



Ref. No: AAI/ GOA/Engg-(C) /AMC 22-24/2022

Date:25.04.2022

Notice Inviting E-Tender (e-NIT)
(2 BOT-2 Envelope Open Tender)
Tender ID: 2022_AAI_112445_1

1. Percentage rate e-tenders are invited through the e-tendering CPP portal by **Asst. General Manager (Engg-C), Telephone No. 0832 2542532, Extn. No.511.** on behalf of Chairman, AAI, from Specialized/Eligible agencies for the work of **"Repair and Maintenance Contract (Civil works) for 2022-2024 at Goa Airport." At an estimated cost of Rs.4.30 Crore (Excluding GST)** with a completion period of **24 (Twenty Four) Months (including rainy period).**

The tendering process is online at CPP-portal URL address <https://etender.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers bidders may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the helpdesk. The 24 x 7 Help Desk details are as below:-
0120-4200462, 0120-4001002, Mobile : -98826246593
E-Mail:-support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with contact details.

For any further technical assistance with regard to the functioning of CPP portal the Tendered may contact to the following AAI helpdesk numbers on all working days only between

- (i) 08.00 hrs to 20.00 hrs (Mon-Sat)
011-24632950 Ext – 3512(Six Lines), Email :- eprochelp@aai.aero

- (ii) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24632950, Ext – 3523, Email:-etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero
- (iii) 09.30 to 18.00 hrs (Mon-Fri)
011-24657900 , Email:- gmitichq@aai.aero

Tender Processing Fee of **Rs. 1180/-(including GST), non – refundable**, will be required to be paid will be required to be paid by way of online through Payment Gateway of State Bank of India, integrated with Central Procurement Portal (CPP Portal).

2. Following 2 envelopes shall be submitted through online at CPP portal by the Tenderer bidder as per the following schedule : -

CRITICAL DATA SHEET

Publishing Date	25.04.2022
Bid Document Download/Sale Start Date	26.04.2022 from 0930 Hrs.
Clarification Start Date	26.04.2022 from 0930 Hrs.
Clarification End Date	12.05.2022 upto 1030 Hrs.
Bid submission Start Date	26.04.2022 from 0930 Hrs.
Bid submission End Date	17.05.2022 upto 1830 Hrs.
Bid Opening Date (Envelope - I)	18.05.2022 at 1100 Hrs.
Bid Opening Date (Envelope - II)	23.05.2022 at 1530 Hrs.
Tender Processing Fee (Non-Refundable, to be paid online through state bank of India payment gateway in CPP portal.)	Rs. 1180 /- (including GST) Non- refundable
Earnest Money Deposit (EMD), to be paid online through state bank of India payment gateway in CPP portal	Rs. 8,60,000/-

Envelope-I (Tender Processing Fee, EMD, Technical Bid & Pre-qualification:-Bid containing following:

A. Tender Processing fee, EMD:

- i. Scanned copy of Tender Fee paid through online payment gateway at CPP portal.
- ii. Scanned copy of EMD paid through online payment gateway at CPP portal

B. Technical Bid containing the following: -

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.(As per Annexure I)
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Company's Letter head. (As per Annexure II)
- iv. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-charge (EIC) to achieve the milestones/ targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head.

- v. Companies other than proprietary firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/ Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.
- vi. Check list/PQ Performa duly filled.
- vii. Digitally signed tender document.

C. Qualifying requirements of contractors/ tenderers containing the following: -

- i. Should have satisfactorily completed (# Phase/ Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works each of **Rs. 86.00 Lakhs** or two works each of **Rs. 107.50 Lakhs** or one work of **Rs. 172.00 Lakhs** in a single contract of similar nature of works i.e. Annual Maintenance work or civil repair & maintenance work.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Note: The experience certificate of works completed pre-GST era, completion amount will be divided by 1.12 (to executed pre-GST tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

Client certificate for experience should show the nature of work done, the value of work date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average **financial turnover** of **Rs.64.50 Lakhs** against work executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of **Rs.32.25 Lakhs** issued by certified Chartered Accountants. (As per Annexure III)

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal and failing which their tenders will be liable to be rejected.

Note: Tender Fee in the form of Cash/Demand Draft or any other form shall not be accepted. ~~Tenderers shall also note that they are not required to contact any AAI Employee or submit any documentary evidence of submission of EMD via Bank Transfer to any AAI Employee during the process of the tender.~~ In no scenario the Tenderers are required to submit/contact any AAI Employee for physical submission of any documents before opening of the bids.

Refund of EMD

The EMD of the bidders who fail to qualify in the Technical bid will be refunded to their source of account through the CPP Portal on completion of the technical evaluation by the bid manager.

The EMD of the bidders who are technically qualified except the L-1 bidder will be refunded to their source of account on completion of the financial evaluation of the bids by the bid manager.

Envelope-II : - The Financial e- Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderer shall submit their application only at CPP Portal: <http://etenders.gov.in/eprocure/app>. Tenderer/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned document as per Para 2. Bid documents may be scanned with 100 dpi with Black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more

partner (s) / director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited if any and tenderer is liable to be banned from doing business with AAI.
6. **Bids Opening Process is as below:-**

**Envelope–I
(Tender Processing fee, EMD ,Technical Bid and Pre-qualification):**

Envelope-I containing documents as per para 2 (A), (B) and (C) (uploaded by the tenderer) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'seek clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope –I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification / documents within time specified by AAI failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance /rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope – II (Financial Bid) :

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (financial bid) is required to be changed, the same shall be intimated through CPP Portal).

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performances at ongoing project(s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debarment /black listing by any department of AAI

or Central / State Govt. Depts./ PSUs/World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant are found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action.**

a) **Forfeit the entire amount of EMD submitted by the firm.**

b) **The agency shall be liable for debarment from tendering in AAI including termination of the contract apart from any other appropriate contractual / legal action.**

9. Consortium/Joint Ventures companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/ Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply / services and **shall not be extended to construction work.**
12. "Tenderers have to submit UDIN generated documents like Balance sheet /Turnover Certificate, Working Capital Certificate (works done during last 5 financial years & work in hand), Net worth Certificate, tax Deduction at Source (TDS) Certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained."

Asst. General Manager (Engg-C)
AAI, Goa Airport, Goa
(For and on Behalf of Chairman, AAI)

CHECK LIST / PQ Performa

(TO BE UPLOADED BY THE BIDDER ALONG WITH TENDER APPLICATION)

Name of work: Repair and Maintenance Contract (Civil works) for 2022-2024 at Goa Airport.

S. No	Particulars	ATTACHMENTS / ENCLOSURES CHECK LIST (to be uploaded / enclosed)	
1.	Name & registered office Address of the Applicant.		
2.	Name, address, telephone, Fax No., email address of the authorized contact person of the agency for further communication.	Name :	
		Address :	
		Ph. No.:	
		Mobile No.:	
		Fax No.:	
		E-mail ID :	
3.	ENVELOPE –I :		
A.	Tender Processing Fee, EMD Declaration:-		
i)	Tender Processing Fee	Tender Fee for an amount of Rs. 1180/- , to be paid through payment gateway at CPP Portal	YES/NO
ii)	EMD scanned copy	EMD for an amount of Rs. 8,60,000/- to be paid through payment gateway at CPP Portal	Scanned copies uploaded YES/NO
B.	Technical Bid containing the following :-		
i)	Bank Guarantee	scanned copy of BG against EMD (as per Appendix 1A) and along with letter of undertaking (as per Appendix XIA).	Scanned copies uploaded YES/NO
ii)	Unconditional Acceptance Letter	Format given as Annexure I in Tender document.	Scanned copy of duly signed & stamped Unconditional

			Acceptance Letter uploaded YES/NO
ii)	Details of PAN card & GST registration	Scanned copy of Permanent Account Number (PAN) & GST Registration Number	PAN Card & GST Registration Number uploaded YES/NO
iii)	Undertaking regarding Blacklisting/ Debarment on Company's Letter Head.	As per Annexure-II	Scanned Copy uploaded. YES/NO
iv)	Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-charge (EIC) to achieve the milestones/ targets and overall completion within the time period.	Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head	Scanned Copy uploaded. YES/NO
v)	Companies other than proprietary firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/ Name of Directors of the Company Resolution regarding Authority to assign Power of Attorney.	Scanned copy of Authorization Letter/ Power of Attorney Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.	Scanned copies uploaded YES/NO

vi)	Checklist/PQ Performa duly filled	Scanned copy	Scanned copies uploaded YES/NO
vi)	Work Experience Certificates from clients of having satisfactorily completed works similar nature	Details of similar nature works completed during last seven year showing the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of works as per Completion Certificates should have the following details: -	Completion Certificates with PO and BOQ /Documents in support YES/NO
(i)	Name of Client :-		
	Name of Work :-		
	Completion Value :-		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
(ii)	Name of Client :-		
	Name of Work :-		
	Completion Value :-		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
(iii)	Name of Client :-		
	Name of Work :-		
	Completion Value :-		
	Date of Start :-		
	Date of completion as per agreement :-		
	Actual Date of completion of work :-		
vii)	Annualized average	Abridged Balance Sheet and Profit &	Copy of Annual

	financial turnover details (Abridged Balance Sheet and Profit& Loss Account) equivalent to Indian Rupees in Lakhs during last three financial years as per e-NIT UDIN generated	Loss account for last three financial year.	Report i.e. Abridged Balance Sheet and Profit & Loss Account for the last three years. YES/NO
viii)	Whether experience from private clients?	Non-Government / Non-PSU organizations as per e-NIT clause 2	Scanned TDS certificates of stipulated value of works from clients enclosed: YES/NO
ix)	Minimum net worth Certificate issued by certified Chartered Accountants & UDIN generated	Scanned copy (as per annexure III)	Net worth certificates uploaded: YES/NO
x)	Digitally Signed Tender Document		Digitally Signed Tender Document to be uploaded: YES/NO
4.	ENVELOPE –II (PRICE BID FOLDER): It shall contain		
a)	Price/Financial e- Bid	To be quoted online through CPP portal https://etender.gov.in/eprocure/app .	

Note: The works mentioned / claimed by bidder in PQ Performa shall only be considered for pre-qualification. Certificates of other irrelevant works are not to be attached.

DECLARATION

I, () hereby declare that the documents uploaded/submitted / enclosed are true and correct. In case any document at any stage found fake / incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature with stamp
Authorized Signatory of the Agency