



AIRPORTS AUTHORITY OF INDIA

Ref: AAI/RHQ-NER/AGM (E-E)/TEZ-JOR/NIT-02/22-23

Date: 13/04/2022

NOTICE INVITING e-TENDER (2-BOT – 2 Envelope Open Tender) Tender ID: 2022_AAI_112897_1

1. Digitally signed & Sealed (Encrypted) item rate(s) online e-tenders are invited through the NIC CPP E-tendering portal by Asstt. General Manager (E-E), Airports Authority of India, RHQ-NER, Guwahati, Ph: 0361-2840513 (Bid Manager) on behalf of Chairman, A.A.I. from eligible contractors for the work of **“CMC of Split, Cassette type AC, Water cooler and Water purifiers at Jorhat & Tezpur Airport (2022-25)”** at an estimated cost of **Rs.16,00,551/-** excluding of GST with period of completion Thirty Six (36) Months.
2. The tendering process is online at NIC CPP e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may go through the tender document.

Guidelines for bidders / Instruction for online Bid Submission and Help for Contractors (Available in the Home Page)” <http://etenders.gov.in/eprocure/app> www.aai.aero/tender/e-tender/helpdesk support Prospective Tenderers are advised to get themselves register at NIC CPP portal, obtain “Login ID” & “Password” and go through the instructions available in the Home Page after log in to the CPP-Portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance AAI Help Desk Support through path www.aai.aero/tender/e-tender/helpdesk support.

3. For any Technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-

Tel:- 0120-4200462, 0120-4001002, /Mobile no-91-8826246593/E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

A.A.I.

(C-NIL

I-NIL

O-NIL)

E-NIT- 1



For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between:

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| (I) | 08:00 hrs to 20:00 hrs (Mon-Sat) 011-24632950, Ext-3512 (Six Lines), E-mail: - eprochelp@aai.aero |
| (II) | 09:30 hrs to 18:00 hrs (Mon-Fri) 011-24632950, Ext-3523, E-mail:- etendersupport@aai.aero sanjeevkumar@aai.aero and snita@aai.aero |
| (II) | 09:30 hrs to 18:00 hrs (Mon-Fri) 011-24657900, E-mail: - gmitchq@aai.aero |
| 4 | Tender processing fee of Rs.1180.00 (i/c. GST). Non-refundable will required to be paid online through payment gateway on CPP portal. |
| 5 | Following Two envelopes shall be submitted through online at CPP-portal by bidder as per the following schedule: - |

| 6. CRITICAL DATES: | |
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| Published Date | 13/04/2022 at 18:00 Hrs. |
| Bid Document Download / Sale Start Date | 13/04/2022 at 18:30 Hrs. |
| Seek Clarification Start Date | 13/04/2022 at 18:30 Hrs. |
| Bid submission Start Date | 13/04/2022 at 18:30 Hrs. |
| Seek Clarification End Date | 19/04/2022 at 18:00 Hrs. |
| Bid Submission End Date | 23/04/2022 at 15:00 Hrs. |
| Bid Opening Date of Envelope-I | 25/04/2022 at 15:30 Hrs. |
| Bid Opening Date of Envelope-II | 26/04/2022 at 15:30 Hrs. |
| Tender Processing Fee (Paid through online CPP Portal only) | Rs.1180/- (i/c. GST) Non-refundable to be paid through online payment gateway on CPP Portal. |
| Earnest Money of Deposit (EMD) | Will be required to be paid online through payment gateway provided on CPP Portal. FDR/BG/DD shall not be accepted Rs. 32,011/- (excluding GST) |



7. ENVELOPE:

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| A | Envelope-I: -Containing scanned copy of the following documents: |
| (i) | Tender processing fee and EMD: Details of payment made through online SBI payment gateway against tender processing fee and EMD. |
| B | Technical Bid containing the following: - |
| (i) | Scanned copy of Unconditional Acceptance of AAI's Tender conditions as per format given on page no. PR-01 . |
| (ii) | Scanned copy of Permanent Account Number (PAN) and GST Registration Number. |
| (iii) | Scanned copy of Undertaking regarding Blacklisting/Debarment on company's Letter Head as per format given on page number PR-04 . |
| (iv) | CIN/LLPIN/Board/Companies other than the propriety firm shall submit scanned copy of Authorization letter / Power of Attorney along with the copy of certificate of Incorporation of company under the companies act showing CIN/LLPIN/Name of Directors of the Company & copy of Board Resolution regarding authority to assign power of Attorney in Rs. 100 Non-Judicial stamp paper. |
| (v) | PQ Performa duly filled, signed & sealed. |
| (vi) | Valid Electrical License |
| C | Qualifying requirements of contractors/ tenderers containing the following: - |
| (i) | <p>Agency should have satisfactorily completed (Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs.2.94 Lakhs (excluding GST) or two works, each of Rs. 3.67 Lakhs (excluding GST) or one work of Rs.5.88 Lakhs (excluding GST) in single contract of similar nature of work "AMC/ CMC of split/Cassette/VRV/ VRF/ PACKAGE ACs" during last seven years ending on the last or extended date of submission of tender.</p> <p>The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.</p> <p><u>The experience certificates of works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.</u></p> |
| (ii) | Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Source [TDS] Certificate along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work. |



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| (iii) | Agency should have annualized average financial turnover of Rs. 2.20 Lakhs against works executed during last three years ending 31 st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected. |
| (iv) | The tenderer should have a minimum net worth of Rs.1.10 Lakhs issued by certified Chartered Accountant. (As per the format at Page no. PR-06.) |
| (v) | Should possess valid Electrical Contractors' License.- |
| (vi) | Tenderers have to submit UDIN generated documents i.e. Balance sheet, Turnover certificate, Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non-Govt. works etc. per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidder without UDIN shall not be entertained. |
| (vii) | Firm shall submit EPF and ESIC registration certificate. In case, firm do not possess the EPF & ESIC registration, firm is required to submit the undertaking regarding getting themselves registered with EPF & ESI authorities, if becomes L-1 before commencement of work. |
| (viii) | In Addition to the above Prequalification criteria documents, bidder have to submit the Undertaking for GST as per format at Page no. PR-03 of tender document. The L-1 bidder have to submit the duly notarized affidavit regarding compliance of minimum wages on Non-judicial stamp paper of Rs. 100/- or higher value as per page no. PR-05 , if become L-1, before commencement of work. |
| (ix) | Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted online on the CPP portal. Any documents in any other mode shall not be accepted. |
| D | <u>Envelope-II: - The Financial e-Bid through CPP Portal.</u> |
| (i) | All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Tenderers are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of tenderer). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected |
| (ii) | The tenderers shall submit their application only at CPP portal https://eprocure.gov.in/eprocure/appc . Tenders are required to upload the digitally signed file of scanned documents. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained. |
| E | <u>BIDS OPENING PROCESS: -</u> |
| (i) | Envelope-I: -Envelope I Containing Documents as per para 8 (A), (B) and (C) (Uploaded by the bidders) shall be opened as per CRITICAL DATASHEET. The intimation regarding acceptance / rejection of their bids will be intimated to the contractors/ firms through CPP portal. |
| (ii) | If any clarification is needed from the bidder about the deficiency in uploaded documents in Envelope I, he will be asked to provide it through "Short Fall Documents" folder on CPP Portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection |



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| (iii) | Envelope- II: -The Financial Bids of the Contractors / Firms found to be meeting the qualifying requirements and technical criteria shall be opened as per CRITICAL DATA SHEET. |
| (iv) | AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason. |
| (v) | AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary/ Permanent debar by any department of AAI or central/State Govt. Dept /PSUs/World Bank/ADB etc. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action: The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action. |
| 9 | Consortium /joint venture companies shall not be permitted. |
| 10 | Purchase preference to the Central Public Sector Undertakings shall be given, as applicable as per the directives of Govt. of India prevalent on the date of opening of tender |
| 11 | If bidder has any clarification(s) related to the Tender Document of the work, they should use "Seek Clarification" tab in CPP-tendering portal to seek clarifications. No other means of communication in this regard shall be entertained. Last date and time for making clarification is as stipulated in the CRITICAL DATA SHEET. |

SD/-
Asstt. General Manager (Engg.-Elect)
Airports Authority of India RHQ-NER,
Guwahati-15