii. Scanned copy of PQ Performa duly filed & Signed with rubber stamp.

C. Qualifying requirements of contractors/ tenderers containing the following:-

- i. Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs.5.09Lakh(E/x GST)** or two works, each of **Rs.6.37Lakh(E/x GST)** or one work of **Rs.10.18Lakh(E/x GST)** in single contract of similar nature i.e. **“Laying of HT / LT Power cables and it’s associated works ”** in India during last seven years ending on **last date or extended date of submission of bid as per critical data sheet.**

“For the experience certificates of works completed pre-GST era, Completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT) to make it at par with experience certificates of post GST era but excluding GST.”

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum,



calculated from the date of completion to the last date of submission of bid or extended date of submission of bid as per critical data sheet”.

Client certificate for experience should show the nature of work done, the value of work done, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **The tenderer should submit work order along with detailed BOQ.**

Tenderers showing work experience certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Source [TDS] Certificate alongwith a **certificate issued by registered Chartered Accountant mentioning UDIN No, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average financial turnover of **Rs.3.82Lakh** against works executed during last three years ending **31st March 2022**. As a proof, copy of Abridged Balance Sheet, Profit and Loss Account Statement (with UDIN no) of the Tenderer should be submitted along with the application. **Tenderer showing continuous losses during the last three years in the balance sheet shall be summarily rejected.**
- iii. The tenderer sheet should have a minimum net worth of **Rs.1.91Lakh** issued by certified Chartered Accountant (As per format given at **Page No.165** of tender document mentioning UDIN No).

Scanned copy of all the Documents of Envelope-I mentioned above shall be uploaded online on the CPP portal upto due date and time as per critical data sheet. Any documents in any other mode shall not be accepted. Non-submission of tender processing fee, EMD and Technical particulars shall lead to disqualification of tenderers.

Refund of EMD

The refund of EMD to tenderers who fails to qualify in the eligibility/ technical criteria, shall be initiated as below:

- a) The online payment made against tender processing fee by the tenderer will remain on **‘Tender Settlement Account’** and EMD amount will remain in **‘Pooling Account’**.
- b) After Opening the tender and submission of technical evaluation report on the CPP portal, The EMD of technically qualified bidders will remain in the pooling account and EMD amount of rejected tenderers will be refunded to their source account.
- c) After submission of financial evaluation report on the CPP portal, the EMD of L1 tenderers will remain in the pooling account and EMD amount of rejected bidders will be refunded to their source account.
- d) After A.O.C. completion on the portal, EMD amount of L1 bidder will be refunded to their source account subject to Adjustment of Security Deposit (SD) as per NIT Condition.

Envelope-II (Financial Bid): - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the



same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderers). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. **Bid Submission:**

The tenderer shall submit their application only at CPP Portal: www.etenders.gov.in Tenderers/Contractors are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. **Bid Opening Process is as below:**

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I: Containing Documents as per para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in the CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communications in this regards shall be entertained. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through the CPP portal or e-mail if required. The tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which it shall be presumed that Bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.



Envelope-II (Financial Bid):

Envelope-II containing The financial bids of the tenderers / firms found to be meeting the technical criteria and qualifying requirement shall be opened on date & time as mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debarment/black listing by any department of AAI or Central/State Govt. Dept./PSUs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the Tenderer.
 - b) The agency shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.
9. Consortium/JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Tenderers have to submit UDIN generated documents like balance sheet/ Turnover certificate, Net worth certificate, Tax deduction at Souree (TDS) certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

Sd/-
Senior Manager (Engg.-Elect)
For and on behalf of Chairman
AAI, Surat Airport, Surat



PQ PERFORMA TO BE SUBMITTED BY APPLICANTS IN ENVELOPE-I

Name of work :- “ Miscellaneous electrical works.

SH :Laying of LT cables at Surat Airport, Surat.”

1	2	3	4
Ref. No	Qualifying Criterion	Particulars	Check list
1	Name & Reg. office Address of the Company:		
2.	Name, address, telephone, Fax No., e mail address of the authorized contact person of the agency for further communication.	Name:	
		Address:	
		Ph. No.:	
		Mobile No.:	
		Fax No.:	
		E-Mail ID:	
3	Envelope-I:- (Tender processing fee, EMD, technical bid and pre-qualification)		
	A).Tender processing fee and EMD:		
	i) Tender processing fee (Non-Refundable)	Scanned copy of online transaction receipt of Tender Processing Fee to be uploaded in CPP portal.	Online paid : YES / NO, Uploaded : YES / NO
	ii) EMD	Scanned copy of online transaction receipt of EMD to be uploaded in CPP portal.	Online paid : YES / NO, Uploaded : YES / NO
	B). Technical Bid containing the following:		
	I). Scanned copy of undertaking under public procurement policy for make in India as per format given in the Tender Document.	As per the given performa at page no. 166 of the tender document.	Scanned Copy of Copy uploaded: Yes/ No
	II).Duly signed scanned copy of Unconditional Acceptance Letter of AAI's Tender Conditions as per format given in the tender document.	As per the given performa at page no.195 of the tender document.	Scanned copy of duly signed & stamped Unconditional Acceptance Letter uploaded YES/NO
	III).Permanent Account No. (PAN).	Enclose documentary proof of PAN card	Scanned copy of PAN Card uploaded YES/NO
	IV). Agency should have valid Electrical contractor license issued by State's Licensing authority	Enclose documentary proof of valid Electrical contractor license	Scanned Copy uploaded: Yes/ No



	V).GSTIN No. / GST Registration certificate	Enclose documentary proof of GST No.	Scanned copy of GST Registration No. uploaded YES/NO
	VI). EPF, ESIC registration certificate / Undertaking	Enclose documentary proof of EPF, ESIC registration certificate / Undertaking	Scanned copy of GST Registration No. uploaded YES/NO
	VII). Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs.100/- undertaking regarding black listing / debarment.	As per the given performa at page no.161 of the tender document.	Scanned copy of undertaking of blacklisting of debarment uploaded. YES/NO
	VIII). Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs.100/- undertaking regarding compliance of minimum wages.	As per the given performa at page no.160 of the tender document.	Scanned copy of undertaking of blacklisting of debarment uploaded. YES/NO
	IX). Undertaking for GST Registration & complying its provision as per the proforma given in the tender document.	As per the given performa at page no.162 or 163 of the tender document as applicable.	Scanned Copy uploaded: Yes/ No
	X).Authorization letter/ Power of Attorney along with copy of certificate of incorporation of Company other than propriety firm.	Enclose documentary proof	Scanned Copy of Certificate uploaded YES/NO
	XI). Authorization letter/ Power of Attorney of propriety firm.	Enclose documentary proof	Scanned Copy of Documentary proof uploaded YES/NO
	XII). Scanned copy of list of Tools & Plant on company's letter head.	Enclose documentary proof	Scanned Copy of Copy uploaded: Yes/ No
	XIII). Scanned copy of PQ Performa duly filed & Signed with rubber stamp	Enclose documentary proof	Scanned Copy of Copy uploaded: Yes/ No
	C).Qualifying requirements of contractors/ tenderers containing the following:		
	1.Certificate from clients of having satisfactorily completed similar works.	Details of the works as applicable to client:	Copy of completion certificate, work order along with detailed BOQ uploaded: Yes/ No



i)	Three works of value Rs. 5.09Lakh (E/x GST) each of similar nature i.e. “Laying of HT / LT Power cables and it’s associated works ” in India during last seven years ending on last date or extended date of submission of bid as per critical data sheet.	a) Name of 1 st Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	
ii)		a) Name of 2 nd Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	
iii)		a) Name of 3 rd Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	
	OR		



i)	Two works of value Rs.6.37Lakh (E/x GST) each of similar nature i.e “Laying of HT / LT Power cables and it’s associated works ” in India during last seven years ending on last date or extended date of submission of bid as per critical data sheet.	a) Name of 1 st Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	
ii)		a) Name of 2 nd Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	
OR			
i)	One works of value Rs.10.18Lakh (E/x GST) of similar nature i.e. “Laying of HT / LT Power cables and it’s associated works ” in India during last seven years ending on last date or extended date of submission of bid as per critical data sheet.	a) Name of Work: b) Work order/Agreement No. & Date: c) Cost: d) Stipulated date of completion as per contract agreement: e) Actual Date of completion: f) Completion cost:	



	2. Whether Experience from Govt./Non-Govt./ Non-PSU organizations	1). TDS certificates as per e-NIT.	1). Scanned copy of TDS certificates uploaded. YES/NO
		2). certificate issued by registered Chartered Accountant as per e-NIT	2). certificate issued by registered Chartered Accountant, specifying the name of work, total payment received against the work and TDS amount for the work uploaded. YES/NO
	3.TURNOVER:	Year INR (in Lacs)	
	Annualized average financial turnover equivalent to Indian Rs.3.82Lakh during last three years ending 31 st March 2022.	19-20 20-21 21-22 Average	Proof of turnover uploaded (Abridged balance sheet and profit & loss A/C) : Yes / No
	4. Minimum Net Worth shall be of Rs.1.91Lakhs and the Net Worth certificate of the same shall be submitted issued by certified Chartered Accountants. (as per format given at Page No. 165 of tender document).	Enclose the documentary Proof	Scanned Copy of Copy uploaded: Yes/ No
	Envelope-II:-		
a)	Financial/Price Bid in BOQ format uploaded through CPP portal.	To be quoted online through CPP portal http://etenders.gov.in/eprocure/app	Uploaded on portal: Yes/No



DECLARATION

I (.....) hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage found fake/ incorrect, my EMD may be forfeited & debarred from tendering in AAI.

Date:

Signature with stamp
Authorized signatory of the Agency/ Manufacturer

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Note: All are requested to fill up the required data in the above Performa