

AIRPORTS AUTHORITY OF INDIA
J.P.N.I. AIRPORT, PATNA – 14.
NOTICE INVITING e-TENDER (2 BOT – 2 ENVELOPE OPEN TENDER)
[Tender Id – 2022_AAI_114276_1]

No. AAI/PAT/AGM(Engg-C)/E-NIT-01/2022-23/

Date: 28.04.2022

1. ~~Item~~ Percentage rate e-tenders are invited through the e-tendering CPP Portal by **Asstt. G.M. (Engg.-C), J.P.N.I. Airport, Patna-14 (Bid Manager) (7004567518)** on behalf of Chairman, A.A.I. from the eligible contractors for the composite work of **“Annual Maintenance Contract for Civil works in Terminal and Allied Buildings during 2022-23 at JPNI Airport, Patna”** at an estimated cost of **Rs. 75,00,000/- (Excluding GST)** with **completion period of 12 (Twelve) Months.**

The tendering process is online at CPP-portal URL address **<https://etenders.gov.in/eprocure/app> or www.aai.aero**. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal **<https://etenders.gov.in/eprocure/app> or www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

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Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- ii) 08.00 hrs to 20.00 hrs (Mon-Sat) -
011-24632950, Ext-3512 (Six Lines), E-Mail: -eprochelp@aai.aero
- iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-
011-24632950Ext-3523, E-Mail: -etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.
- iv) 09.30 hrs to 18.00 hrs (Mon-Fri) 011-24657900, E-Mail: -gmitchq@aai.aero.

Tender Processing fee of **Rs. 1,180/- (i/c GST), Non-refundable** will be required to be paid online through SBI MOPS Payment Gateway using SBI/ Other Banks/ NEFT/ RTGS more on CPP Portal only.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -.

CRITICAL DATA SHEET

Publishing Date	Date 28.04.2022
Bid Document Download / Sale Start Date	Date 29.04.2022 from 09:00 hrs.
Clarification Start Date	Date 29.04.2022 from 09:00 hrs.
Clarification End Date	Date 04.05.2022 upto 18:00 hrs.
Bid Submission Start Date	Date 29.04.2022 from 09:00 hrs.
Bid Submission End Date	Date 09.05.2022 upto 18:00 hrs.
Bid Opening Date (Envelope- I)	Date 11.05.2022 at 11:00 hrs.
Bid Opening Date (Envelope- II)	To be intimated later on through CPP Portal.
Tender Processing Fee (Online through CPP Portal)	Rs. 1,180.00 (i/c GST) Non-refundable.
Earnest Money Deposit (EMD) (Online through CPP Portal)	Rs. 1,50,000/-

Envelope-I (Tender Processing Fee, EMD, Technical Bid and Pre-qualification): -

A. Tender Processing Fee :-

- (i) Scanned copy of Tender Fees online transaction receipt.
- (ii) Scanned copy of EMD online transaction receipt.

B. Technical BID containing the following:-

- (i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no. 188 of Tender Document).
- (ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number along with undertaking on Company Letter Head (As per Annexure 'II' vide page no. 189).
- (iii) Scanned copy of regarding Blacklisting/ Debarment. This affidavit is to be attested by a First Class Magistrate/ Notary Public on Non- judicial stamp paper of Rs. 100/- (As per Annexure 'IV' vide page no. 191).
- (iv) Companies other than proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Authorization letter/ Power of Attorney/Notary Undertaking if the agency is a proprietorship concern; if the tender is processed by other person than proprietor or Company or partnership deed or other concern, then Deed must be registered by Judicial Magistrate and along with Authorization letter/ Power of Attorney on Notary Undertaking.
- (v) PQ/ Checklist Performa duly filed in particular folder on CPP portal (As per Annexure 'A' vide page no. 6-7).
- (vi) Scanned copy of regarding compliance of minimum wages. This affidavit is to be attested by a First Class Magistrate/ Notary Public on Non- judicial stamp paper of Rs. 100/- (As per Annexure 'III' vide page no. 190).
- (vii) Scanned Copy of Undertaking for acceptance of outcome of performance evaluation (as per page 196 of Tender Document on company's Letter Head).
- (viii) Tenderer should deploy sufficient plant and machinery as per requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones/ targets and overall completion within the time period. (as per page 194 of Tender Document on company's Letter Head).
- (ix) Any of the above documents (Affidavit) except other all valid documents of company should not be older than 06 months from the date of the submission of Bid. Otherwise the tender will be rejected.
- (x) In case of the L-1, the agency has to submit all the same and original (Affidavit) of hard copy for verification and submission at the time of award of contract or before the agreement in the office of the **Asstt. G.M. (Engg.-C), J.P.N.I. Airport, Patna-14 (Bid Manager)**. Otherwise the tender will be rejected.

C. Qualifying requirements of contractors / tenderers containing the following :-

- (i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not

be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs. 30,00,000/- (excluding GST) or two works, each of Rs. 37,50,000/- (excluding GST) or one work of Rs. 60,00,000/- (excluding GST) in single contract of similar nature of work **i.e. Civil Maintenance of prominent public building(s) e.g. Airports etc./ Construction of building including washroom/ plumbing work** during last seven years ending on **last date of submission of bid** in India.

Note: - The experience certificate of works completed pre GST era. Competition amount will be divided by 1.18 (to exclude pre GST Tax of VAT 18%) to make it at par with experience certificate of post GST era but excluding GST.

Payment confirmation Receipt of EPF of minimum 06 nos. of manpower engaged has to be mandatorily submitted for the entire period of work, which has been submitted as experience.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid".

Client certificate for experience should show the nature of **work done**, the value of work, date of **start**, date of **completion** as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/ non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant and having UDIN, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

Tenderers have to submit UDIN generated documents like Balance Sheet/ Turnover Certificate, Working Capital Certificate (Works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained and Tender will be rejected.

- (ii) Should have **UDIN generated** annualized average **financial turnover of Rs. 22,50,000/- (excluding GST)** against works executed during last three years ending 31st March of the previous financial year. As a proof, **UDIN generated** copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (iii) The tenderer should have a minimum net worth of **Rs. 11,25,000/- (excluding GST)** issued by certified Chartered Accountants on his letter-pad only. (as per page 195 of Tender Document on C.A. Letter Head)

Refund of EMD:-

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical/ Financial evaluation report on CPP portal by Bid Manager.

Envelope – II (Financial Bid): - The Financial e-Bid through CPP portal:-

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as Name of the Tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission :-

The tenderer shall submit their application only at PP Portal: <https://etenders.gov.in/eprocure/app> Tenderer/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing

size of the scanned documents.

Uploading of application in location other than specified above shall not be considered. **Hard copy of application shall not be entertained.**

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. **Bids Opening Process is as below: -**

Envelope-I (Tender Processing Fee, EMD, Technical Bid and Pre-qualification): -

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use "Seek Clarification" on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal or e-mail if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid) :-

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI or Central/ State Govt. Department/ PSUs/ World Bank/ ADB etc. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.**
9. Consortium /JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. ~~Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2020 with up to date amendments, shall be applicable for tenders of supply/ services and shall not be extended to construction work.~~

Asstt. G.M. (ENGG.-C)
AAI JPNI AIRPORT, PATNA