

भारतीय विमानपत्तन प्राधिकरण में निर्माण एवं अनुरक्षण कार्यों के लिए संविदा की शर्तें

CONDITIONS OF CONTRACT FOR CONSTRUCTION AND MAINTENANCE WORKS IN AIRPORTS AUTHORITY OF INDIA



Name of work: “Supply of spares for GLF Installation at C.A. Rajkot.”

Publishing Date & Time	:	12.04.2022
Bid Document Download/Sale Start Date & Time	:	12.04.2022 (1855 Hrs.)
Clarification Start Date & Time	:	12.04.2022 (1855 Hrs.)
Clarification End Date & Time	:	04.05.2022 (1800 Hrs.)
Bid submission Start Date & Time	:	12.04.2022 (1855 Hrs.)
Bid Submission End Date & Time	:	05.05.2022 (1030 Hrs.)
Bid Opening Date & Time (COVER-I)	:	06.05.2022 (1100 Hrs.)
Bid Opening Date & Time (COVER-II) (Financial Bid)	:	10.05.2022 (1530 Hrs.)
Tender Fee:	:	Rs. 1180.00 (i/c GST) non refundable
EMD Amount:	:	Rs. 13,404/-.

TENDER DOCUMENT

Certified that this Tender Document Contains 38 Pages numbered serially from NIT-1 TO NIT-7, Annexure 1 to Annexure 7, 01 to 20 & BOQ-1 to BOQ-2 only excluding cover pages & index.

अभियांत्रिकी विभाग

DEPARTMENT OF ENGINEERING



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
राजकोट हवाईअड्डा, राजकोट - 6
RAJKOT AIRPORT, RAJKOT-6.

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Certified that this Tender Document Contains 38 Pages numbered serially from NIT-1 TO NIT-7, Annexure 1 to Annexure 7, 01 to 20 & BOQ-1 to BOQ-2 excluding Cover page & Index.

Issued by,

Sr. Manager (Engg.-Elect)
AAI, Rajkot Airport.



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AAI/RAJ/SM (E-E)/NIT-03/22-23/

Date: 12.04.2022

NOTICE INVITING e-TENDER (2 BOT - 2 Envelope Open Tender) (Tender Reference No. AAI/ RAJ /SM (E-E) / NIT-03 / 22-23 / Tender ID 2022_AAI_112778_1

1. अध्यक्ष, भारतीय विमानपत्तन प्राधिकरण की ओर से वरिष्ठ प्रबंधक (अभि-विद्युत), भाविप्रा, राजकोट हवाईअड्डा, राजकोट 360006, (निविदा प्रबंधक) द्वारा ई-निविदा पोर्टल के माध्यम से "सप्लाई ऑफ स्पेयर्स फॉर जी.एल.इफ इंस्टालेशन एट सी. ए. राजकोट" के कार्य हेतु पात्र ठेकेदारों से मद दर निविदाएं आमंत्रित की जाती है। अनुमानित लागत रु. 6.71 लाख (जीएसटी के अलावा) तथा कार्य करने की अवधि तीन (3) माह है।

Item rate e-tenders are invited through the e-tendering CPP portal by Sr. Manager (Engg-E), Airports Authority of India, Rajkot Airport, Rajkot-360006, (Bid Manager) on behalf of Chairman, A.A.I., from the eligible contractors for the work of "Supply of spares for GLF installations at C. A. Rajkot." at an estimated cost of Rs. 6.71 Lakhs (Excluding GST) with completion period of Three (3) Months.

निविदा प्रक्रिया सीपीपी पोर्टल संकेत स्थल <https://etenders.gov.in/eprocure/app> पर ऑनलाइन है। इच्छुक निविदाकर्ता सीपीपी पोर्टल पर उपलब्ध निविदा दस्तावेज डाउनलोड कर के देख सकते हैं।

The tendering process is online at CPP e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

संभावित निविदाकर्ताओं को सूचित किया जाता है कि सीपीपी पोर्टल के ई-प्रॉक्यूरमेंट मॉड्यूल पर स्वयं पंजीकरण करें, 'यूजर आईडी' और 'पासवर्ड' प्राप्त करें और सीपीपी पोर्टल <https://etenders.gov.in/eprocure/app> पर लॉग इन करने के बाद होम पेज पर उपलब्ध दिशानिर्देशों का अवलोकन करें। इसी के साथ उन्हें डिजिटल हस्ताक्षर प्रमाण पत्र भी प्राप्त करना चाहिए जो कि आवेदन जमा करने के लिए अनिवार्य रूप से आवश्यक है। इस प्रक्रिया में सामान्यतः 03 दिनों का समय लगता है। निविदाकर्ता भा.वि.प्रा. सहायता डेस्क www.aai.aero/tender/e-tender/help desk support के माध्यम से भी सहायता ले सकते हैं।

Prospective tenderers are advised to get themselves registered at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path www.aai.aero/tender/e-tender/help desk support.

- i. For any technical related queries, please call the Helpdesk. The 24 x 7 Help Desk details are as below:-
Tel: 0120-4200462, 0120-4001002, Mobile No.: +91-8826246593, E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal, the bidder may contact to the following AAI help desk numbers on all working days only between

- ii. 08.00 hrs to 20.00 hrs (Mon-Sat)
011-24632950, Ext-3512 (Six Lines), E-Mail:- eprochelp@aai.aero
- iii. 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24632950 Ext-3523, E-Mail:- etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.
- iv. 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24657900, E-Mail:- gmitchq@aai.aero



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निविदा प्रक्रिया शुल्क रु. 1180/-)GST सहित एवं अप्रतिदेय(का भुगतान भाविप्रा द्वारा सीपीपी पोर्टल के साथ एकीकृत / मैप किये गए स्टेट बैंक ऑफ़ इंडिया के पेमेंट गेटवे के माध्यम से ऑनलाइन करना होगा।

Tender Processing fee of **Rs. 1180/-** (i/c GST & non-refundable) will be required to be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.

2. निम्नलिखित 2 लिफाफों को निम्नलिखित अनुसूची के अनुसार निविदाकर्ता द्वारा सीपीपी पोर्टल पर ऑनलाइन जमा किया जाएगा:

Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:

महत्वपूर्ण सूचना पत्र / CRITICAL DATA SHEET

प्रकाशन दिनांक / Publishing Date	12.04.2022
निविदा दस्तावेज़ डाउनलोड/बिक्री प्रारंभ दिनांक Bid Document Download / Sale Start Date	12.04.2022 from 1855 Hrs.
स्पष्टीकरण प्रारंभ दिनांक / Clarification Start Date	12.04.2022 from 1855 Hrs.
स्पष्टीकरण समाप्ति दिनांक / Clarification End Date	04.05.2022 up to 1800 Hrs.
ऑनलाइन निविदा प्रस्तुतीकरण प्रारंभ दिनांक / Online Bid Submission Start Date	12.05.2022 from 1855 Hrs.
ऑनलाइन निविदा जमा करने की अंतिम दिनांक तथा समय / Online Bid Submission End Date & Time	05.05.2022 up to 1030 Hrs.
निविदा खोलने की दिनांक (लिफाफा -I) Bid Opening Date (Envelope- I)	06.05.2022 at 1100 Hrs.
निविदा खोलने की दिनांक (लिफाफा-II) Bid Opening Date (Envelope- II)	10.05.2022 at 1030 Hrs.
निविदा प्रक्रिया शुल्क)GST सहित एवं अप्रतिदेय(/ Tender Processing Fee (i/c GST & non-refundable) - To be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.	Rs. 1180.00 (i/c GST & non-refundable)
धरोहर राशि / Earnest Money Deposit (EMD)	Rs. 13,413/-.

लिफाफा -1 : (निविदा प्रक्रिया शुल्क, धरोहर राशि का घोषणापत्र, तकनीकी निविदा तथा पूर्व अर्हता) इस लिफाफे में निम्नलिखित दस्तावेजों की स्कैन्ड प्रतियां समाविष्ट की जाए:

A. निविदा प्रक्रिया शुल्क, धरोहर राशि

- निविदा प्रक्रिया शुल्क के सीपीपी पोर्टल पर ऑनलाइन भुगतान से संबंधित चालान की प्रति।
- धरोहर राशि रु **13,413.00** के सीपीपी पोर्टल पर ऑनलाइन भुगतान से संबंधित चालान की प्रति, मान्य पंजीकरण प्रमाणपत्र (यदि लागू हो) कार्य / सेवाओं की समान प्रकृति के लिये मान्य होना चाहिये।

Envelope-I: (Tender processing fee, EMD declaration, Technical Bid and Pre-Qualification): - Bid containing scanned copies of following documents:

A. Tender Processing fee, EMD:

- Copy of challan i.r.o. online payment done through CPP portal against Tender Processing Fee.
- Copy of challan i.r.o. online payment done through CPP portal against EMD of **Rs. 13,413.00**, Valid NSIC / MSME Registration certificate (if applicable) for exemption of tender fee / EMD, NSIC / MSME registration should be valid for similar nature of work / service.

B. तकनीकी निविदा इस में निम्नलिखित दस्तावेजों की स्कैन्ड प्रतियां समाविष्ट की जाए:

Technical Bid containing scanned copies of following documents.

- भाविप्रा निविदा शर्तों का बिना-शर्त स्वीकृति पत्र की स्कैन्ड प्रति (अनुलग्नक-1 पर दिये गए प्रारूप में)।



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Scanned copy of Unconditional Acceptance Letter of AAI's Tender Conditions (As per pro-forma given at **Annexure-1**).

- II. परमानेंट अकाउंट नंबर (पैन) पंजीकरण तथा वैध **GSTIN** पंजीकरण की स्कैन प्रति।
Scanned copy of Permanent Account Number (PAN) and valid GSTIN registration.
- III. निविदाकर्ता को कंपनी के लेटर हेड पर **अनुलग्नक-3** पर दिए गए प्रारूप के अनुसार डिबारमेंट / ब्लैक लिस्टिंग के बारे में अंदरटेकिंग की स्कैन की हुई प्रति जमा करनी होगी।
Scanned copy of undertaking regarding Blacklisting / Debarment on company letter head in the format as given in **Annexure-3** in tender documents.
- IV. निविदाकर्ता को कंपनी के लेटर हेड पर **अनुलग्नक-5** पर दिए गए प्रारूप के अनुसार पब्लिक प्रॉक्यूरमेंट पॉलिसी के बारे में अंदरटेकिंग की स्कैन की हुई प्रति जमा करनी होगी।
Scanned copy of undertaking regarding Public Procurement Policy for make in India on company letter head in the format as given in **Annexure-5** in tender documents.
- V. प्रोप्रायटरी फर्म के अलावा अन्य कंपनियाँ कंपनी अधिनियम के तहत कंपनी के सर्टिफिकेट ऑफ़ इनकारपोरेशन की प्रति, जिसमें CIN / LLPIN / कंपनी के निदेशकों का नाम लिखा हो और पावर ऑफ़ अटॉर्नी सौंपने के अधिकार से संबंधित बोर्ड रिसोल्यूशन की प्रति के साथ प्राधिकरण पत्र / पावर ऑफ़ अटॉर्नी की स्कैन की गई प्रतिलिपि जमा करेंगी। प्रोप्रायटरी फर्म प्राधिकरण पत्र / पावर ऑफ़ अटॉर्नी की स्कैन की हुई प्रति तभी प्रस्तुत करेगा, जब निविदा को प्रोपराइटर के अलावा किसी अन्य व्यक्ति द्वारा संसाधित किया गया हो।
Companies other than Proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- VI. कंपनी के लेटर हेड पर निविदा दस्तावेज़ में **अनुलग्नक-2** पर दिये गए प्रारूप के अनुसार GST अंदरटेकिंग।
An undertaking on letter head of the company in the format as given in **Annexure-2** in tender documents i.r.o. GST Undertaking.
- VII. डिजिटली हस्ताक्षरित निविदा दस्तावेज़।
Digitally signed tender document.
- VIII. विधिवत रूप से भरा हुआ **PQ** प्रारूप (**अनुलग्नक-7**)।
PQ proforma duly filled (**Annexure-7**).

C. निविदाकर्ताओं की योग्यता / अर्हता से संबंधित मानदंड निम्नानुसार है:

Qualifying requirements of contractors / tenderers containing the following:

- i. निविदाएँ जमा करने की अंतिम (या विस्तारित) दिनांक को समाप्त पिछले सात वर्षों में, भारत में एकमात्र करारनामे में संतोषजनक रूप से पूर्ण (आंशिक रूप से किए गए ठेका कार्यों पर विचार नहीं किया जाएगा। हालांकि, पूर्वनिर्धारित आंशिक पूर्णता को मान्य किया जाएगा।) किए गए **रु. 2.68 लाख** लागत के तीन कार्य या **रु. 3.35 लाख** लागत के दो कार्य या **रु. 5.37 लाख** लागत का एक कार्य, जिसका स्वरूप "सप्लाई ऑफ़ जी.एल.एफ़ स्पेयर्स का कार्य" के समान हो।

Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 2.68 lakhs** or two works, each of **Rs. 3.35 lakhs** or one work of **Rs. 5.37 lakhs** in single contract of similar nature of work i.e. "**Supply of GLF Spares works**" during last seven years ending on last date (extended date) of submission of bids in India.

निष्पादित कार्यों का वास्तविक मूल्य 7% प्रति वर्ष की साधारण दर पर कार्य समापन तिथि से निविदा जमा करने की अंतिम (या विस्तारित) तिथि तक गणना करने के बाद बढ़ाकर वर्तमान लागत स्तर पर लाया जाएगा।

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last (or extended) date of submission of bid.



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ग्राहक द्वारा प्रस्तुत अनुभव प्रमाणपत्र में किए गए कार्य का स्वरूप, कार्य का मूल्य, कार्य प्रारंभ करने की तिथि, अनुबंध के अनुसार पूर्ण करने की तिथि, कार्य पूर्ण करने की वास्तविक तिथि तथा कार्य के संतोषजनक समापन को दर्शाना चाहिए। फ़र्म द्वारा कार्यानुभव के रूप में जमा किए गए कार्यानुभव प्रमाणपत्र यदि अशासकीय / गैर-पीएसयू संगठनों के हैं तो फ़र्म को पंजीकृत चार्टर्ड अकाउंटेंट द्वारा जारी किया गया प्रमाण पत्र, जिसमें कार्य का नाम, काम के लिए प्राप्त कुल भुगतान तथा कार्य की टीडीएस राशि को स्पष्ट रूप से निर्दिष्ट किया गया हो, के साथ टीडीएस प्रमाणपत्र की प्रति प्रस्तुत करनी होगी।

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- ii. फ़र्म द्वारा किए गए कार्यों का औसत वार्षिक वित्तीय टर्न-ओवर दिनांक 31 मार्च को समाप्त वित्तीय वर्ष से पिछले तीन वर्षों में **रु. 2.01 लाख** होना चाहिए। प्रमाण के लिए आवेदन के साथ संक्षिप्त आय व्यय का चिट्ठा एवं लाभ हानी खाता के विवरण जमा करने होंगे। फ़र्म द्वारा विगत तीन वर्षों में निरंतर हानी दर्शाने की स्थिति में उनके आवेदन निरस्त किए जाएंगे।

Should have annualized average financial turnover of **Rs. 2.01 lakhs** against works executed during last three years ending on 31st March of previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- iii. निविदाकर्ता के पास पंजीकृत चार्टर्ड एकाउंटेंट द्वारा **UDIN** नंबर के साथ जारी किया गया **रु. 1.01 लाख** का न्यूनतम नेट वर्थ होना चाहिए। (कंपनी के लेटर हेड पर निविदा दस्तावेज़ में **अनुलग्नक-4** पर दिये गए प्रारूप के अनुसार)

The Tenderer should have minimum net worth of **Rs. 1.01 lakhs** issued by a certified Chartered Accountant with UDIN number (On letter head of the company in the format as given in **Annexure-4** in tender documents).

ऊपर उल्लेखित लिफाफा-I के सभी दस्तावेजों की स्कैन की गई प्रति सीपीपी पोर्टल पर प्रस्तुत की जाएगी।

Scanned copy of all the documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Refund and Settlement process:

Step -I: After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to 'Tender Fee Settlement Account' and EMD amount will remain in 'Pooling Account'.

Step-II: On Technical Evaluation: After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step-III: On Financial Evaluation: After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step-IV: EMD Refund of L1: After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process:

- Only after receiving the PBG and its confirmation from the bank.
Or
- Adjustment of Security Deposit (SD) as per NIT Condition.

लिफाफा-II: CPP पोर्टल के माध्यम से वित्तीय इ-निविदा।

Envelope-II: The Financial e-Bid through CPP portal.



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सभी दरों को दिये गए प्रारूप में उद्धृत किया जाएगा तथा कोई भी अन्य प्रारूप स्वीकार्य नहीं होगा। यदि निविदा दस्तावेज़ के साथ price bid को standard BOQ प्रारूप के रूप में दिया गया है, तो उसे सभी निविदाकर्ताओं द्वारा डाउनलोड करना है तथा भरा जाना है। निविदाकर्ताओं को BOQ फ़ाइल डाउनलोड करके, इसे खोलकर अपने संबंधित वित्तीय उद्धरण और अन्य विवरण (जैसे निविदाकर्ता का नाम) के साथ सिर्फ़ रंगीन (अरक्षित) कोशिकाओं को पूरा करना आवश्यक है। कोई भी अन्य कोशिकाओं को परिवर्तित नहीं किया जाना चाहिये। पूरी तरह से विवरण भरने के उपरांत निविदाकर्ता को इसे बिना फ़ाइल का नाम बदले सहेजना होगा और इसे ऑनलाइन जमा करना होगा। यदि यह पाया गया कि निविदाकर्ता द्वारा BOQ फ़ाइल को संशोधित किया गया है, तो संबंधित निविदा निरस्त कर दी जाएगी।

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the Tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Bid Submission:

निविदाकर्ता केवल सीपीपी पोर्टल <https://etenders.gov.in/eprocure/app> पर ही अपना आवेदन प्रस्तुत करेंगे। निविदाकर्ता / ठेकेदार को सलाह दी जाती है कि वे निविदाएं ऑनलाइन प्रस्तुत करने के लिए **टेंडर डॉक्यूमेंट** में उपलब्ध निर्देशों का पालन करें। निविदाकर्ताओं को पैरा 2 के अनुसार दस्तावेजों की डिजिटल रूप से हस्ताक्षरित स्कैन फाइल्स अपलोड करना आवश्यक है। निविदा दस्तावेजों को 100 dpi, Black & White के विकल्प के साथ स्कैन किया जा सकता है जो स्कैन किए गए दस्तावेज के आकार को कम करने में मदद करता है।

उपरोक्त लिफाफे के अलावा अन्यत्र जमा किये गए निविदा दस्तावेजों को ग्राह्य नहीं माना जाएगा। निविदा की कागजी प्रति पर विचार नहीं किया जाएगा।

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderers /Contractors are advised to follow the instructions provided in the tender documents for online submission of bids. Tenderers are required to upload the digitally signed files of scanned documents as per **Para 2** Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. एक ठेकेदार या व्यवसायिक संबंध रखने वाले ठेकेदारों द्वारा एक से अधिक निविदा प्रस्तुत नहीं की जाएंगी। किसी भी परिस्थिति में पिता और उसके बेटे या अन्य करीबी रिश्ते, जिनके एक दूसरे के साथ व्यावसायिक संबंध हों (यानी जब एक या अधिक भागीदार / निर्देशक समान हो), को एक ही निविदा के लिए अलग निविदाकर्ताओं के रूप में आवेदन देने की अनुमति नहीं है। इस स्थिति का उल्लंघन होने पर दोनों निविदाकर्ताओं के आवेदन निरस्तीकरण के लिए उत्तरदायी होंगे।

Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. निविदाकर्ता, जिन्होंने केन्द्रीय सार्वजनिक प्रापण पोर्टल (सीपीपीपी) की वेबसाइट <https://etenders.gov.in/eprocure/app> से निविदा डाउनलोड की है, डाउनलोड किए गए दर निविदा टेम्पलेट एवं निविदा दस्तावेज़ में किसी भी तरह से बदलाव / संशोधन नहीं करेंगे। यदि यह पाया जाता है कि इन दस्तावेजों एवं फ़ाइल में किसी भी तरह का बदलाव / संशोधन किया गया है, तो निविदा को पूरी तरह से निरस्त कर दिया जाएगा। इसी के साथ धरोहर राशि जब्त कर ली जाएगी और निविदाकर्ता पर एएआई के साथ व्यापार करने से प्रतिबंध लगाया जा सकता है।

Tenderers, who have downloaded the tender from Central Public Procurement Portal (CPPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender forms including downloaded



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price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected. EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. निविदाएँ खोलने की प्रक्रिया निम्नानुसार है। Bids Opening Process is as below:

लिफाफा-I (निविदा प्रक्रिया शुल्क, धरोहर राशि, तकनीकी निविदा तथा पूर्व अर्हता)

लिफाफा-I जिसमें पैरा 2(A), (B) तथा (C) के अनुसार दस्तावेज होंगे (निविदाकर्ता द्वारा अपलोड किए गए), को महत्वपूर्ण सूचना पत्र में निर्दिष्ट दिनांक और समय पर खोला जाएगा।

Envelope-I (Tender processing fee, EMD declaration, Technical Bid and Pre-Qualification): - Containing Documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers shall be opened on date & time in CRITICAL DATA SHEET).

यदि निविदाकर्ता को निविदा दस्तावेज के संबंध में किसी स्पष्टीकरण की आवश्यकता है, तो वे स्पष्टीकरण हेतु सीपीपी पोर्टल पर उपलब्ध "Clarifications" टैब का उपयोग कर सकते हैं। इस संबंध में अन्य किसी संपर्क माध्यम का विचार नहीं किया जाएगा।

If the bidder has any query related to the Bid Document of the work, they should use "Clarifications" tab in CPP portal to seek clarifications. No other means of communication in these regards shall be entertained.

यदि लिफाफा-I में अपलोड किए गए दस्तावेजों में कमी के बारे में निविदाकर्ता से कोई स्पष्टीकरण आवश्यक है, तो उसे सीपीपी पोर्टल या ईमेल के माध्यम से प्रस्तुत करने के लिए कहा जाएगा। निविदाकर्ता एएआई द्वारा निर्दिष्ट समय के भीतर अपेक्षित स्पष्टीकरण / दस्तावेज अपलोड करेंगे, अन्यथा निविदा अस्वीकृति के लिए उत्तरदायी होगी।

If any clarification is needed from the tenderer about the deficiency in his/her uploaded documents in Envelope-I, he/she will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

निविदाकर्ताओं को उनकी निविदा की स्वीकार्यता / निरस्तता से संबंधित सूचना सीपीपी ई-टेंडरिंग पोर्टल के माध्यम से दी जाएगी।

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

लिफाफा-II: (वित्तीय इ-निविदा)

Envelope-II: (Financial e-Bid)

लिफाफा-II: जों निविदाकर्ता पूर्व-अर्हता आवश्यकताएं तथा तकनीकी मानदंड पूर्ण करते हों, उनकी वित्तीय निविदाएँ महत्वपूर्ण दिनांक पत्र में निर्दिष्ट तारीख और समय पर खोली जाएंगी। (यदि लिफाफा-II (वित्तीय निविदा) खोलने की दिनांक तथा समय में परिवर्तन किया जाता है तो सीपीपी पोर्टल के माध्यम से सूचित किया जाएगा।)

Envelope-II: Containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on the date & time mentioned in the CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP portal.)

7. भारतीय विमानपत्तन प्राधिकरण बिना कोई कारण दर्शाये किसी एक या सभी आवेदनों को स्वीकार या निरस्त करने का अधिकार रखती है। भारतीय विमानपत्तन प्राधिकरण बिना कोई कारण दर्शाये निविदा प्रक्रिया के किसी भी चरण में निविदा वापस बुलाने का अधिकार रखती है।

AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.



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8. भा.वि.प्रा. में कार्यरत उन एजेंसियों, जिनका प्रदर्शन चल रही परियोजना(ओं) में निम्न स्तर तथा सामान्य रूप से घटिया है और जिन्हे भा.वि.प्रा. के किसी भी विभाग द्वारा प्रतिबंधित करने या स्थायी / अस्थायी रूप से डीबार करने का पत्र जारी किया गया हो, को भा.वि.प्रा. निविदा दस्तावेज जारी न करने का अधिकार रखती है। भा.वि.प्रा. एजेंसी द्वारा प्रस्तुत क्रेडेंशियल को किसी भी स्तर पर (कार्यदिश जारी करने से पहले या बाद में) सत्यापित करने /जाँचने का अधिकार सुरक्षित रखती हैं। निविदा के किसी भी चरण पर, यदि आवेदक द्वारा प्रस्तुत कोई भी जानकारी / दस्तावेज गलत / झूठ पाए जाते हैं अथवा उनमें कुछ विसंगति पाई जाती है, जो फर्म को अयोग्य ठहराती है, उस स्थिति में भा.वि.प्रा. द्वारा निम्नलिखित कार्रवाई की जाएगी:

- फर्म द्वारा जमा की गई सम्पूर्ण धरोहर राशि (ईएमडी) जब्त करना।
- किसी भी अन्य उपयुक्त संविदात्मक / कानूनी कार्रवाई के अलावा भा.वि.प्रा. में निविदा से प्रतिबंध के लिए एजेंसी उत्तरदायी होगी।

AAI reserves the right to disallow the working agencies performance at ongoing project(s) is below par and usually poor and has been issued letter of Restrain / Temporary/ Permanent debarment/ black listing by any department of AAI or Central/ State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserves the right to verify the credentials submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer, then AAI shall take the following action:

- Forfeit the entire amount of EMD submitted by the tenderer.
- The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.

9. कंसोर्टियम / संयुक्त उद्यम कंपनियों को अनुमति नहीं दी जाएगी।

Consortium/ JV companies shall not be permitted.

10. केन्द्रीय सार्वजनिक क्षेत्र के उपक्रमों को निविदा स्वीकृति की तिथि पर प्रचलित भारत सरकार के निर्देश के अनुसार खरीद वरीयता लागू की जाएगी।

Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

11. DIC / NSIC / KVIC / KVIB / MSE (सूक्ष्म एवं लघु उद्यम) हस्तकला और हाथ करघा निदेशालय इत्यादी के साथ पंजीकृत भारती सूक्ष्म और लघु उद्यमों इकाइयों को रियायते MSE के आदेश 2012 के लिये सार्वजनिक खरीद नीती के प्रावधानों (पैरा – 10) के अनुसार दी जायेगी।

Concession to Indians Micro and Small Enterprises (MSEs) unit will be given as per the provision (para – 10) of public procurement policy for MSEs order 2012, MSEs (Micro and Small Enterprises) registered with DIC / NSIC / / KVIC / KVIB / Directorate of handicraft and handloom etc.

-हस्ता / Sd-

वरिष्ठ प्रबंधक (अभि-वि) / Sr.Manager (Engg-E)

भाविप्रा, राजकोट हवाईअड्डा, राजकोट / AAI, Rajkot Airport, Rajkot.

कृते तथा ओर से, अध्यक्ष / For and on behalf of the Chairman,

भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India.

UN-CONDITIONAL ACCEPTANCE LETTER

(Refer Notice Inviting Tender)

To,

Sr. Manager (Engg.-Elect)
Airports Authority of India,
Rajkot Airport,
Rajkot – 360 006.

Sir,

Acceptance of AAI's, Tender Conditions

1. The tender documents for the work **Supply of spares for GLF Installations at C.A. Rajkot** have been sold to me/us by Airports Authority of India, and I/we hereby certify that I/We have inspected the site and entire terms and condition of the tender documents made available to me / Us in the office of **Sr. Manager (Engg.Elect) A.A.I., C.A. Rajkot.** Which shall form part of the contract agreement and I / We shall abide by the conditions / clauses contained therein.
2. I/We hereby unconditionally accept the tender conditions of AAI, tender documents in its entirety for the above work.
3. The contents of **relevant clauses** of the tender documents have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/ conditions (except unconditional rebate on quoted rates, if any in the bill of quantity) in the tender enclosed in 'Cover No. 2' and the same has been followed in the present case. In case, this provision of the tender is found violated after opening 'Cover No. 2', I/We agree that the tender shall be rejected and AAI, shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
4. **That, I / We declare that I / We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the Appropriate Authority in AAI**

Yours faithfully,

(Signature of the tenderer)
With rubber-stamp.

(C: NIL	I: NIL	O: NIL	OW: NIL)
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Undertaking for GST Registration & Complying its Provisions

(To be submitted on official letter head)

To,
Sr. Manager (Engg.-Elect)
Airports Authority of India,
Rajkot Airport,
Rajkot – 360 006.

Tender for the work of: **“Supply of spares for GLF Installations at C.A. Rajkot”**

Tender ID: 2022_AAI_112778_1

With reference to above said tender ID, I/we,
_____ (Name of the company / firm)

hereby undertake that:

1. I/we are registered under GST and complying the GST provision.
2. In case of non-compliance of GST provisions and blockage of any input credit, I/we shall be held responsible to indemnify AAI.
3. All input credits have been passed on to AAI by me/us.

Name & Signature of Director/Proprietor of the Company/Firm
(with official rubber stamp)

Date:_____

(C: NIL	I: NIL	O: NIL	OW: NIL)
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UNDERTAKING REGARDING DEBARRING / BLACKLISTING

Name of work: Supply of spares for GLF Installations at C.A. Rajkot.

I/We _____ (Name and post of the authorized signatory)
on behalf of _____ (Name of Firm) do hereby solemnly affirm
and declare as follows:

- I. Our firm is not restrained / debarred / blacklisted by AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc. and the debarment is not in force as on last date of submission of proposal.
- II. None of Proprietor / Partners / Board Members / Directors of M/s. _____ (Name of Firm) has remained Proprietor / Partner / Board Member / Director in any firm which stands debarred / blacklisted by AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc. and debarment is not in force as on last date of submission of proposal.
- III. Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment / blacklisting, termination of the contract etc. as deemed fit.

Date:

[Signature and name of the
authorized signatory of the firm]

Place:

Note: Above undertaking is to be given on company's letter head.

(C: NIL	I: NIL	O: NIL	OW: NIL)
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CERTIFICATE OF NET WORTH FROM CHARTERED ACCOUNTANT

(TO BE SUBMITTED IN ENVELOPE-I)

"It is to certify that as per audited balance sheet and profit & loss account during the financial year _____, the Net Worth of M/s _____ (Name & Registered Address of individual /firm/ company), as on _____ (the relevant date) is Rs. _____ after considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30% in the last three years ending on _____ (the relevant date)".

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. ICAI

UDIN No.

Date and Seal

(C: NIL	I: NIL	O: NIL	OW: NIL)
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UNDERTAKING TO BE SUBMITTED BY AGENCIES

UNDER PUBLIC PROCUREMENT POLICY FOR MAKE IN INDIA

(on company’s letter head)

(To be submitted in Envelope-I)

Name of work: “Supply of spares for GLF Installations at C.A. Rajkot”

Name of Contractor/Firm:.....

Bid No.:- 2022_AAI_112778_1

I / we have applied for above tender for the work of “Supply of spares for GLF Installations at C.A. Rajkot.” and hereby undertake that:-

I / we have gone through the “Make in India Policy” of Government of India and have understood the provisions available in the policy.

I / we have quoted the make in India local content not less than 50% of the total quoted amount as per BOQ.

Signature

Authorized Signatory of the contractor/ Firm

(C: NIL	I: NIL	O: NIL	OW: NIL)
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Annexure – ‘6’

Request letter: Transmission of Bank Guarantee Cover Message (to be submitted by applicant to BG issuing bank)

Date: _____

The Manager,
(Bank),
(Branch)

Sub: inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is ICICI Bank (FSC-ICIC0000007).

Dear Sir /Madam,

I/We, _____, request you to include unique identifier _____ in field 7037 of the SFMS cover messages IFN COV 760 (for BG Issuance) and IFN COV 767 (for BG amendment) while transmitting the same to the beneficiary bank (ICICI Bank –IFSCICICI0000007). UNIQUE IDENTIFIER CODE-AAIRAJKOT for Rajkot Airport, Email address :- electricalic_vark@aai.aero.

Thanking You,

(Vendor/Customer/Concessionaire)

(C: NIL	I: NIL	O: NIL	OW: NIL)
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Annexure – ‘7’
Pre-Qualification Proforma

CHECKLIST

(TO BE UPLOADED BY THE BIDDER ALONG WITH TENDER APPLICATION)

“Supply of spares for GLF Installations at C.A. Rajkot”

Sr. No.	Particulars	ATTACHMENTS/ ENCLOSURES CHECK LIST (To be uploaded /enclosed)	
1.	Name & registered office Address of the Applicant.		
2.	Name, address, telephone, Fax No., e mail address of the authorized contact person of the agency for further communication.	Name :	
		Address:	
		Ph. No.:	
		Mobile No.:	
		Fax No.:	
		E-Mail ID:	
3.	ENVELOPE-I: It shall contain the scanned copy of		
(a)	EMD and Tender fee	Earnest Money Deposit (EMD) and Tender Fee of Rs.1,180/-To be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI	Earnest Money Deposit (EMD) and Tender Fee of Rs.1,180/-To be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI YES/NO
(b)	Unconditional Acceptance Letter	Format given in Tender document as per e-NIT	Scanned copy of duly signed & stamped Unconditional Acceptance Letter uploaded YES/NO
(c)	Details of PAN card	Enclose documentary proof in support of PAN.	Scanned copy of PAN Card uploaded. YES/NO
(d)	GST Registration Certificate.	Enclose GST registration certificate.	Copy of GST Registration Certificate. YES/NO
(e)	Undertaking regarding blacklisting/debarment.	Enclose Undertaking as per NIT.	Scanned copy of Undertaking uploaded. YES/NO
(f)	Undertaking regarding Public Procurement Policy.	Enclose Undertaking as per NIT.	Scanned copy of Undertaking uploaded. YES/NO
(g)	Companies/proprietary firms to upload Authorization letter/POA and other documents required as per NIT.	Enclose documentary proof in support of Companies/proprietary firms as per NIT.	Scanned copy of Companies/proprietary firms uploaded. YES/NO

(C: NIL	I: NIL	O: NIL	OW: NIL)
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(h)	GST Undertaking	Enclose Undertaking as per NIT.	Scanned copy of Undertaking uploaded. YES/NO
(i)	Work Experience Certificates from clients of having satisfactorily completed works of similar nature.	Details of similar nature works completed during last seven year showing the nature of work done, the value of work, date of start date of completion as per agreement, actual date of completion and satisfactory completion of works as per the e-NIT Completion Certificates should have the following details: -	Scanned copy of Completion Certificates with PO and BOQ /Documents in support of e-NIT uploaded YES/NO
(i)	Name of client :-		
	Name of work :-		
	Completion Value: -		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
(ii)	Name of client :-		
	Name of work :-		
	Completion Value: -		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
(ii)	Name of client :-		
	Name of work :-		
	Completion Value: -		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
(j)	Whether experience from private clients?	Non-Government/ Non PSU organizations as per e-NIT	Scanned copy of TDS certificates of stipulated value of works from clients enclosed: YES/NO
(k)	Annualized average financial turnover details (Abridged Balance Sheet and Profit & Loss Account) during last three financial years	Abridged Balance Sheet and Profit & Loss account for last three financial year as per e-NIT	Scanned copy of Annual Report i.e. Abridged Balance Sheet and Profit & Loss A/c Statement Uploaded. YES/NO
(l)	Net worth certificate issued by CA. as per Performa -1	The Tenderers should submit net worth certificate	Net worth certificate Uploaded Yes/NO

(C: NIL	I: NIL	O: NIL	OW: NIL)
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		issued by CA.	
(m)	Digitally signed Tender document	As per e-NIT	Digitally Signed Scanned copy uploaded YES/NO
(n)	PQ Performa Duly filled	Tenderer should submit scanned copy of PQ Performa Duly filled	Scanned copy of PQ Performa Duly filled uploaded YES/NO
4.	ENVELOPE-II(PRICE BID FOLDER): It shall contain.		
a)	Price/Financial e- Bid	To be quoted online through CPP portal www.etenders.gov.in	Uploaded YES/NO

Declaration

I, () hereby declare that the documents submitted / enclosed are true and correct. In case any document at any stage found fake / incorrect, my EMD may be forfeited.

Place:

Date

Signature with stamp
Authorized Signatory of the Agency

(C: NIL	I: NIL	O: NIL	OW: NIL)
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General Terms & Conditions

Name of work: Supply of spares for GLF Installations at C.A. Rajkot

1) **Delimitation of Terms:**

- **Authority:** or AAI shall mean airports authority of India having its headquarters at New Delhi and includes a duly authorized representative of AAI or any other person empowered in this behalf by AAI to discharge all or any office function.
- **Acceptance Authority:** shall mean the Officer empowered to accept this tender.
- **Consignee:** means the person to whom the stores are to be dispatched by air or steamer, road, rail as specified in the agreement/ acceptance of tender.
- **Contract:** means the documents containing invitation to tender, instructions to tenderers, agreement/ acceptance of tender, particular, general and special conditions, mutually agreed terms and conditions, which have been accepted or acted upon by the contractor. All these documents taken together shall be deemed to form one contract and shall be complementary to one another.
- **Delivery:** shall mean stores to be supplied in finished and complete condition ready for use. The delivery shall deem to have been taken place, on delivery of the stores in accordance with the terms of the contract to the consignee at the destination Rajkot Airport.
- **Completion of supply:** Date of delivery in the stores at **Rajkot Airport** by the supplier in full quantity and good condition.
- **Particulars include:**
 - Specification.
 - Trade pattern, that is to say, a pattern, stores confirming to which are obtainable in the open market and which denotes a standard of Bureau of Indian Standards or other standardizing authority or general standards of the industry.
 - Proprietary mark or brand means the mark or brand of a product, which is registered by an industrial firm.
 - Any other details governing the construction, manufacture or supply of stores as may be prescribed in the contract.
- **Purchaser:** shall mean the Airports Authority of India which term also includes their successors in law.
- **Contractor:** shall mean the individual or firm or company, whether incorporated or not, undertaking the works and shall include the legal, personal representative of such individual or the person composing such firm or incorporated company, or the successors of such firm or company, as the case may be, and the permitted assigns of such individual or firm or company. The words Tenderer, Supplier, Bidder, and Firm shall also mean the Contractor.

- **The Engineer-in-charge:** means the engineering officer appointed by the accepting authority or his duly authorized representative who shall be the in-charge of the work for purposes of this contract (**Sr. Manager (Engg.-Elect), AAI, C.A. Rajkot will be the engineer-in-charge of this contract**)
- **Test:** shall mean such test or tests as are prescribed by the specifications to be performed by the supplier, or his nominee, after manufacture before dispatch, at supplier's factory.
- **Stores:** shall mean the goods specified in the schedule, which the contractor has agreed to supply under the contract.
- **Writing:** shall include any manuscript, typewritten or printed statement under/ over signature or seal of either of the parties as the case may be.
- **Authority of Person:** Person who signs the tender and subsequent correspondence on behalf of the contractor.
 - A person signing the tender or any other document in respect of the contract on behalf of the contractor without disclosing his authority to do so shall be deemed to warrant that he has authority to bind the contractor. If it is discovered at any time that the person so signing had no authority to do so, the purchaser may, without prejudice to any other right or remedy of the purchaser, cancel the contract and forfeit the EMD/ Performance Guarantee as available with AAI.
 - **Address of the parties for Notices and Communications:** For all purposes of the Contract, including arbitration there under, the addresses of the parties mentioned above should be the addresses to which all communications shall be sent, unless the parties have notified a change by a registered post acknowledgement due. The parties shall be solely responsible for the consequence of an omission to notify a change of address in the manner aforesaid.

2) **Tender Form:**

The tenderer shall use none of these documents for any purpose other than that of this contract.

The successful tenderer shall take necessary steps to ensure that all persons employed on any work in connection with this contract have noticed that the Indian Official Secrets Act 1923 applies to them and shall continue to apply even after the execution of such works under the contract.

3) **Validity of Tender:**

The tender must be valid up to 90-days from the date of opening of price bid. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then AAI shall, without prejudice to any other right or remedy, be at liberty to forfeit the full said earnest money absolutely.

4) **Language and Currency:**

The tenderer shall quote the rates in English language and international numeral. The rate shall be in whole numbers. These rates shall be entered in figures as well as in words. In

the event of the order being awarded, the language of all services, manuals, instructions, technical documentation etc. provided for under this contract will be Hindi/ English. The rates quoted shall be in Indian Rupees.

5) **Discrepancy and Adjustment of Error.**

The Tenderer should quote the rates in CPP portal.

In the case of discrepancy between finalized technical terms and conditions, schedule of quantities, the specifications and or the catalogs, the following order of preference shall be observed:

- a) Schedule of quantities.
- b) Finalized technical terms and conditions.
- c) Catalogs.
- d) General specifications.

If there are varying or conflicting provisions made in any one document forming part of the contract, the accepting authority shall be deciding authority with regard to the intension of the document.

6) **Earnest Money Deposit:**

- **EMD of the Value of Rs. 13,413.00 (Rupees Thirteen Thousand Four Hundred Thirteen only)** required to be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.

7) **Standard Printed Terms & Conditions:**

Standard printed terms and conditions of the tenderer if attached to the offer will not be accepted and only those mentioned in the body of the tender will be considered. Any deviation or departure from the provision of the tender condition must be clearly brought out indicating full particulars and reasons for deviations along with a deviation statement indicating against each item. Unless specifically brought out, the offered technical specifications shall be considered to comply in every respect with the terms and conditions contained in the specifications.

Tenderer's offer offers, remarks and deviations shall be with reference to sections and clause numbers given in the tender schedules.

8) **Mode of Transport:**

The supplier shall dispatch the stores by **Air/ Road/ Rail up to Rajkot Airport as per consignment list**. Rates quoted should be duly inclusive of transportation charges and on door delivery basis.

9) **Factory Inspection:**

AAI shall depute an inspector (Engineer-in-charge or his authorized representative) to the firm's works to carry out acceptance test, for which the supplier shall intimate to the engineer-in-charge at least 15-days in advance. If the engineer-in-charge decides to waive off the inspection, the same shall be communicated in writing and in such cases the inspection certificate issued by the quality control department of the supplier will be acceptable to AAI. The firm shall make all arrangements at his cost for the testing at the firm's works.

In case of rejection due to failure of item/ items during testing or materials is found not ready for inspection, despite inspection call, the cost of making all arrangements at the manufacturer's works shall be borne by the supplier. Also the traveling, boarding & lodging expenses of inspecting officer, as per AAI rules, for the second and subsequent inspection shall be recovered from the contractor while making payments to him.

10) Supply of Materials:

- **Approval of the Engineer-in-charge shall be taken well in advance for all materials to be supplied by the successful tenderer. The samples of each items to be got approved before supplying the full quantity at site. Materials will not be accepted without approving the samples. The contractor has to submit the required catalogues/ literature / test certificates / technical information etc. wherever applicable along with the samples, if so desired by the Engineer-in-Charge.**
- **Supply dispatched by post/courier/road transport will be accepted, if dispatched by this mode your authorized representative should be available at site/store else it will be considered as "NOT SUPPLIED".**
- **Authorized representative of the firm shall have valid Power of Attorney duly notarized by Notary Public on non-judicial stamp power. (Power to be mentioned: supply of material/signing of agreement/ signing of MB/ signing of MOM etc.)**
- **Agreement / Signing of MB will be done in office of E.I.C., Rajkot Airport.**
- **Before supply of materials, the makes along with Cat No. has to be got approved from EIC.**
- **The material shall be brand new, if not it shall not be manufactured beyond one year from date of call of tender.**

11) Taxes and Duties:

All taxes and duties including packing, freight and insurance, loading and unloading charges on door delivery basis but excluding GST shall be included in the quoted price. AAI will not issue any concessional sales tax form/ road permit/ Octroi exemption certificate.

Price Quoted shall be firm and inclusive of all taxes and duties but excluding GST (GST shall be applicable on actual basis). The contractor is advised to get himself fully apprised to the financial implications while offering his rates. No claim what so ever will be entertained in this regard at a later stage.

Tax invoice for the supply of the mentioned goods / services / both has to be raised in pursuance of Section 31 of CGST act to the concerned unit, which has actually received such supply, implying thereby that where the goods / services are supplied to a unit, the tax invoice must be raised to such unit.

12) Pricing Schedule:

Itemized cost of each item as per schedule shall be given as indicated in the **Schedule of Quantities**.

13) Packing, Marking & Forwarding:

The successful tenderer shall be solely responsible to ensure the following:

- Sound packing of all boxes.

- Shipment of items by the due date as specified in the contract.
- Forwarding & handing over to the engineer-in-charge.

Packing condition should commensurate with best commercial practice. All materials should be packed with special precaution and should bear the marking like fragile, handle with care and/ or 'This Side Up' etc. Items in bundles must be securely tied with steel wire or straps at suitable intervals.

All delicate surfaces on equipment/ material should be carefully protected and painted with protective paint/ compound and wrapped to prevent rusting and damage.

All threaded fittings and pipes should be greased and provided with plastic caps.

All protrusions shall be suitably protected and covers shall block openings.

On three sides and top of the packages, the following marks shall appear clearly visible (letters in English in bold) and in indelible paint.

From
Name & Address

To
Sr. Manager (Engg.-Elect)
Airports Authority of India,
C.A. Rajkot.

Purchase Order No.

For every dispatch, packages must be marked with serial progressive numbering. All packages that require special handling and transport would have their center of gravity and points at which they may be slung or gripped clearly indicated and marked "Attention Special Load Handle with Care" in English language. Steel tags shall be provided with complete shipping marks for all bundles/ bags. A copy of packing list shall be put along with the materials inside each case/ crate/ carton.

14) Standards:

All designs, materials, manufacturing techniques and workmanship shall be in accordance with highest accepted standards for this type of equipment.

The tenderer shall also state, where applicable, the National or other International Standard (s) to which the whole or any specific part, of the equipment or system complies.

In addition to any other information/ description, the tenderers may wish to provide, the features/ performance figures specified/ indicated with supporting documents/ calculations. All figures indicated by the tenderers must be fully qualified and subject to coordinated performance.

15) Escalation in Prices:

The accepted prices shall be firm and fixed and subject to no escalation whatsoever till the completion of work.

16) Substitution and Wrong Supplies:

Unauthorized substitution of materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the successful tenderer at his cost and risk.

17) **Bids Opening Process is as below:-**

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the Tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).

18) **Award of Contract:**

The acceptance of the tender will be intimated to the successful tenderer by AAI through Registered / Speed Post / E-mail.

19) **Rejection of Tender:**

Airports Authority of India reserves the right to reject any or part of tender without assigning any reason. The documents submitted by tenderers shall not be returned. AAI also reserves the right at its sole discretion not to place any order under this tender call. This decision does not commit AAI to pay any costs or damages or loss incurred in the preparation and submission of any requisite tender or technical proposal or to procure or contract for any of the items described herein.

If the tenderer deliberately gives wrong information in his Tender, AAI reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and to forfeit the Earnest Money and or performance guarantee absolutely.

Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by firms who resort to canvassing are liable for rejection.

Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/ or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.

20) **Correspondence:**

All correspondences with AAI would be directly made by the tenderer or his authorized representative only. Correspondence through agents will not be relevant to the contract.

21) **Time Period for Completion:**

The time allowed for completion of the supplies is **3 Months** from the date **mentioned in supply order** by AAI. It must be understood that the supplier has agreed for the proposed time schedule after fully considering all such resources and factors, which may have any bearing on the time schedule of the contract, and no extension in time schedule whatsoever shall be permitted on these accounts by AAI.

22) **Payment Terms:**

100% Payment shall be released by the engineer-in-charge after supply of materials to the consignee subject to recoveries, if any.

The payment will be released by AAI to the submission of the following documents:

- Signed commercial invoice in original and two copies.
- Packing List.
- Warranty Certificate.

23) **Guarantee:**

All goods or materials shall be supplied strictly in accordance with the specifications. No deviation from such specifications of these conditions shall be made without AAI's agreement in writing, which must be obtained before any work against this order is commenced. All materials furnished by the successful tenderer pursuant to the order (irrespective of whether engineering/ design or other information has been furnished, reviewed or approved by AAI) shall be guaranteed to be of the best quality/ kinds [unless otherwise specifically authorized in writing by AAI] and shall be free from faulty design. The goods/ material used by the successful tenderer and its workmanship should be of proven quality so as to fulfill in all respects the operating conditions and other requirements specified in the order.

If any trouble or defect originating with the design, materials, workmanship or operating characteristic of any materials/ item arise within **any time prior 12 months from date of completion of work** as mentioned in the completion certificate, the tenderer will be notified. The tenderer at his own expense and at no cost to AAI as promptly as possible make such alterations, repairs and replacement at site as may be necessary to permit the functioning of the equipment in accordance with the specifications.

AAI may at its option remove such defective material at the tenderer's expense, if the tenderer does not act after being informed. The tenderer shall make good the replacement in kind/ cash.

In the event that the materials supplied do not meet the specifications and/ or are not in accordance with the drawings, data sheets and rectification is required at site, AAI shall inform the tenderer giving full details of deficiencies. The tenderer shall, at his own expense visit the site and take such action as required to correct the deficiencies and ensure that the supplies meet the specifications.

24) **Delay & Non-Conformance:**

In case of Delivery Schedule originally agreed upon by AAI and not being adhered to by the supplier, the following procedure shall be applicable:

- The supplier shall give reason for delays and supply for extension of delivery period.

- AAI may extend the delivery period without Liquidated Damages, if the reasons given by the supplier are found justified. Otherwise delivery period may be extended with levy of Liquidated Damages @ 1% of the value of undelivered stores per week of delay subject to a maximum of 10% of contract value. Part of a week shall be treated as one whole week.
- AAI also reserves the right to cancel the order wholly or in part without any liability to pay cancellation charges or any other cost and forfeit the EMD and or Performance Bank Guarantee in full absolutely, in case of delay in supplies.
- In the event of rejection of non-conforming goods, the successful tenderer shall be allowed to replace the non-conformities at his cost. If successful tenderer fails to do so within the time stipulated by Engineer-in-charge, the purchaser shall have the right to make suitable recovery from the security deposit/ performance bank guarantee.

25) Force Majeure:

AAI may grant an extension of time limit set for completion of the work in case the timely completion of the work is delayed by force majeure beyond the contractor's control, subject to what is stated in the following sub-paragraphs and to the procedures detailed there in being followed. Force majeure is defined as an event of effect that cannot reasonably be anticipated such as due to riots (otherwise than among Contractor's employees) and civil common (in so far as both these are uninsurable), war (whether declared or not), invasion, act of foreign enemies, hostilities, civil war, rebellion, revolution, insurrection, military or usurped power, any acts of Government, damage from aircraft acts of God, such as earthquake, lightening and unprecedented floods and other causes over which the Contractor has no control and accepted as such by the Accepting Authority. The Supplier's right to an extension of the time limit for completion of the work in above mentioned cases is subject to the following procedures:

- That within 10-days after the occurrence of a case of force majeure but before the expiry of stipulated date of completion, the supplier informs the AAI in writing that the Supplier considers himself entitled to an extension of the time limit.
- That the supplier produces evidence of the date of occurrence and the duration of the force majeure in an adequate manner by means of documents drawn up by responsible authorities.
- That the supplier proves that the said conditions have actually been interfered with the carrying out the contract.
- That the supplier proves that the delay occurred is not due to his own action or lack of action.
- Apart from the extension of the time limit, force majeure does not entitle the successful tenderer to any compensation of damage or loss suffered.

26) Patents, Successful Tenderer's Liability & Compliance of Regulations:

Successful tenderer shall protect and fully indemnify the AAI from any claims for infringement of patents, copyright, trademark of the like.

Successful tenderer shall also protect and fully indemnify the AAI from any claims from successful tenderer's workmen/ employees, their heirs, dependents, representatives etc. or from any other person(s) or bodies/ companies etc. for any act of commission or omission while executing the order.

Successful tenderer shall be responsible for compliance with all requirements under the laws and shall protect and completely indemnify AAI from any claims/ penalties arising out of any infringements.

27) Determination of Contract:

Subject to the other provisions contained in this Clause, the Engineer-in-charge may without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior goods and/ or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, by notice in writing absolutely determine the contract in any of the following cases: -

- 1) If the contractor has been given by the Engineer-in-charge a notice in writing to rectify/ replace any defective material shall omit to comply with the requirement of such notice for a period of 10-days thereafter.
- 2) If the contractor being a company shall pass a resolution or the Court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.
- 3) If the contractor has, without reasonable cause, suspends the progress of the supply or has failed to carry out the supply with due diligence so that in the opinion of Engineer-in-charge (which shall be final and binding) he will be unable to complete the supply by completion date and continues to do so after a notice in writing of fifteen days from the Engineer-in-charge.
- 4) If the contractor fails to complete the supply within stipulated date or items of supply with individual dates of completion, if any stipulated, on or before such, date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf of the Engineer-in-charge.
- 5) If the contractor persistently neglects to carryout his obligations under the contract and/ or commits default in complying with any of the terms and conditions of the contract and does not remedy it within 10-days after a notice in writing is given to him in that behalf of the Engineer-in-charge.

When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-charge on behalf of the Chairman, AAI shall have powers:-

To determine or rescind or the contract as aforesaid (of which termination or rescission notice in writing to the contractor under the hand of the engineer-in-charge shall be conclusive evidence). Upon such determination or rescission, the full performance guarantee shall be liable to be forfeited and shall be absolutely at the disposal of AAI.

28) Settlement of Disputes and Arbitration:

Except where otherwise provided for in the contract, all questions and disputes relating to the meeting of the specifications, designs, drawings, and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination,

completion or abandonment there of shall be referred to the sole arbitrator as may be appointed by the Competent Authority as per D.O.P. of AAI.

There will be no objection if the arbitrator so appointed is an employee of AAI and that he had to deal the matters to which the contract relates and that in the course of his duties as such he had expressed views on all or any of the matters in dispute or difference.

The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, the appointing authority for arbitrator, as aforesaid at the time of such transfer, vacation of office or inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract. Such person shall be entitled to proceed with the reference from the stage at which his predecessor left it, it is also a term of this contract that no person other than a person appointed by the authority mentioned here-in should act as arbitrator and if for any reason that is not possible the matter is not to be referred to arbitration at all.

In case of disputes arising between two Government of India (Undertakings provisions as contained in Bureau of Public Enterprises Letter No. BPE/GL-001/16/MAN-2 (100-75-BPE) (GM-1) dated 1.1.1976 and as may be amended from time to time shall apply.

It is also a term of this contract that if the contractor does not make any demand for appointment of arbitrator in respect of any claims in writing as aforesaid within 90-days from the date of issue of completion certificate by the Engineer-in-charge, the claim of the contractor shall be deemed to have been waived and absolutely barred and AAI shall be discharged and released of all liabilities under the contract in respect of these claims.

The arbitrator shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1996, or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force apply to the arbitration proceeding under this clause.

It is also a term of this contract that the arbitrator shall adjudicate on any such disputes as are referred to him by appointing authority and give separate award against each dispute and claim referred to him and, in all cases, where the total amount of the claims by any part exceeds Rs. 75,000/- the arbitrator shall give reasons for the award.

It is also a term of contract that if any fees are payable to the arbitrator these shall be shared equally and be paid by both the parties.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be as decided by the arbitrator. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner such cost or any part thereof shall be paid and fix or settle the amount of costs to be paid.

The authority to appoint the sole arbitrator will be as per D.O.P. of AAI.

29) Effect and Jurisdiction of Contract:

The contract shall be considered as having come in to force as per the letter of acceptance of the offer/ work order issued by accepting authority.

The law applicable to this contract shall be the law enforced in India.

30) **Deviation, Extra Items and Pricing:**

In the case of extra item(s) (items that are completely new, and in addition to the items contained in the contract) the contractor may within fifteen days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis, for the work and the Engineer-in-charge shall within Six weeks of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

31) **Deviation, substituted items pricing:**

In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the contract), the rate for the agreement item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following para.

- i) If the market rate for the substituted item so determined is more than the market rate of the agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).
- ii) If the market rate for the substituted item so determined is less than the market rate of the agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).

32) **Deviation, Deviated Quantities, Pricing:**

In the case of contract items, substituted items, contract cum substituted items, which exceed the limits laid down in schedule F, the contractor may within fifteen days of receipt of order or occurrence of the excess, claim revision of the rates, supported by proper analysis for the work in excess of the above mentioned limits, provided that if the rates so claimed are in excess of the rates specified in the schedule of quantities, the Engineer-in-Charge shall within prescribed time limit of receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.

- 33) **Successful bidder may submit BG (PBG/BG-SD/FBG) in accordance with the bank details.**

CORPORATE NAME : AIRPORTS AUTHORITY OF INDIA
BANK NAME : ICICI BANK
IFSC CODE : ICIC0000007
BG ADVISING MESSAGE : IFN 760COV (BG ISSUE)
: IFN 767COV (BG AMENDMENT)

UNIQUE IDENTIFIER CODE: "AAIRAJKOT" be mentioned in field 7037 of the BG advising message code. While submitting the documents to BG issuing bank, the vendor/customer/concessionaire will also submit letter to the issuing bank as per the format mentioned in the Annexure-7.

(Based on the above inputs from the vendor/customer/concessionaire, the BG confirmation message through SFMS will be triggered to the beneficiary bank i.e. ICICI bank and on the basis of unique identifier code, the BG confirmation mail will be received in the designated email ids issued to the respective units. The vendor/customer/concessionaire shall ensure to attach copy of the SFMS BG confirmation message sent by the BG issuing bank ICICI Bank.)

TECHNICAL SPECIFICATION

<u>List of approved makes for electrical spares</u>			
S.NO.	ITEMS	APPROVED MAKES	CATEGORY OF TEST CERTIFICATE/ INSPECTION
1	LAMPS (HALOGEN)	OSRAM/ PHILIPS/ YOUYANG	CATEGORY-3
2	ISOLATING TRANSFORMERS	BILDAL/ AMA/ ELECTROMACH/ THORN/ IDMAN-OY/ CEGELAC/ ADB/ YOUYANG	CATEGORY-2
3	RUBBER GASKET	AMA/ YOUYANG/ ADB-SAFEGATE	CATEGORY-3
4	PLUGS & RECEPTABLE	AMA/ BILDAL/ ALOKE/ BCH/ NEPTUNE-BALS/ VASANTH/ YOUYANG	CATEGORY-2
5	HRC Fuses	L&T/ GE POWER/ SIEMENS/ ABB/ C&S/ INDO ASIAN/ HAVELLS/ STANDARD	CATEGORY-4

NOTE: The items that are not in the above list (if any) are to be executed after being approved by EIC (Engineer-in-charge).

CATEGORY REQUIREMENT OF TEST CERTIFICATE / INSPECTION

CATEGORY - 1 :

- a) Type test certificate for similar item done. If not, one of the items offered is to be type tested.
- b) OEMs routine test certificate.
- c) Acceptance test to be conducted in the presence of AAI representative at OEMs factory.

CATEGORY - 2 :

- a) Type test certificate for similar item done. If not, one of the items offered is to be type tested.
- b) OEMs routine test certificate.
- c) Visual and Functional check by AAI official at AAI airport site.

CATEGORY - 3 :

- a) OEM / Dealer / Contractor routine test certificate.
- b) Visual and functional check by AAI official at AAI airport site.

CATEGORY - 4 :

- a) Visual and functional check by AAI official at AAI airport site.

SCHEDULES

SCHEDULE `A`

All rates shall be quoted in the format provided and no other format is acceptable. The price bid has been given as a standard BOQ format at page no. BOQ –BOQ 1 to BOQ- BOQ 2 with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the File name. if the BOQ file is found to be modified by the bidder, the bid will be rejected and EMD shall be forfeited.

SCHEDULE `B`

Schedule of materials to be issued to the contractor.

Sl. No.	Description of Item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of Issue
1	2	3	4	5
Nil				

SCHEDULE 'C'

Tools and plants to be hired to the contractor.

Sl.No.	Description	Hire charges per day	Place of Issue
1	2	3	4
As per GTC			

SCHEDULE 'D'

Extra schedule for specific requirements/ documents for the work, if any. **Nil**

SCHEDULE 'E'

Reference to General Condition of contract

Name of work **Supply of spares for GLF installations at C. A. Rajkot.**

Estimated cost of work **Rs 6,70,637/- (excluding GST)**

i. Earnest Money **Rs 13,413/-**

ii. Performance Guarantee: **N/A** 5% of contract value

iii Security deposit: 10 % of contract value as per AAI guidelines

SCHEDULE 'F'

GENERAL RULES & DIRECTION

Officer inviting tender : Sr.Manager (E-E), AAI, Rajkot

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3	a: 30% (Overall) b: 100% (for foundation Items)
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Definitions:

Office inviting tender : Sr.Manager (E-E), AAI, Rajkot

- 2(v) Engineer-in-Charge Sr.Manager (E-E), AAI, Rajkot
 2(vi) Accepting Authority As per AAI's DOP.
 2(vii) Percentage on cost materials & Labour to cover all overheads & Profits 15%
 2(viii) Standard schedule of rates Market rates.
 2(ix) Department AAI, Engineering, Electrical

(i)	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	Not Applicable
(ii)	Maximum allowable period of extension	As per GTC

	Number of days from the date of issue of letter of acceptance for reckoning date of start	<u>As mentioned in Work order</u>
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Mile Stone(s) as per table given below:

Sl.No.	Description of Milestones (Physical)	Time allowed in days (from date of start)	Amount to be withheld in case of non achievement of milestone
	N/A		

Time allowed for execution of work. : 3 (Months)

Authority to decide:

- i.Extension of time.....As per AAI DOP.
- ii.Rescheduling of milestone Engineer-in-Charge./ As per works manual.
- iii.Shifting of date of start in case of
delay in handing over of site..... Engineer-in-Charge.

MB / Computerized MB : Computerized MB

Gross work to be done together with net payment/adjustment of advances for material collected, if any since the last such payment for being eligible to interim payment.	<u>RAR bill (Minimum amount will be > 3 lacs)</u>
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Specification to be followed for execution of work	a) Technical specification. b) Manufacturer's Specification.
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Competent Authority for deciding reduced rates	As per AAI guidelines.
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Defect liability period of work: 12 (Twelve) Months from the actual date of completion.

Place of Arbitration : As decided by competent authority of AAI.

APPLICATION FOR APPOINTMENT OF ARBITRATOR

..... (Designation as per Arbitration Clause)

Notification by SME :
Name of applicant :

Whether applicant is individual :
Prop. Firm/Partnership firm/Ltd. Co. :

Full address of the applicant :

Name of the work and contract :

Number in which arbitration sought :

Name of the division which SME entered into contract :

Contracted amount in the work :

Date of contract :

Date of initiation of the work :

Stipulated date of completion of the work :

Actual date of completion of work :

Total number of claims made :

Total amount claimed :

Date of intimation of final bill :

Date of payment of final bill :

Amount of final bill :

Specimen signature of the applicant :
(only the person / authority who
Signed the contract should sign)

I/We certify that the information given above is true to the best of our knowledge.

I/ We enclose following documents :-

Statement of claims with amount claims.

Signature

Copy to :

1. Sr.Manager (E-E), A.A.I., C.A. Rajkot.

(C: NIL	I: NIL	O: NIL	OW: NIL)
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Date : _____

To,

The Sr.Manager Engg.(E)
Airports Authority of India,
Civil Airport, Rajkot.

Subject :-Request for E-Payment.

Sir,

The following particulars are given for effecting E-payment in respect of our claim/bill.

- 1) Name of the Company :
- 2) Address of Company :
- 3) Bank Account No. :
- 4) Bank / Branch Name & Address :
- 5) Branch Code :
- 6) IFSC code of the Bank :
- 7) Payment Account No. of the Company :
- 8) TIN no :
- 9) CST no :

We also enclosed herewith a Cheque duly cancelled of our above bank account.

Thanking You,

Yours faithfully,

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Authorized Signatory.

(C: NIL	I: NIL	O: NIL	OW: NIL)
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CPPP under GePNIC, Help Desk Services

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4200462, 0120-4001002.

Mobile: 91 8826246593

E-Mail: support-eproc@nic.in

2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance.

E-Mail: cppp-doe@nic.in

3. For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)

a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://eprocure.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

4. In case of any issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2.	Jr.Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3.	AGM(IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4.	Jt. General Manager(IT)	After 24 Hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs. (MON-FRI)
5.	General Manager(IT)	After 03 Days	gmitichq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

5. The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI**

[Validate](#)[Print](#)[Help](#)

Item Rate BoQ

Tender Inviting Authority: SM (E E), AAI, CA Rajkot.

Name of Work: Supply of spares for GLF installations at C. A. Rajkot.

Contract No: AAI/RAJ/SM(E-E)/NIT-03/22-23

Name of the Bidder/ Bidding Firm / Company :							
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)							
NUMBER #	TEXT #	TEXT #	NUMBER	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT	TOTAL AMOUNT In Words
1	2	3	4	5	6	7	8
1	Supply of 200W, 6.6A, Bi-Pin halogen lamp suitable for existing AMA make PAPI units and AMA make runway and approach light fitting. Make : OSRAM cat no.64386 or equivalent from approved make	Item 1	220	Each		0.00	INR Zero Only
2	Supply of 105W, 6.6A, Bi-Pin halogen lamp suitable for existing runway inset light fitting. Make : OSRAM cat no.64339A or equivalent from approved make	Item 2	80	Each		0.00	INR Zero Only
3	Supply of 200W, 6.6A/6.6A, isolating transformer suitable for existing PAPI units and runway and approach light fitting.	Item 3	50	Each		0.00	INR Zero Only
4	Supply of 100W, 6.6A/6.6A, isolating transformer suitable for existing AMA make runway inset light fitting	Item 4	10	Each		0.00	INR Zero Only
5	Supply of 15W, 6.6A/6.6A, isolating transformer suitable for existing AMA make taxi light fitting	Item 5	12	Each		0.00	INR Zero Only

NUMBER #	TEXT #	TEXT #	NUMBER	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT	TOTAL AMOUNT In Words
1	2	3	4	5	6	7	8
6	Supply of AMA make Bi-pin lamp holder for 200W, 6.6A halogen lamp for AMA make runway edge light fittings	Item 6	110	Each		0.00	INR Zero Only
7	Supply of YouYang make LED driver (with 5 step flexible intensity) for YouYang make medium intensity elevated type omni directional 1W LED taxiway edge light fitting	Item 7	5	Each		0.00	INR Zero Only
8	Supply of AMA make 360 degrees filter (blue) for AMA make LED taxi edge light fittings	Item 8	3	Each		0.00	INR Zero Only
9	Supply of essna connector (plug and receptable) suitable for single core, 6 sq. mm. airfield light cable	Item 9	200	Each		0.00	INR Zero Only
10	Supply of neoprene rubber gasket for runway edge light base plate with pre-drilled holes	Item 10	50	Each		0.00	INR Zero Only
11	Supply of ADB safegate/ OCEM make O-ring gasket for OCEM make inset type threshold / approach fittings	Item 11	25	Each		0.00	INR Zero Only
12	Supply of trip indicator fuse (TI300) suitable for existing NASU make (6.6/6.6A) CCR.	Item 12	5	Each		0.00	INR Zero Only
13	Supply of 100A, 690VAC fuse suitable for existing NASU make (6.6/6.6A) CCR.	Item 13	10	Each		0.00	INR Zero Only
Total in Figures						0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only					