

**AIRPORTS AUTHORITY OF INDIA**  
**GAYA AIRPORT, GAYA**

Tender ID: 2022\_AAI\_113941\_1

**E-TENDER FOR  
AAI STAFF CANTEEN  
IN THE CAR PARKING AREA OF  
GAYA AIRPORT, GAYA**

Prepared by  
Supvr. (HR)

Checked by  
Manager. (HR)

Approved by  
Airport Director

**AIRPORTS AUTHORITY OF INDIA****TENDER SUMMARY**

1.	Name of the Facility	<b>AAI STAFF CANTEEN AT CAR PARKING AREA OF GAYA AIRPORT, GAYA</b>
2.	Monthly Reserved License Fee (MRLF)	<b>Rs.1/ - p.m. (Rupees One only)</b>
4.	Cost of Tender	<b>Rs. 1180/ - (non-refundable) inclusive GST</b>
5.	Period of Contract	<b>03 (THREE) YEARS</b>
6.	PublishDate & Time	<b>25.04.2022 (16:30 hrs.)</b>
7.	Bid/Tender Document Download/ Sale start Date & Time	<b>25.04.2022 (17:30 hrs.)</b>
8.	Bid Submission Start Date & Time	<b>26.04.2022 (15.00 hrs.)</b>
9.	Bid Submission End Date & Time	<b>11.05.2022 (15:30 hrs.)</b>
10.	Bid Opening Date & Time	<b>12.05.2022 (1600 hrs.)</b>
11.	Date of Opening of Financial bids	<b>23.05.2022 (16:00 hrs.)</b> or any change in date will be the discretion of Airport Director, same will be intimated.

**O/o THE AIRPORT DIRECTOR,  
AIRPORTS AUTHORITY OF INDIA,  
GAYA AIRPORT, GAYA**

**Subject: AAI STAFF CANTEEN IN CAR PARKING AREA OF GAYA AIRPORT, GAYA.**

<b>Last date of Sale/Downloading of e-Tender Documents</b>	<b>Last Date for Online Submission of e-Tender Documents (Technical &amp; Financial)</b>	<b>Date of Opening of Technical Bids</b>	<b>Date of Opening of Financial Bids</b>
11.05.2022 (15:30 hrs.)	11.05.2022 (15:30 hrs.)	12.05.2022 (16:00 hrs.)	23.05.2022 (16:00 hrs.) or any change in date will be the discretion of Airport Director, same will be intimated.

E-Tender documents indicating full details of the license will be available on AAI website [www.airportsindia.org.in](http://www.airportsindia.org.in) or [www.aai.aero](http://www.aai.aero) and NIC CPPP E-Tendering Portal at [etenders.gov.in](http://etenders.gov.in).

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**IMPORTANT:**

- Participants are advised not to give any conditional tender and adhere to the terms & conditions indicated in the tender documents provided by AAI.
- Conditional Tenders would be summarily rejected.
- Participants are required to upload the documents after making proper diligence study.

For further information please contact the undersigned at 0631-2210094.

Tender Issuing Officer

Manager (HR)  
for Airport Director  
Gaya Airport, Gaya

**AIRPORTS AUTHORITY OF INDIA**  
**GAYA AIRPORT, GAYA**  
**NOTICE INVITING E-TENDER**

Tender ID: 2022\_AAI\_113941\_1

Ref. No.: AAI/GY/HR/CANTEEN/2022-23

Date: 25/04/2022

Tenders (through E-Tendering process) are hereby invited for granting licence for the following at Gaya Airport, Gaya.

NAME OF THE FACILITY WITH LOCATION	MINIMUM RESERVE LICENSE FEE (MRLF)	PERIOD OF LICENSE
AAI STAFF CANTEEN IN CAR PARKING AREA OF GAYA AIRPORT, GAYA Approx. area : Sq.mtr. (as detailed in NIT page-19)	Rs. 1/- (Rupees One only) per month	03 (Three) Years

**Note :**

- i. Offer below MRLF will not be considered for award.
  - ii. The quoted License Fee against MRLF shall be subject to annual compound escalation @10%. GST and other Tax will be applicable over and above License Fee.
  - iii. The successful tenderer is liable to pay over and above the quoted License Fee with all the applicable taxes, statutory levies, fees including GST applicable at the rates declared by Govt. of India/State Govt./Local authorities from time to time.
  - iv. Free Electricity Charges is provided to the agency for 150 unit/month. Electricity Bill will be raised to the agency above 150 unit/month at the rate applicable.
1. The period of licence shall be **03 (Three) years**.
  2. Parties/individuals fulfilling the following criteria are eligible to participate in the tender:
    - a) The party should have same type of business during last 03 years.
    - b) Self-attested copies of the valid PAN Card & GST registration no. In case any or all the provisions mentioned above are not applicable, the party should give a declaration to that effect. Non-submission will not be considered as exemption. AAI reserves the right to confirm the legal applicability of the provisions before accepting the declaration of non-applicability as submitted by the party.
    - c) Copies of (duly audited and certified by a Chartered Accountant) Profit and Loss Accounts/Balance Sheet of the sole proprietor concern or a partnership firm, annual report in case of a company as per Companies Act.
    - d) Self-attested copies of Memorandum and Articles of Association in case of Companies and Partnership deed in case of firms and approved by -laws in case of co-operative societies.
    - e) Self-attested copy of FSSAI Licence / Food Licence from the Competent Authority.
    - f) Gestation period will be 30 days or actual commencement of commercial operation whichever is earlier, will be allowed. No gestation for existing agency.
- Scanned copy of Documentary evidence establishing these requirements/criteria must be submitted by the bidders/ tenderers in the Cover-II.**
3. Only one tender document shall be sold/downloaded to/by a single party either a firm or an individual. The proprietor of more than one company or firm will be considered as a single party and one legal entity.
  4. Any party, either a firm or an individual, falling under the following categories is not eligible:
    - a) Debarred/black listed by CBI or AAI or Undertaking/Department like Railway, Defence or any other Department of Govt. of India, State Govt. Deptt. A declaration to this effect is also to be obtained from the party submitting the tender documents.
    - b) Parties facing action under PPE Act with AAI.
    - c) Parties either an individual or a business establishment, who has been ordered by a court of law to pay the outstanding dues of AAI at any of the airports as a whole and has not paid such dues to AAI, shall also not be eligible for the tender.

**NOTE:** The parties purchasing the tender shall be required to submit a declaration to this effect for Clause-4 on a Non-judicial stamp paper of Rs. 1000/- (Rupees One Thousand only) duly attested by a notary public.

5. E-Tender documents indicating full details of the licence can be seen in the e-tender documents uploaded on the NIC CPPP E-Tendering Portal at **etenders.gov.in**.

- The bids shall be submitted only on the NIC CPPP E-Tendering Portal at **etenders.gov.in**.
- The bids shall not be accepted in any other form.
- The e-tendering process is online on NIC CPPP E-Tendering Portal at **etenders.gov.in**.
- Tenderers are requested/advised to get themselves acquainted for e-tendering participation requirement themselves at NIC CPPP E-Tendering Portal at **etenders.gov.in**.
- Clarification needed, if any may be sent through NIC CPPP E-Tendering Portal only.

6. The Cost of e-tender document and Earnest Money Deposit (EMD)

- (a) The Cost of e-tender document amounting to **Rs. 1,180/- (Rupees One thousand one hundred eighty only) non-refundable**, will be required to be paid through bank transfer in the form of RTGS/ NEFT to Airports Authority of India, Gaya.

**The particulars pertaining to AAI, Gaya Bank account for RTGS/NEFT are as follows:-**

- |                                |   |
|--------------------------------|---|
| (i) Account Type               | - CURRENT ACCOUNT                           |
| (ii) Bank A/c No.              | - 1 0 6 4 8 2 6 3 9 5 8                     |
| (iii) Bank Name/Branch Address | - S B I , Bodhgaya Branch, Bodh Gaya, Bihar |
| (iv) IFSC Code of bank         | - SBIN0002739                               |
| (v) MICR Code of bank          | - 823002004                                 |
| (vi) PAN No.                   | - A A A C A 6 4 1 2 D                       |
| (vii) GST No.                  | - 10AAACA6412D2ZM                           |
| (viii) NEFT/RTGS Enabled       | - Yes                                       |

- A scanned copy of the receipt of the Tender Fee payment made is to be uploaded along with tender documents at the time of submission. Non-Submission of receipt as stated above shall lead to disqualification. The bids of the parties / agencies, whose Tender Fee has not been received before the last date/time of Bid submission, will not be considered for further processing.

7. The following procedures shall be adopted for the eligible MSE's firms registered with MSME/DIC/NSIC/KVIC/KVIB/ Directorate of Handicraft & Handlooms etc. as per the GOI Rules & Regulations and having valid registration certificate on the last date of submission of tender;

- (i) Bidder shall upload the scanned copy of valid registration certificate with the concerned body /authorities & other necessary documents in support of their eligibility for the exemption from the submission of tender fee. Hard copy of documents /certificates shall not be entertained.

**8. Mode of Bid Submission :**

Bids shall be submitted online only at NIC CPP e-portal website: [www.etenders.gov.in](http://www.etenders.gov.in). Bidders / Contractors are advised to follow the instructions /guidelines provided at "Bidders Manual Kit" & "Help for Contractors" for online Bid Submission".

Further it may be noted that tenders which are duly submitted on e-tender portal (CPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders are requested to go through FAQ and Help Files available in the NIC CPP e-portal. In case of any difficulty, bidders may contact the Help Desk numbers and email IDs provided in the CPP portal. Bid documents may be scanned with 100 dpi with black and white option which helps in

reducing size of the scanned document.

**E-bids shall be submitted in 2 COVERS online bidding system. The following Two Covers shall be submitted through online at NIC CPP e-portal by the bidder:**

**COVER-I (TECHNICAL COVER):**

The tenderer shall submit their application by downloading the “e-Tender Notice/Tender Document” from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents in support of their meeting each criteria mentioned under **CLAUSE-3 OF GENERAL INFORMATION/GUIDELINES OF NIT (ANNEXURE-II)** in the “Cover-I (Technical Cover)” on the CPP portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of Tax deduction at sources certificate in support of their claim for having experience of stipulated value of work, and**

**COVER-II (FINANCIAL COVER):**

**Containing the FINANCIAL E-BID through CPP portal :** All rates shall be quoted in the format uploaded in the CPP e-portal and no other format is acceptable. The tenderer shall upload the digitally signed **Price Schedule (.xls type file) in COVER-II(Financial Cover) as per CLAUSE-4 OF GENERAL INFORMATION/GUIDELINES OF NIT (ANNEXURE-II).**

9. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app> , shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

***Each document submitted in COVER-I should be signed by the authorized representative of the tenderer. The authorization (power of attorney) should be on non-judicial stamp paper of Rs.100/-duly attested by NOTARY PUBLIC.***

**10. Bid Opening Process is as below :**

**COVER-I(TECHNICAL COVER):** Containing scanned copy of Technical documents/ certificates (uploaded by the bidders) shall be opened on **12.05.2022(16:00hrs.)**. If any clarification is needed from the bidder about the deficiency in his uploaded documents in **Cover-I**, he will be asked to provide it through “Upload Short Fall Documents” link in e-tendering portal. The bidder shall upload the requisite clarification / documents within time specified by AAI, failing which tender will be liable for rejection.

The intimation regarding acceptance/rejection of their bids will be intimated to the bidders through e-tendering portal.

**COVER-II (FINANCIAL COVER): Containing the Financial e-bid through CPP portal.**  
The financial bids of the Agency/individual found to be meeting the qualifying requirements and technical criteria shall be opened on **23.05.2022 (16:00 hrs.)**.  
**(Depending on Technical Bid evaluation, any changes in the date shall be intimated through /uploaded in CPP e-portal).**

11. AAI reserves to itself the right to reject conditional e -tender without assigning any reason thereto.
12. AAI reserves to itself the right to reject any or all the tenders without assigning any reason thereof and to call for any other detail of information from any of the tenderer (s).
13. GST and any other taxes imposed by government/local bodies shall be payable by the licensee on license fee.
14. Airport Entry Pass(es) will be issued as per the guidelines of BCAS and on payment of applicable charges, Licensee will ensure that police verification and other documents are submitted in time. AAI will not responsible in any delay in the issuance of passes due to non-adherence to the BCAS norms.
15. AAI reserves the right to invite tenders and award licenses for similar facilities in future. The Licensee shall have no right to object.
16. Tenderers are requested to visit the site to assess the feasibility of business and thereafter may participate in the E-tender. No reduction in the licence fee or change of location will be entertained by AAI at a later stage .
17. AAI will not be responsible for any monetary loss due to poor business, etc. and no request for reduction of license fee will be accepted.
18. The successful tenderer must necessarily operate the contract for a minimum of 50% of the total period of contract, failing which the licensee may be debarred from participating in any commercial tenders of AAI, for a minimum period of 01 (One) year.
19. AAI reserves the right to disallow issue of tender documents to existing Licensee whose performance in any of the contract is below par or poor and has been issued letter or restrain/temporary/permanent debar by any department of AAI. AAI reserve the right to verify the documents submitted by the bidder at any stage (before or after award of the contract). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the applicant/firm then AAI shall take following action:
  - (a) The bidder shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual /Legal action.

-Sd-

**Airport Director  
Gaya Airport, Gaya**

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