

Ref. No: AAI/AG/ENGG(E)/FMC/NIT-1/2022-23/

Date 13.04.2022

NOTICE INVITING e-TENDER (2 BOT -2 Envelope Open Tender)

(E-Bid Ref. No. 2022 AAI 112938)

1. Item rate e-tenders are invited through the e-tendering CPP Portal by Asst. General Manager Engg(Elect)- II, AAI, Calicut International Airport, Calicut -673 647.[Tel No.0483-2719470] on behalf of Chairman, AAI from the eligible contractors for the work of " **Annual Repair and Maintenance of E & M Installations at Agatti Airport during 2022 to 2024. SH: "Facility Management Contract of E&M Installations at Agatti Airport"** at an estimated cost of **Rs.51,91,369/- (Excluding GST)** with completion period of **24 (Twenty Four) Months.**

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,
[E-mail: support-eproc@nic.in](mailto:support-eproc@nic.in)

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

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For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-
011-24632950, Ext-3512 (Six Lines), [E-Mail: -eprochelp@aai.aero](mailto:-eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24632950 Ext-3523, [E-Mail-
etendersupport@aai.aero](mailto:etendersupport@aai.aero) sanjeevkumar@aai.aero and snita@aai.aero.
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-
011-24657900, E-Mail: - gmitchg@aai.aero

Tender processing fee of **Rs.1120.00 (i/c GST) Non-refundable** will be required to be paid online through Net Banking (SBI and other Banks) or NEFT/RTGS through the e-tender portal.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	13.04.2022 (18:55 Hrs.)
Bid Document Download / Sale Start Date (Next Day of Publishing Date)	14.04.2022 (09:30 Hrs.)
Clarification Start Date	14.04.2022 (09:30 Hrs.)
Clarification End Date	25.04.2022 (18:00 Hrs.)
Bid Submission Start Date	14.04.2022 (10:00 Hrs.)
Bid Submission End Date	04.05.2022 (11:00 Hrs.)
Bid Opening Date (Envelope- I)	05.05.2022 (11:00 Hrs.)
Bid Opening Date (Envelope- II)	12.05.2022 (15:00 Hrs.)
Tender Processing Fee online through Net Banking (SBI and other Banks) or NEFT/RTGS through the e – tender portal	Rs. 1120.00 (i/c GST) Non- refundable.
Earnest Money Deposit (EMD)	Rs. 1,03,827 /- through online payment gateway/Net Banking or RTGS / NEFT)

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Envelope-I:(Tender processing fee, EMD, Technical Bid and Prequalification):

Bid containing following:

A. Technical Bid containing the flowing : -

- ~~i. Scanned copy of Online payment receipt of Tender Fees.~~
- ~~ii. Scanned copy of Earnest Money Declaration of Company's Letter head. (Proforma IV)~~
- iii. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions,
- iv. Scanned copy of Permanent Account Number (PAN) and GST Registration Number
- v. Scanned copy of 'Undertaking' regarding Black listing/Debarment on Company's Letter Head.
- vi. Scanned copy of 'GST Undertaking' on Company's Letter Head.
- ~~vii. In case of authorized dealers/distributors, the scanned copy of the valid certificate of authorized dealership/distributorship issued by the concerned manufacturer.~~
- viii. Scanned Copy of duly notarized Minimum wage payment affidavit in Rs.200/- Non judicial stamp paper.
- ix. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-In-charge (EIC) to achieve the milestone/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter head.
- x. Companies other than propriety firm shall submit scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LIPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- ~~xi. Scanned copy of valid EPF and ESI registration.~~
- xii. PQ proforma dully filled.
- xiii. Declaration for genuineness of documents as per format provided.

B. Qualifying requirements of contractors / tenderers containing the following:

(Applicable for tenders other than EPC delete for EPC tenders)

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- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 20,76,548/-(ex. GST)** or two works, each of **Rs.25,95,685/-(ex. GST)** or one work of **Rs.41,53,095/-(ex. GST)** in single contract of similar nature of **i.e. AMC/FMC of Airport E&M installations** during last seven years ending on date of E-Bid Submission. Scanned copy of the same to be uploaded.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7.00% per annum, calculated from the date of completion to the last date of submission of bid".

The experience certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.

Scanned copy of the Client certificate for experience to be uploaded, which should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average financial turnover of **Rs.15,57,411/-(ex. GST)** against works executed during last three years ending **31st March 2021**. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement issued by certified chartered accountants, of the tenderer should be submitted along with the application. **The Chartered Accountant certifying the above mentioned documents shall record his UDIN in the document. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected. AAI reserves the right to seek clarification in case of UDIN not mentioned in the balance sheet and P/L document. In the event of above documents submitted without mentioning UDIN, even after clarification is sought by AAI then the bid shall be liable for rejection.**
- iii. The tenderer should have a minimum **net worth of Rs.7,78,705/-(ex. GST)** issued by the certified Chartered Accountants. The net worth certificate issued

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by the Chartered Accountant in the format provided by AAI in this tender document only shall be acceptable and AAI shall have the liberty to reject the bidder, who fails to submit the certificate, as mentioned above. The net worth declared shall be as on 31.03.2021. In case of audited balance sheet for the FY 2020-2021 is not finalized, a declaration in regard shall be submitted by the agency along with financial statement/net worth certificate for the year ending on 31.03.2020.

~~(In case of tenders invited on EPC Mode/Turn Key (Design & Build) Basis financial turnover and net worth of Associated Architect/Designer Firm is not required)~~

Scanned copy of all the Document of Envelope-I mentioned above shall be submitted on the CPP Portal.

EMD of the value of **Rs.1,03,827/-** shall be accepted online only through the online payment gateway through e-tender portal (Net banking or RTGS/NEFT).

Refund of EMD

The refund of EMD to tenders who fail to qualify in the eligibility /technical criteria shall be initiated online to their source account, after the technical evaluation report is submitted on the CPP Portal. For all tenders who qualify and their financial bids are opened, the refund of EMD of such tenderers except L-1 shall be initiated online to their source account after the submission of financial evaluation report.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

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3. Bid Submission :-

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/contractor are advised to follow the instruction provided in the tenderer document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (ie when one or more partners(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPP) website <https://etenders.gov.in/eprocure/app> shall not tamper /modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope-I: (Tender Processing Fee, EMD, Technical bid and pre-qualification):

Envelope I containing document as per Para 2 (A), (B) (uploaded by the tenders) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use "Seek clarifications" on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope I he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.

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Envelope-II: (Financial Bid)

Envelope – II containing financial bid of the tenders found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal)**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/blacklisting by any department of AAI or Central/State Govt. Dept./PSUs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the tenderer.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of their contract apart from any other appropriate contractual/legal action.**
9. Consortium /JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. ~~Concession to INDIAN Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/Directorate of Handicraft and Handloom etc. to be given as per the provision of the Public procurement Policy for MSEs order 2012 with up to date amendments shall be applicable for tenders of supply/services and shall not be extended to construction works.~~

**Asst. General Manager(Engg-Elect.) -II
AAI, Calicut Intl Airport.**

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