

## SECTION: I

### NOTICE INVITING e-TENDER

#### ( 2 ENVELOPES OPEN TENDER)

NIT No. : AAI/CNS/VOTV/2022/S-37

Date:17 /03/2022

#### E-tender no.:

1. Item rate E-Tenders are invited from reputed and experienced contractors in Antenna and allied installation/maintenance works in Tele communication/ tele casting/ broadcasting sectors, through e-tendering portal of AAI by the CNS In-Charge, for Coordination in-charge, Airports Authority of India, Trivandrum International Airport, Trivandrum (Bid Manager) on behalf of Chairman, A.A.I for Antenna and Allied maintenance works at Trivandrum Airport as mentioned in Annexure III.

**Estimated cost - Rs. 12,28,380/- (excluding GST).**

**Period of Contract - 12 Months and further extendable by another 12 Months**

**Tender fee of Rs. 590/- (Rs 500+18% GST) to be paid by through the online payment gateway provided at the portal.**

**Earnest Money Deposit(EMD) Rs. 24,568/- To be paid through the online payment gateway provided at the portal.**

\* Exemption of Tender fee/ EMD for the eligible tenderers - MSME/NSIC will be allowed as per Govt rules.

- 1.1 The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). Aspiring bidders may go through the tender document by "Guest User" login.
- 1.2 Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Guidelines for bidders", register themselves at AAI e-tendering portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <https://etender.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel, which is essentially required for submission of their application. The process normally takes 03 days time . The tenderers may also take guidance from AAI Help Desk Support. The bids shall not be accepted in any other form.

2. Following 2 Bids (Envelopes) shall be submitted through online at CPP portal by the bidder. Last date and time of submission of bids (Envelop I & II) through e-tender portal is as specified in Tender Schedule.

## **2.1 ENVELOPE - I ( PRE- QUALIFICATION CUM TECHNICAL BID )**

### DOCUMENTS TO BE UPLOADED IN PQQ FOLDER

1. Proof of Tender fee paid online
2. Proof of EMD paid online
3. Scanned copy of GST Registration Certificate.
4. Scanned copy of Permanent Account Number (PAN).
5. Scanned copy of Employee's Provident Fund Organization (E.P.F.O).Registration.
6. Scanned copy of Employees State Insurance Corporation (E.S.I.C). Registration.
7. Scanned copies of Experience / Completion certificate in providing Antenna and allied maintenance during the last seven years ending on 31-12-2022 for any one of the following quantum of completed work(s):-

One order – 80% of estimated cost Not less than Rs.9,82,704/-

OR

Two orders – 50% of estimated cost Not less than Rs. 6,14,190/- each order

OR

Three orders – 40% of estimated cost Not less than Rs. 4,91,352/- each order

The above work / order should have been satisfactorily completed (Phase / Part completion of work in a contract shall not be considered) and its completion certificate should show the nature of work done, the value of work, date of start, date of completion and satisfactory completion of work.

Firms showing work experience certificate from Non-Government/ Non-PSU Organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.

8. Scanned copies of annualized average financial turnover of Rs 3,68,514/- (30% of EC) during the last three years up to March-2021. As a proof, copy of Abridged Balance Sheet

along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

09. In case of Partnership Firms relevant Memorandum of Association / Article of Association / Partnership Deed is also to be uploaded.
10. List of near relative as per Annexure-I.
11. Scanned copy of Undertaking-cum-Declaration on Unconditional acceptance of Terms & Conditions of Tender, Non-payment of Bribe, Non-participation of near relatives and Non-Blacklisting / Debarring of Firm as per Annexure - II.
12. Undertaking of Minimum wages as per annexure V
13. If bidder is eligible for Tender fee /EMD exemption for MSME/NSIC registered bidders, copy of MSME/NSIC registration shall be submitted.

NOTE: Bidders shall upload self-attested scanned copies of the documents in legible form in a single digitally signed Zip file.

## **2. ENVELOPE - II (FINANCIAL BID )**

Online Financial Bid from the AAI e-tender portal for the items as detailed in Schedule of Works (Annexure-III). BoQ Excel format downloaded from the portal is to be filled and uploaded in envelope -2 (financial bid)

### **3.1 Opening of Bids**

Envelope – I: Containing documents for Pre qualification cum Technical Bid uploaded by the tenderers shall be opened on the date as specified in tender schedule. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and, he will be asked to provide it through “collaboration folder” in e-tendering portal. The Tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which tender will be rejected out rightly.

- 3.2 Envelope – II:- Financial bid (Price bid) of the Contractor/Firms found to be meeting the Pre-qualification and technical criteria will be opened on the date as specified in tender schedule. (Depending on Technical Bid evaluation any changes in the date shall be intimated through "Notification to Bidder" section).

4. AAI reserves the right to accept or reject any or all applications without assigning any reasons thereof. AAI also reserves the right to call off tender process at any stage without assigning any reason.
5. The firm / tenderer who are blacklisted / debarred by the CBI / CVC / BCAS / AAI or any other department of Govt. of India or State Government shall not participate in the tender. A declaration to that effect shall be submitted by the parties as per prescribed form (Annexure-II) in Technical Bid (Tech-Bid) Folder.
6. AAI reserves the right to disqualify the tender submitted by the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debar by any Department from AAI. AAI reserve the right to verify the credentials submitted by the agency at any stage (before or after award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm, then the agency shall be liable for debarment for 3 (three) years from tendering in AAI, apart from any other appropriate contractual / legal action
7. If the entity participating in any of the tenders is a private or public limited company, Partnership firm or proprietary firm and any of the Directors /Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the authority, then the said entity shall not be allowed to participate in AAI tenders.

**CNS In-charge**

**For Coordination in-Charge, AAI,**

**Trivandrum International Airport**

