



भारतीय विमानपत्तन प्राधिकरण / AIRPORTS AUTHORITY OF INDIA  
क्षेत्रीय मुख्यालय ऊ.पु क्षेत्र. / REGIONAL HEAD QUARTERS, NORTH EASTERN REGION,  
तकनीकी विभाग / DEPARTMENT OF TECHNICAL  
गुवाहाटी/ GUWAHATI-781015.

No. AAI/NER/TECH/GCM/REPOSITIONING

Date: 07.04.2022

**NOTICE INVITING QUOTATION**

**Name of work: NIQ for Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer.**

1. Sealed item rate quotations are invited by Deputy General Manager (Tech), Airports Authority of India, Technical Dept., RHQ, NER, Guwahati – 781015, for the work of “ **Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer**” as per the details attached in **ANNEXURE - I**, in two envelope system from reputed Transporters /Carriers /Freighters.

Last Date of Receipt of Sealed Quotation	21.04.2022 up to 18:00 hrs.
Date of opening of <b>Technical Bid Envelope -A</b>	22.04.2022 at 10:30 hrs.
Date of opening of <b>Price Bid Envelope - B</b>	After Technical Bid Evaluation

**2. TWO ENVELOPE SYSTEM.**

Quotations should be submitted in two separate envelopes.

**A. ENVOLOPE – A - Technical Bid – Containing the following documents**

- i. GST registration Certificate.
- ii. Copy of PAN card / Certificate.
- iii. Copy of NIQ duly signed (Pg. 01-05) by the bidder unconditionally accepting terms & conditions.
- iv. Unconditional Acceptance Letter – (Annexure -II).

**B. ENVOLOPE - B – Price Bid – containing the following document.**

- i. Price Bid in prescribed format as per attached format ‘**Annexure-III**’.

3. Both the envelopes super scribing **Envelope- A (Technical Bid) & Envelope- B (Price Bid)** shall be separately sealed and placed in a Master Envelope.

The master envelope shall also be sealed and super scribed with the name of the work **"Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer"** and submitted to this Office on following address:-

**Deputy General Manager (Technical),  
Airports Authority of India,  
RHQ, NER, Guwahati – 781015.  
Mobile No:- 7408412263**

4. The basic documents submitted in **Envelope-A (Technical Bid)** will be evaluated first and the Price bid of technically qualified Bidders will be opened.

**Terms & Conditions:**

1. The Transporter / Carrier / Freightier is advised to study the Dimensions / Details of machine given in Annexure-I, Financial Bid (Annexure –III) and Unconditional Acceptance Letter (Annexure –II). The bidders are requested to offer their best-discounted rates. The rates quoted in Annexure-III should be exclusive of GST and inclusive of all other charges including ramp facility for Loading of complete machine, Transportation, Unloading of material at destination Airport and other incidental charges like Toll, Transit Insurance etc. No extra payment will be made other than the quoted amount. Further before Quoting rate the equipment can be inspected at Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015. Transporter should ensure all RTO compliance for their deployed Truck-Trailer and driver till completion of the job.
2. **The bidder has to purchase Inland Transit Insurance Policy for 01 No. New Holland Tractor fitted and Grass Cut and Collect Machine before shifting/transportation.**
3. The New Holland Tractor and Grass Cut cum Collect Machine were procured in 2019 and purchase cost is as follows-
  - a. New Holland Tractor- ₹ 14,54,039.13
  - b. Grass Cut cum Collect Machine- ₹ 70,46,730.03Total Purchase Cost- ₹ 85, 00, 769.16
4. In the event of the date of opening of technical bid or price bid is postponed due to administrative or technical reasons the same shall be opened on the next working day.
5. Evaluation of price bids will be based on overall Lowest Bid status (Exclusive of GST). In case rate offered by two or more firms are same, AAI may on its discretion decide suitably to award the work to any of the lowest bidder. No query shall be entertained in this regard and decision of AAI shall be final, and binding on all the bidders. AAI is not bound to accept lowest quotation and reserves the

right to accept or reject any or all quotation without assigning any reason thereof, and to call for any other details of information from any of the bidder.

6. AAI shall reserve all rights to accept or reject any / all quotation without giving any reasons whatsoever.
7. The rates shall be valid for acceptance for 90 days from the date of opening of Technical bid.
8. The firm should not submit more than one offer.
9. The bidders can be present during opening of bid if they wish to.
10. All-time extensions, corrigendum, addendum, amendments, clarifications etc. if any to the NIQ document will be posted on AAI website. Bidders should regularly visit website to keep themselves updated.
11. Your quotation kept in a sealed envelope should be sent to this office on or before the last date and time for Bid Submission. AAI is not responsible for any postal delay and offers received beyond stipulated date and time shall not be considered.
12. The time allowed for completion of work **"Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer"** is 15 days from the day of issue of work order awarded by AAI.
13. On satisfactory completion of work "Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer" final bill shall be submitted to Deputy General Manager (Tech.), Airports Authority of India, RHQ-NER, Guwahati-781015, along with the following Documents.
  - i. Final bill along with Invoice.
  - ii. Bank Account Details of agency for e-payment.
  - iii. Acknowledgement for Goods receipt duly signed and stamped / mail issued by the Airport Director/Concerned AAI Officer from Dibrugarh Airport. Etc.
14. No advance payment shall be made. Payment shall be processed within 20 Days through NEFT / RTGS from the date of submission of Invoice complete in all respect and on satisfactory completion of work / Shifting / Transportation of 01 no. New Holland Tractor fitted with Grass Cut cum Collect Machine.

**Deputy General Manager (Tech)  
For Regional Executive Director.  
Airports Authority of India  
LGBI Airport  
Guwahati-781015**

**(To be submitted in Envelope-A)**

**Name of Work: "Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer"**

1. Dimensions / Details of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine

Sl No.	Items	Dimensions/Weight *All Dimensions/Weight are approximate.
1.	Grass Cut cum Collect Machine	Overall Length – 6.71 meter Overall Width - 2.49 meter Overall Height – 3.32 meter Weight - 13000 Kg.
2	New Holland Tractor	Overall Length – 4.13 meter Overall Width - 2.08 meter Overall Height – 2.48 meter Weight - 3250 kg

Agency may inspect the machine and ensure the dimensions and decide the suitable Truck-Trailer for transporting.



**(Signature of Authorized signatory with stamp)**

**(To be submitted in Envelope-A)**

**(FORM OF UNCONDITIONAL ACCEPTANCE)**

To  
**The Regional Executive Director,  
Airports Authority of India,  
Regional Headquarters, North Eastern Region  
Guwahati - 781015**

**Unconditional Acceptance of Terms & Conditional of Quotation**

**Name of Work: "Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHQ-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer"**

**Sir,**

1. The quotation documents for the works mentioned above have been issued to me / downloaded from the AAI Web site and I have read the Terms and Conditions of the NIQ documents fully.
2. I / We shall abide by the conditions/clauses contained therein.
3. I/ We hereby unconditionally accept the quotation conditions of AAI's quotation documents in its entirety for the above works.
4. It is clarified that after un-conditionally accepting the Quotation conditions in its entirety, it is not possible to put any remarks / conditions (except un-conditional rebates on quoted rates if any).

**Yours Faithfully,**

**(Signature of the Tenderer)**

**Name and address of the firm:**

**Contact Number:**

**Mail ID:**

**Date:**

(To be submitted in Envelope-B)

**FINANCIAL BID**

**Name of Work: "Shifting/Transportation of 01 No. New Holland Tractor fitted with Grass Cut cum Collect Machine from the Regional E&M Workshop, LGBI Airport, AAI, RHO-NER, Guwahati-781015 to Dibrugarh Airport by Truck – Trailer"**

<b>Sl. No.</b>	<b>Item Description</b>	<b>Rate Quoted in Rs.</b>
1.	Rate quoted <b><u>(Exclusive of GST )</u></b> and Inclusive of Hire charges for Truck-Trailer, ramp facility for Loading of complete machine, Transportation, Unloading of material at destination Airport, Transit Insurance and other incidental charges like Toll etc.	
2.	<b>GST Amount</b>	
3.	<b>Total Amount Including GST</b>	
4.	<b>Total Amount Including GST in Words</b>	

Name and address of the firm:

Contact Number:

Date:

(Sign of authorized signatory with stamp)