



AIRPORTS AUTHORITY OF INDIA

NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender) (Tender ID: 2022_AAI_112862_1)

Ref:- AAI/NR/AYD/ENGG/CIVIL/AGM/2022-23/NIT-01/

Date: 04.05.2022

- Item rate** e-tenders are invited through the e-tendering CPP portal by Asstt. Gen. Manager (Engg-Civil), Airports Authority of India, Ayodhya Airport, Ayodhya-244001, (Bid Manager) on behalf of Chairman, A.A.I., from the eligible contractors for the work of **“Development of Ayodhya Airport. SH: Hiring of 01 no. of Vehicle for Project work of AAI at Ayodhya Airport.”** at an estimated cost of **Rs. 476320.00 (Excluding GST)** with completion period of **Twelve (12) Months**.

The tendering process is online at CPP e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective tenderers are advised to get themselves registered at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [www.aai.aero/tender/e-tender/help desk support](http://www.aai.aero/tender/e-tender/help%20desk%20support).

- For any technical related queries, please call the Helpdesk. The 24 x 7 Help Desk details are as below:-
Tel: 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787, E-mail: support-eproc@nic.in
Note: - Bidders / Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details. For any issues / clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.
- For any policy related matter / clarification please contact Dept. of Expenditure, Ministry of Finance. Email :- cphp-doe@nic.in
- For any technical issue / Clarifications relating to the publishing and submission of AAI tender(s).
 - In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).
 - Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.**

iv. In case of any technical issues faced, the escalation matrix is as mentioned below :

Sl. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Number	Timings*
1.	Technical Help Desk	Instant Support	eprocure@aai.aero	011-24632950. Ext – 3512	0800-2000 Hrs. (MON-SAT)
2.	Sh. Sajeev Kumar, SM(IT)	After 4 hrs of issue	etendersupport@aai.aero or sajeevkumar@aai.aero	011-24632950. Ext – 3523	0930-1800 hrs. (MON-FRI)
3.	Sh. Dharmendra Kumar Jt. GM(IT)	After 12 hrs.	dkumar@aai.aero	011-24632950. Ext – 3527	0930-1800 hrs. (MON-FRI)
4.	General Manager (IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 hrs. (MON-FRI)

* The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

- The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI.**

Tender Processing fee of **Rs. 1180/-** (i/c GST & non-refundable) will be required to be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.

- Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	04.05.2022
Bid Document Download / Sale Start Date (Next day of Publishing Date)	05.05.2022 from 09:30 Hrs.
Clarification Start Date	05.05.2022 from 09:30 Hrs.
Clarification End Date	09.05.2022 up to 18:00 Hrs.

C-NIL / I-NIL / O-NIL

Online Bid Submission Start Date	05.05.2022 from 09:30 Hrs.
Online Bid Submission End Date & Time	14.05.2022 up to 18:00 Hrs.
Bid Opening Date (Envelope- I)	16.05.2022 at 11:00 Hrs.
Bid Opening Date (Envelope- II)	18.05.2022 at 11:00 Hrs.
Tender Processing Fee (i/c GST & non-refundable) - To be paid online.	Rs. 1180.00 (i/c GST & non-refundable) – To be paid Online.
Earnest Money Deposit (EMD) To be paid online.	Rs. 9527.00 – To be paid Online

Envelope-I: (Tender processing fee, EMD Technical Bid and Pre-Qualification): - Bid containing scanned copies of following documents:

A. Tender Processing fee, EMD:

- Scanned copy of challan i.r.o. online payment done through CPP portal against Tender Processing Fee.
- Scanned copy of challan i.r.o. online payment done through CPP portal against EMD of Rs. 9527.00 or Valid NSIC / MSME Registration certificate (if applicable) for exemption of tender fee / EMD, NSIC / MSME registration.

B. Technical Bid containing scanned copies of following documents.

- Scanned copy of Unconditional Acceptance Letter of AAI's Tender Conditions (As per pro-forma given at **Annexure-1**).
- Scanned copy of Permanent Account Number (PAN) and valid GSTIN registration.
- Scan copy of duly notarized affidavit executed on Rs. 100/- non-judicial stamp paper in the format as given in **Annexure-5** in tender documents for Undertaking of Blacklisting/ Debarment.
- Companies other than Proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
- Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- Agency should have EPF & ESI Registration. As a proof, agency/firm will have to submit copy of EPF & ESI Registration. If agency does not have EPF & ESI registration, then they will have to get registered with EPF & ESI authorities and intimate respective code numbers to AAI after award of work. An undertaking i.r.o. getting registered with EPF & ESI authorities after award of work shall be submitted on letter head of the agency as given in **Annexure-4**.
- A duly notarized affidavit executed on Rs. 100/- non-judicial stamp paper in the format as given in **Annexure-2** in tender documents for compliance of minimum wages.
- An undertaking on letter head of the company in the format as given in **Annexure-3** in tender documents i.r.o. GST Undertaking.
- Digitally signed tender document.
- PQ Performa Duly filled.

C. Qualifying requirements of contractors / tenderers containing the following:

- Tenderer Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 1.91 lakhs** or two works, each of **Rs. 2.38 lakhs** or one work of **Rs. 3.81 lakhs** in single contract of similar nature of work i.e., **"Providing Vehicles to Govt./ PSU or Private Firms"** during last seven years ending on last date (extended date) of submission of bids in India.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last (or extended) date of submission of bid.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a **UDIN document certified** by issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- ii The Tenderer Should have annualized average financial turnover of **Rs. 1.43 lakhs** against works executed during last three years ending on 31st March of previous financial year. As a proof, **UDIN certified document** of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii The Tenderer should have **UDIN certified document** minimum net worth of **Rs. 0.72 lakhs** issued by a Certified Chartered Accountant (On letter head of the company in the format as given in **Annexure-6** in tender documents).

Refund and Settlement process:

Step -I: After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to 'Tender Fee Settlement Account' and EMD amount will remain in 'Pooling Account'.

Step-II: On Technical Evaluation: After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step-III: On Financial Evaluation: After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.

Step-IV: EMD Refund of L1: After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process:

Envelope-II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the Tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderers /Contractors are advised to follow the instructions provided in the tender documents for online submission of bids. Tenderers are required to upload the digitally signed files of scanned documents as per **Para 2** Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderers, who have downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender forms including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected. EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
- 6 Bids Opening Process is as below:

Envelope-I (Tender processing fee, EMD Declaration, Technical Bid and Pre-Qualification): - Containing Documents as per **Para 2 (A), (B) and (C)** (uploaded by the tenderers shall be opened on date & time in CRITICAL DATA SHEET).

If the bidder has any query related to the Bid Document of the work, they should use "Clarifications" tab in CPP portal to seek clarifications. No other means of communication in these regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his/her uploaded documents in Envelope-I, he/she will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II: (Financial e-Bid)

Envelope-II: Containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on the date & time mentioned in the CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP portal.)

- 7 AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
- 8 AAI reserves the right to disallow the working agencies performance at ongoing project(s) is below par and usually poor and has been issued letter of Restrain / Temporary/ Permanent debarment/ black listing by any department of AAI or Central/ State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserves the right to verify the credentials submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant are found to be incorrect / false or have some discrepancy which disqualifies the tenderer, then AAI shall take the following action:
 - a. Forfeit the entire amount of EMD submitted by the tenderer.
 - b. The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.
9. Consortium/ JV companies shall not be permitted.
10. Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- 11 Concession to Indians Micro and Small Enterprises (MSEs) unit will be given as per the provision (para – 10) of public procurement policy for MSEs order 2012, MSEs (Micro and Small Enterprises) registered with DIC / NSIC / / KVIC / KVIB / Directorate of handicraft and handloom etc.

Asstt. Gen. Manager (Engg-Civil)
AAI, Ayodhya Airport, Ayodhya.
For and on behalf of the Chairman,
Airports Authority of India.