

AIRPORTS AUTHORITY OF INDIA NSCBI AIRPORT, KOLKATA - 700052
ENGINEERING – ELECTRICAL, RHQ – ER, SUB. DIV. – I

NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)

Ref. No. - AAI/ER/Kol/Sub.Div.-I/PAC/NIT-01/2022-23

Date: 12/04/2022

(Tender Id: 2022_AAI_112223_1)

1. Item rate / ~~EPC~~ e-tenders are invited through the e-tendering CPP Portal by Senior Manager (Engg- Elect.), RHQ-ER, Sub. Div. - I, (Bid Manager), Airports Authority of India, RHQ, ER, NSCBI Airport, Kolkata – 700052 on behalf of Chairman, Airports Authority of India from the eligible contractors / agency for the work of **“Annual Comprehensive Maintenance Contract of Precision Air-conditioning system in ATS Complex at NSCBI Airport, Kolkata for the year 2022-2025.”** at an estimated cost of **Rs. 44,81,875/- (Excluding GST) (Rupees Forty Four Lakh Eighty One Thousand Eight Hundred and Seventy Five Only) with period of completion 36 (Thirty Six) Months.**

The tendering process is online at CPP-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <http://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk support.

(i) For any technical related queries please call the Helpdesk. The 24 X 7 Help Desk details are as below: - Tel: 0120 – 4200462, 0120-4001002, Mobile: 91 8826246593.

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

(ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)- 011-24632950 Ext – 3512 (Six Lines), E-Mail:- eproc@nic.in

(iii) 09.30 hrs to 18.00 hrs. (Mon-Fri)- 011-24632950 Ext- 3523, E-Mail:- etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

(iv) 09.30 hrs. to 18.00 hrs. (Mon – Fri) -011-24657900, E-Mail: - gmitcq@aai.aero 011-24632950Ext-3523,

E-Mail: - etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

09.30 hrs to 18.00 hrs (Mon-Fri)

011-24657900,

E-Mail: - gmitcq@aai.aero

Tender processing fee of **Rs. 1,180/- (i/c GST)**, non-refundable will be paid online only through payment gateway provided at the CPP Portal itself.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer. as per the following schedule:

CRITICAL DATA SHEET

Sl. No.	Description	Date
1.	Publishing Date	13/04/2022 from 16:00 hrs.
2.	Bid Document Download / Sale Start Date	13/04/2022 from 18:00 hrs.
3.	Clarifications Start Date	13/04/2022 from 18:00 hrs.
4.	Clarifications End Date	21/04/2022 from 12:00 hrs.
5.	Bid Submission Start Date	13/04/2022 from 18:00 hrs.
6.	Bid Submission End Date	04/05/2022 upto 13:00 hrs.
7.	Last date of submission of tender fees on line in CPP Portal	04/05/2022 upto 13:00 hrs.
8.	Bid Opening (Envelop-I)	05/05/2022 at 15:00 hrs.
9.	Bid Opening (Envelop-II)	06/05/2022 (any change in the date will be intimated through CPP portal.)
10.	Tender Fee	Rs. (1000.00+18% of GST) = Rs.1,180.00 (i/c GST) Non- Refundable.
11.	EMD	Rs. 29,879/- through CPP Portal only.

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification): - Bid containing following:

A. Tender processing fee, EMD:

- i) **Tender Fee of Rs. 1,180.00/- (i/c GST) including EMD of Rs. 29,879/-** is required to be paid online only through payment gateway provided at the CPP Portal itself and Documentary Proof regarding online payment of Tender Processing Fee amount to be submitted by the agency in CPP Portal along with Envelope I.

B. Technical Bid containing the following: -

- I. Scanned copy of online payment of Tender Processing Fee along with EMD paid through online through payment Gateway on CPP Portal.
- II. Copy of Unconditional Acceptance of AAI's Tender Conditions (Performance given as per **Annexure A** of Tender Document).
- III. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- IV. Scanned copy of valid EPF & ESIC registration.
- ~~V. Scanned copy of valid Electrical Contractor license.~~
- VI. Scanned copy of duly signed Affidavit for payment of Minimum Wages on non-judicial stamp paper of Rs. 100/- or in present scenario if notarized affidavit is not available, the same shall be submitted before award of work if becoming L-1. Meanwhile the under taking shall be submitted on agency letterhead. (Performa given in tender document).
- VII. Undertaking of GST on Company's Letter Head (Performa given as per Annexure-I GST).
- VIII. Scanned copy of 'Undertaking' regarding Blacklisting/Debaring on Company Letter Head. (Performa given in tender document).
- IX. Companies other than proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than Proprietor.
- X. PQ Performa duly filled (as per Annexure-B of tender document)
- XI. Scanned copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer during last three financial years ending on 31/03/2021.

- XII. Copy of certificate for net worth of **Rs. 2,24,094/-** issued by certified Chartered Accountant.
- XIII. Digitally signed complete tender document to be uploaded.
- XIV. For above certificates provided by chartered accountant should include **UDIN (Unique document identification number)**.

C. Qualifying requirements of contractors / tenderers containing the following: -

- i) Should have satisfactorily completed (# Phase/Part Completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works**, each of **Rs. 5,97,583/-** or **two works**, each of **Rs. 7,46,979/-** or **one work** of **Rs. 11,95,166/-** in single contract of similar nature of work **“SITC OR Maintenance of Air Conditioning system for Precision AC/ Ductable AC / Package Air Condition system work”** during last seven years ending on last date of submission of bid as mentioned in critical data sheet.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid i.e. last date of submission of bid as mentioned in critical data sheet.”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average Financial Turnover of **Rs. 4,48,187/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderers should have a minimum net worth of **Rs. 2,24,094/-** issued by certified Chartered Accountants.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. Tender processing fee is required to be paid online through Payment Gateway on CPP Portal on or before bid submission end date & time mentioned in CRITICAL DATA SHEET.

EMD Rs. 29,879/- and Tender cost of **Rs. 1,180/-** shall be accepted only through Payment Gateway of CPP Portal.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope – II: The Financial e-Bid through CPP portal Bids Opening Process is as below: -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenders. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modification by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in deducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer of tenderers having business relationship. Under no circumstance will father and his son(s) or other close relation who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who has downloaded the tender form Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/epoocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will becompletely rejected and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope –I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in **CRITICAL DATA SHEET**.

If the bidder has any query related to the Bid Document of the work, they should use ‘**Seek clarification**’ on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance / rejection of their bids will be intimated to the tenderers through CPP portal.

Refund of EMD

The refund of EMD to the tenderers who fail to qualify in the eligible / technical criteria, shall be intimated within 10 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L – 1, shall be processed within 10 days of opening of the financial bid.

Envelope –II (Financial Bid):

Envelope –II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET**. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
- Forfeit the entire amount of EMD submitted by the tenderer.**
 - The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.**
9. Consortium / JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. Further it is also clarified that benefit to MSME shall be available only for similar services / O&M Contract and AMC of AC's produced and provided by MSME for which they are registered.

SD/-

S.M. (Engg. - Elect.)

Sub. Div. – I, RHQ - ER

Airports Authority of India, NSCBI

Airport, Kolkata - 700052.