



भारतीय विमानपत्तन प्रधिकरण / AIRPORTS AUTHORITY OF INDIA
इंजीनियरिंग स्कंध (विद्युत) / ENGINEERING WING (ELECTRICAL)
बारापानी एयरपोर्ट, शिलांग / Barapani Airport, Shillong
(Tender ID: 2022_AAI_107735_1)

R. No: AAI/SHL/ENGG(E)/ARMO/2022-23

Date: 28.4.2022

NOTICE INVITING e-TENDER (2 BOT - 2 Envelope Open Tender)

Item rate tenders are invited through the e-tendering portal by Asstt. Gen. Manager (Engg. – Elect), AAI, Barapani Airport, Shillong-793116 on behalf of Chairman, A.A.I from the eligible Class-I local supplier as per public procurement policy of Government of India for the work of “ARMO of E&M Installations at Barapani Airport, Shillong (For year 2022-2024).” at an estimated cost of Rs. 1,28,50,276/- (excluding GST) with period of completion **Twenty-Four (24) Months.**

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the home page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/ help desk support.

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, and 0120-6277787. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4001002, 0120-4001005, 0120-6277787

E-Mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the portal and tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI Help Desk numbers on all working days only between:

- i.) (Instant Support) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-
011-24632950, Ext-3512 (six lines), email: eprochelp@aai.aero
- ii.) (After 04 Hrs. of Issue) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24632950, Ext-3523, e-mail: etendersupport@aai.aero or sanjeevkumar@aai.aero
- iii.) (After 12 Hrs. of Issue) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24632950, Ext-3527, e-mail: dkumar@aai.aero
- iv.) (After 03 days) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24657900, email: gmitichq@aai.aero



1. Tender Processing Fee of ₹ 1,180.00 (i/c. GST) **Non-refundable** will be required to be paid through online, through payment gateway on CPP portal. Tender processing fee should be paid online on or before the bid submission end date as specified in the critical data sheet of Tender Document.
2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:

CRITICAL DATE SHEET

Publishing Date	29.04.2022 at 18:00 hrs.
Bid Document Download / Sale Start Date	30.04.2022 from 10:00 hrs.
Clarification Start Date	30.04.2022 from 10:00 hrs.
Clarification End Date	06.05.2022 upto 15:00 hrs.
Bid Submission Start Date	30.04.2022 from 10:00 hrs.
Bid Submission End Date	21.05.2022 upto 18:00 hrs.
Bid Opening Date (Envelope-I)	23.05.2022 at 11:00 hrs.
Bid Opening Date (Envelope-II)	30.05.2022 at 17:00 hrs.
Tender Processing Fee (Non – refundable)	Rs. 1,180.00 (i/c GST) to be paid through online, through payment gateway provided in the CPP portal.
Earnest Money Deposit (EMD)	Rs. 2,57,006.00 to be paid through online, through payment gateway provided in the CPP portal.

Envelope-I (Tender processing Fee, EMD, Technical Bid and Pre-qualification):
Bid containing following:

A. Tender processing fee, EMD:

- i. Tender Processing Fee of **Rs. 1,180.00 (i/c GST)** is required to be paid through online, through payment gateway provided in the CPP portal. **Documentary Proof** regarding online payment of Tender Processing Fee to be submitted by the agency in CPP Portal along with Envelope-I.
- ii. **Earnest Money Deposit (EMD): Rs. 2,57,006.00** to be paid through online, through payment gateway provided in the CPP portal.

B. Technical bid containing the following:

- i) Scanned Copy of Unconditional Acceptance of AAI's Tender Conditions (As per Annex-1 of Tender Document).
- ii) Scanned Copy of Permanent Account number (PAN) and valid Electrical license.
- iii) Scanned copy of EPF and ESI registration certificate (In case of EPF & ESI registration certificate are not available with the bidder while submitting the tender, the bidder shall submit the undertaking letter, as per Annex-3 of Tender Document).
- iv) Scanned copy of 'Undertaking' regarding Minimum wages (As per Annex-4 of Tender Document), Blacklisting /Debarment (As per Annex-5 of Tender Document) & GST Undertaking (As per Annex-2 of Tender Document).



- v) Companies other than propriety firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- vi) PQ Performa duly filled.
- vii) Tenderers have to submit UDIN generated documents such as Balance sheet, Turnover certificate, Net worth certificate (As per Annex-6 of Tender Document), Tax deduction at source (TDS) certificates for non-govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
- viii) Scanned copy of undertaking regarding Tribal/Non-Tribal. (As per Annex-7/8 of Tender Document).
- ix) Digitally signed Tender document.
- x) Scanned copy of undertaking to be submitted by agencies under public procurement policy for Make in India as per Annexure 9.
- xi) Scanned copy of list of Tools & Plant **on company's letter head.**

C. Qualifying requirements of contractors / tenderers containing the following:

- i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 25,70,055 (excl. GST)** or two works, each of **Rs. 32,12,569.00 (excl. GST)** or one work of **Rs. 51,40,110.00 (excl. GST)** in single contract of similar nature of experience shall be "Operation and Maintenance of E&M installation such as power supply, DG Set, GLF System, Fire alarm & Firefighting System, Internal & External Electrification etc." during last seven years ending on **last date (extended date) of submission of bids** in India. Work experience will be evaluated on annual basis.

"For the experience certificates of works completed pre-GST era, Completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST."

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid".

Client certificate for experience showing nature of work done, value of work, date of start, date of completion as per agreement, actual date of completion & satisfactory completion of work. Tenderers showing work experience certificate from Non- government/ Non-PSU organizations should submit copies of Tax Deduction at Sources (TDS) Certificate(s) along with a certificate issued by registered Chartered Accountant and having UDIN, clearly specifying the name of work, total payment received against the work and TDS amount for the work.



- ii) Should have annualized average financial turnover of **Rs. 19,27,541.00** against works executed during last three years ending 31st March 2021 of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderer showing continuous losses for the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum net worth of **Rs. 9,63,771.00** issued by certified Chartered Accountants.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP Portal.

Refund of EMD

The EMD to tenderers who fail to qualify in the eligibility/technical criteria, shall be refunded to their source account after submission of technical evaluation report on CPP portal. For all tenderers who qualify and their financial bids are opened, the EMD of all such tenderers except L-1 shall be refunded to their source account after submission of financial evaluation report on CPP portal.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all tenderers. Tenderers are required to download the BOQ file, open it & complete the blue coloured (unprotected) cells with their respective financial quotes & other details (such as name of the tenderers). No other cells should be changed. Once the details have been completed, the tenderers should save it & submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderers, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderers / Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s) / director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will; render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etender.gov.in/eprocure/app>, shall not temper/ modify the tender from including downloaded price bid template in any matter. In case if the same is found to be



tampered/modified in any matter, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

6. Bid Opening Process is as below: -

Envelope-I (Tender Processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2(A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'seek clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope –II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project(s) is below par & unusually poor and has been issued letter of restrain/temporary/permanent debarment/blacklisting by any department of AAI or Central/State Govt. Depts/PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - (a) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.**
9. Consortium/JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the



provisions of Public Procurement Policy for MSEs order 2012 with up-to-date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work. **Concession for NSIC/ MSME registration is applicable for this work.**


12. **Public Procurement Policy (Preference to Make in India), order 2017- revision dated 16.09.2020** or amended upto date, notified by Government of India, Ministry of Commerce and Industry, Department of Promotion of Industrial & Internal Trade (Policy Procurement Section) vide letter No. P-45021/2/2017-PP (BE-II) dated 16th Sep 2020 shall be applicable in this tender.

13. (i) If the eligible lowest bidder happens to be Tribal, he/she will have to produce a valid certificate to prove the same. Only after production of the same within stipulated time (Maximum 20 days) as decided by tender calling authority, the work will be awarded to the eligible lowest bidder.

In addition to the above the contractor should submit **undertaking as per Annex-7.**

(ii) "If eligible bidder happens to be a non-tribal, he/she will have to produce a valid trading license from Khasi Hills Autonomous District Council, Shillong in this office within 20 days from the issuance of the letter by AAI to agency". Only after submission of license the work will be awarded. The time allowed for submission of application for License will be 5 days from the date of intimation by the bid manager to the agency, that the agency has become the lowest and has to submit the license from Khasi Hills Autonomous District Council. In case the agency apply for the license and submit the proof of application, 15 days time shall be allowed from the date of application for submitting the valid trading license to this office.

In addition to the above the contractor should submit **undertaking as per Annex-8.**


28-04-22

Asst. Gen. Manager (Engg. -Elect.)
For & behalf of Chairman
AAI, Shillong Airport
Shillong-793116