

**NOTICE INVITING e-TENDER (2 BOT-2 Envelope Open Tender)**

**Bid No.: 2022\_AAI\_114626\_1**

1. Percentage rate e-tenders are invited through the e-tendering CPP portal by **Asst. General Manager (Engg.-Civil), Airports Authority of India, Vile Parle (West), Mumbai- 400 056, Phone Number 022- 26618931 (Bid Manager)** on behalf of Chairman, A.A.I from the eligible contractors for the work of **“Annual repairs & maintenance work of Operational area at Juhu Airport for the financial year 2022-23”** at an estimated cost of **Rs.50.00 lakhs (Excluding GST)** with a period of completion of **12 (Twelve) months**.

The tendering process is online at e- portal URL address **<https://etender.gov.in/eprocure/app>** or **[www.aai.aero](http://www.aai.aero)**. Prospective Tenderers may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP—portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after login to the CPP- portal **<https://etender.gov.in/eprocure/app>** or **[www.aai.aero](http://www.aai.aero)**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/helpdesk)**.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: — Tel: 0120-4200462, 0120-4001002, Mobile: 918826246593, E-mail: **[support-eproc@nic.in](mailto:support-eproc@nic.in)**

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-  
011-24632950, Ext-3512(Six Lines), E-Mail:- **[eprochelp@aai.aero](mailto:eprochelp@aai.aero)**
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-  
011-24632950 Ext-3523, E-Mail: **[etendersupport@aai.aero](mailto:etendersupport@aai.aero)**,  
**[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero)** and **[snita@aai.aero](mailto:snita@aai.aero)**
- (iv) 09. 30 hrs to 18. 00 hrs (Mon-Fri)-  
011-24657900, E-Mail:- **[gmitchq@aai.aero](mailto:gmitchq@aai.aero)**

Tender processing fee as specified in the Critical Data Sheet of Rs. 1180/-(i/c GST) non-refundable will be required to be paid online through **Net Banking and NEFT/RTGS by payment gateway on CPP Portal**.

Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

#### **CRITICAL DATA SHEET**

<b>Publishing Date</b>	<b>02.05.2022</b>
<b>Bid Document Download / Sale Start Date (Next day of publishing date)</b>	<b>03.05.2022 from 0930 hrs.</b>
<b>Clarification Start Date</b>	<b>03.05.2022 from 0930 hrs.</b>
<b>Clarification End Date</b>	<b>10.05.2022 upto 1800 hrs.</b>
<b>Bid submission Start Date</b>	<b>03.05.2022 from 0930 hrs.</b>
<b>Bid submission End Date</b>	<b>24.05.2022 upto 1800 hrs.</b>
<b>Bid opening Date (Envelope-I)</b>	<b>26.05.2022 at 1130 hrs.</b>
<b>Bid opening Date (Envelope-II)</b>	<b>02.06.2022 at 1130 hrs.</b>
<b>Tender Processing Fee</b>	<b>Rs.1180/- (i/c GST) non-refundable to be paid online through Net Banking, NEFT/RTGS</b>
<b>Earnest Money Deposit (EMD)</b>	<b>Rs. 1,00,000/- to be paid online through Net Banking, NEFT/RTGS</b>

**Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-Qualification):** - Bid Containing following:

**A. Tender Processing Fee, EMD to be paid online.**

- i. Scan copy of Tender fees/EMD online transaction receipt.

**B. Technical Bid containing the following:-**

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of "Undertaking regarding Blacklisting/Debarment on Company's Letter Head.
- iv. Scanned copy of "Affidavit for Labour of minimum wages compliance on Rs.100/- stamp  
Paper duly notarized.
- v. Scanned copy of work experience/completion certificate of works of requisite value.
- vi. Scanned copy of turnover of last three years duly certified by CA and abridged balance sheet along with profit and loss account for the last three financial years.
- vii. Digitally signed tender document.

- viii. ~~Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer in Charge (EIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' in company's Letter head.~~
- ix. Companies other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- x. PQ Perform duly filled.
- xi. Dully filled in Undertaking for "Registered under GST and compliance of GST provision.
- xii. Scan copy of net worth certificate.
- xiii. ~~Scan copy of Integrity Pact as per APPENDIX XVIII on page 118 to 126 of GCC.~~

**C. Qualifying requirements of contractors/tenderers containing the following:-  
(Applicable for tenders other than EPC delete for EPC tenders.)**

Should have satisfactorily completed (# Phase/Part completion of the scope of work in contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs.20.00 Lakhs (excluding GST) or two works, each of Rs.25.00 Lakhs (excluding GST) or one work each of Rs.40.00 Lakhs (excluding GST) in single contract of similar nature of i.e. civil works during last seven years ending on last date of submission of bid i.e 24.05.2022.

**Note: The experience certificate of works completed pre-GST era, completion amount will be divided by 1.12 (to executed pre-GST tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.**

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid" i.e. 24.05.2022.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- i. Should have annualized average financial turnover of Rs.15.00 Lakhs against works executed during last three years ending 31<sup>st</sup> **March' 2021**. As a proof, Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderer showing continuous losses during the last three years in the balance sheet shall be summarily rejected. **(To be a UDIN generated documents)**
- ii. The tenderer should have minimum net worth of Rs.7.50 Lakhs issued by certified Chartered Accountants. (To be a UDIN generated documents)  
**(In case of tenders invited on EPC Mode/Turn Key (Design & Build) Basis, financial turnover and net worth of Associated Architect/Designer Firm is not required)**

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. The tenderer, whose original BG against EMD (if applicable) are not received by the date & time mentioned in critical data sheet then their tenders will be liable to be rejected. Any postal delay will not be entertained.

EMD of the value of Rs.1,00,000/- shall be accepted online through payment gateway only. Bank Guarantee from a Nationalized or any scheduled bank (but not from Co-Operative or Gramin bank) may be accepted if EMD is more than Rs.10.00 Lakhs.

#### **Refund and settlement process of EMD**

**Step-I:** After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to 'Tender Fee Settlement Account' and EMD amount will remain in 'Pooling Account'.

**Step-II: On Technical Evaluation:** After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

**Step III: On Financial Evaluation:** After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

**Step-IV: EMD Refund of L1:** After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process:

- Only after receiving the PBG and its confirmation from the bank **or**
- Adjustment of Security Deposit (SD) as per NIT Condition.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

#### **Envelope-II: - The Financial e-Bid through CPP portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ

file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

**2. Bid Submission: -**

The tenderer shall submit their application only at CCP Portal: **<https://etenders.gov.in/eprocure/app>**. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

Uploading of application in location other than specified above not be considered. Hard copy of application shall not be entertained.

3. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other than close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
4. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>. Shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

**5. Bids Opening Process is as below: -**

**Envelope-I: (Tender processing fee, EMD, Technical bid and Pre-qualification):**  
Envelope –I containing documents as per page no. NIT- 2 (A), (B) and (C) (Uploaded by tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use ‘Seek Clarification’ on CPP portal to seek clarification. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal. The tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

**Envelope-II: (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET**. (In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).

6. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
7. AAI reserve the right to disallow the working agencies whose performance at on-going project (s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
  - a) **Tenderer shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.**
  - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**
8. Consortium / JV companies shall not be permitted.
9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. "Tenders have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non-Govt. Works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained".

11. **The successful bidder may submit BG)PBG/BG-SD/FBG) in accordance with the following bank details.**

CORPORATE NAME	AIRPORTS AUTHORITY OF INDIA
BANK NAME	ICICI BANK
IFSC CODE	ICIC0000007
BG ADVISING MESSAGE	IFN 760COV (BG ISSUE)
	IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE	AAI JUHU

While submitting the documents to BG issuing bank, the vendor/customer/concessionaire will also submit letter to the issuing bank as per the format mentioned in the Annexure-V on page 146 of GCC.

13. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIB/Directorate of Handicraft and handloom etc., to be given as per the provisions of public Procurement Policy for MSEs order 2012 with up-to-date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work. **Since this is a work contract, MSME concession shall not be applicable in this work.**

**Asst. Gen. Manager (Engg-Civil)**  
**AAI, Juhu Airport, Mumbai.**  
**For & on behalf of Chairman, Airports Authority of India.**

**PQ PROFORMA TO BE SUBMITTED BY APPLICANTS**

(FORMAT TO BE SUBMITTED BY APPLICANTS IN ENVELOPE-I)

**Name of work: Annual repairs & maintenance work of Operational area at Juhu Airport for the financial year 2022-23.**

1	2	3	4
<b>Ref. No</b>	<b>Qualifying Criteria</b>	<b>Details to be filled by applicant</b>	<b>It is mandatory to upload digitally signed files of all scanned documents as mentioned in E-Tender notice for this work on the e-portal.</b>
			Whether Attached? Yes / No
	Name, address and contact details of firm /Applicant /Agency/bidder.		
i)	Permanent Account Number		
ii)	Certificate from clients of having satisfactorily completed similar nature of civil works, during last 7 years ending on last date / extended date of submission of bid in India.	a) 3 works each of <b>Rs.20.00 Lakhs</b> or b) 2 works each of <b>Rs.25.00 Lakhs</b> or c) 1 work of <b>Rs.40.00 Lakhs</b>	
ii(a)	Client :		
	Name of Work :		
	Order No. & Dt.:		
	Amount of work completed:		
	Date of completion:		
	Remarks:		
ii(b)	Client :		
	Name of Work :		
	Order No. & Dt.:		
	Amount of work completed:		
	Date of completion:		
	Remarks:		
ii(c)	Client :		
	Name of Work :		
	Order No. & Dt.:		
	Amount of work completed:		
	Date of completion:		
	Remarks:		
iii	Details of TDS certificate issued by clients for completed work with Non Govt. / Non PSU		
iv)	<b>Turnover details from Chartered Accountant</b> Rs. 15.00 lakhs against works executed during last three years		



	ending 31 <sup>st</sup> March 2021.		
(a)	Certificate from Chartered Accountant	<b>Amount in Lacs</b>	
	2018-19		
	2019-20		
	2020-21		
(b)	Profit & loss Account	<b>Amount in Lacs</b>	
	2018-19		
	2019-20		
	2020-21		
(c)	Balance sheet	<b>Amount in Lacs</b>	
	2018-19		
	2019-20		
	2020-21		
v)	List of Machinery and T&P		
vi)	GST registration no.		
vii)	Undertaking for “Registered under GST and compliant of GST provision” as per the proforma at page no. 142.		
viii)	Unconditional Acceptance of AAI,s tender conditions as per the proforma given in the tender document at page UA-01.		
ix)	Details of any other information		

### **DECLARATION**

I (.....) hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage is found fake/incorrect, my Earnest Money Deposit (EMD) with AAI shall be forfeited and I may be debarred from tendering in AAI.

**Date:**

.....

**Signature with stamp  
Authorized signatory of the Agency**

**Note: This proforma is to be filled up by applicant and shall be uploaded as a digitally signed scanned documents for e-tender in Envelope-I.**