

भारतीय विमानपत्तन प्राधिकरण
न्यू एयरपोर्ट कॉलोनी, मुम्बई-९९

AAI/MUM/NAC/E-C/22-23/PEST-CONTROL/NOO

Date: 28.04.2022

NOTICE INVITING e-TENDER (2 BOT - 2 Envelope Open Tender)
Tender Id: 2022_AAI_114242

Item Rate tenders are invited through the e-tendering CPP Portal by SM (E-C) (Bid Manager), Airports Authority of India, Civil Maintenance Office, New Airport Colony, Vile Parle (East), Mumbai-400099 Ph-022-29217520 on behalf of Chairman, A.A.I. from only eligible contractors for the work of **"Pest Control Treatment to New Operational office building for AAI, DGCA & BCAS, Mumbai. (F.Y. 2022-23)** at an estimated cost of **Rs. 29,82,215/-** (Civil Works) (excluding GST) with a period of completion **12 (Twelve) months** including 02 months for Monsoon seasons.

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-Portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk/support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:
Tel.: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,
E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal, the tenderers may contact to the following AAI help desk numbers on all working days only between

- (ii) 08:00 hrs to 20:00 hrs (Mon-Sat)
011-24632950, Ext-3512 (Six Lines), E-mail: eprochelp@aai.aero
- (iii) 09:30 hrs to 18:00 hrs (Mon-Fri)
011-24632950, Ext-3523,
E-mail: etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero
- (iv) 09:30 hrs to 18:00 hrs (Mon-Fri) 011-24657900,
E-mail: gmitchg@aai.aero

Tender fee of **Rs. 1180/-(i/c GST) Non-Refundable** will be required to be paid online on respective section of e-tender portal only. The details of online payment /any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

1. Following 2 Envelopes shall be submitted through online at CPP-portal by the bidder. As per the following schedule:

CRITICAL DATA SHEET

Publishing Date	29/04/2022
Bid Document Download/ Sale Start Date (Next day of the Publishing Date)	30/04/2022 from 09:30hrs
Clarification Start Date	30/04/2022 from 09:30hrs
Clarification End Date	13/05/2022 upto 18:00 hrs
Bid Submission Start Date	30/04/2022 from 09:30hrs
Bid Submission End Date	21/05/2022, upto 18:00 hrs
Bid Opening Date (Envelope – I)	23/05/2022, at 11:00 hrs
Bid Opening Date (Envelope – II)	30/05/2022, at 11:00 hrs
Tender Processing Fee (Non-refundable) (to be paid online)	Rs. 1180/- i/c GST, non-refundable) to be paid online through payment gateway on CPP portal.
Earnest Money Deposit (EMD)	Rs. 59,645/- to be paid online through payment gateway on CPP Portal / through Bank Guarantee.

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification):-

Bid containing following:

A. Tender processing fee, EMD:

- i) Scanned copy of Tender fees online transaction receipt.
- ii) Scanned copy of successful online payment against Earnest Money Deposit (EMD).

B. Technical Bid containing the following:-

- i. Scanned copy of Unconditional Acceptance of AAI's Tender conditions.
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of undertaking regarding Blacklisting/ Debarment on Company's Letterhead.
- iv. Companies other than propriety firm shall submit, scanned copy of Authorization letter/power of attorney along with copy of certificate of incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

- v. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- vi. PQ Performa duly filled.
- vii. EPF & ESIC Certificate.
- viii. Tender document duly digitally signed
- ix. Undertaking for Input Tax Credit have been passed on to AAI on agency letter head.
- x. Affidavit for labour of minimum wages compliance on rs 100 stamp paper.
- xi. Certificate of Net Worth from Chartered Accountant with UDIN.
- xii. Annualized average financial turnover from Chartered Accountant with UDIN.
- xiii. Valid license for commercial pest control operations issued by Dept. Of Agriculture, Govt. India / Any State Govt.
- xiv. Certificate for pest control operations from accredited Govt.Training Institute .

ii) **Qualifying requirements of contractors/tenderers** containing the following:-

(Applicable for tenders other than EPC, delete of EPC tenders).

Should have satisfactorily completed (# Phase/ Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works each of **Rs. 11.93 Lakhs** or two works each of **Rs. 14.92 Lakhs** of one work of **Rs. 23.86 Lakh** in a single contract of **similar nature of building /wall/ drain/De-silting works** last seven years ending on 31st March 2022.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid."

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per the agreement, the actual date of completion, and satisfactory completion of work. **Tenderers showing work experience certificates from non-government/non-PSU organizations should submit a copy of tax deduction at sources (TDS) certificate(s) along with the certificate issued by a registered Chartered Accountant, clearly specifying the name of work, the total payment received against the work and TDS amount for the work. (To be a UDIN generated document) .**

- (i) Should have annualized financial turnover of **Rs. 8.95 Lakh** against works executed during last three years ending 31st March 2022 of the previous financial year. As a proof copy of Abridged Balance Sheet along with Profit and Loss Account statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall summarily be rejected. **(To be a UDIN generated document)**

- (ii) The tenderer should have minimum net worth of **Rs. 5.28 Lakh** issued by certified Chartered Accountants. **(To be a UDIN generated document)**

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. The tenderer, whose original BG against EMD (if applicable) are not received by the date & time mentioned in critical data sheet then their tenders will be liable to be rejected. Any postal delay will not be entertained.

EMD of the value of **Rs. 59,645/-** shall be accepted online through payment gateway only. Bank Guarantee from a Nationalized or any scheduled bank (but not from Co-Operative or Gramin bank) may be accepted if EMD is more than Rs.10.00 Lakh.

Refund and settlement process of EMD

Step-I: After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to 'Tender Fee Settlement Account' and EMD amount will remain in 'Pooling Account'.

Step-II: On Technical Evaluation: After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step III: On Financial Evaluation: After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step-IV: EMD Refund of L1: After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process:

- Only after receiving the PBG and its confirmation from the bank or
- Adjustment of Security Deposit (SD) as per NIT Condition.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope-II:- The Financial e-Bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the green coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer) No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

2. Bid Submission

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app> Tenderers/ Contractors are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

3. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relationship who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
4. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>. Shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the tender form is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

5. Bids Opening process is as below:-

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per page 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET.(in case the date and time for opening of

Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal)

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/ Temporary /Permanent debarment/ Black listing by any department of AAI of Central/ State Govt. Depts./ PSUs/ World Bank/ ADB etc. **AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the tenderer.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.**
9. Consortium/ JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not extend to construction work.
12. Tenderers have to submit UDIN generated documents like Balance Sheet/ Turnover Certificate, Working Capital Certificate (Works done during last 5 Financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non- Govt. Works etc as per NIT Conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained."

Sd/-
Sr. Manager (Engg-Civil)
Airports Authority of India
New Airport Colony
Vile Parle (East)
Mumbai – 400 099.