



AIRPORTS AUTHORITY OF INDIA
CCSI AIRPORT, LUCKNOW - 220009

No. AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: 26.04.2022

Subject: NIQ for Comprehensive Annual Maintenance Contract of ADOR Make 10 KVA Qty 04 UPS at CCSI Airport, Lucknow.

Sealed quotation, two bid system (Technical & Financial) are invited on behalf of The Chairman AAI, by the Jt. General Manager (CNS), Airports Authority of India, CCSI Airport, Lucknow for Comprehensive AMC of QTY 04 10 KVA ADOR make UPS at **CCSI Airport, Lucknow as per in Annexure-II. Estimated cost of the work is Rs. 1,18,000=00 (inclusive of GST @ 18%)**

Technical Bid:- It must be sealed in **Envelope A** and contain copy of following valid documents :

1. Self-attested copy of valid **PAN Card, GST Registration Certificate**,
2. Duly signed Terms and Conditions as per **Annexure I**,
3. Duly signed Technical Compliance statement as per Annexure-II,
4. Bank Details as per Annexure-III,
5. Self attested copy of **work completion certificate** of similar work: The bidder should have successfully executed AMC of similar type of Online UPS in the last Seven years, meeting any one of the following criteria:
 - (i) One order of value more than or equivalent to **Rs. 94,400/-** (inclusive of GST)
 - (ii) Two orders each of value more than or equivalent to **Rs. 59,000/-** (inclusive of GST)
 - (iii) Three orders each of value more than or equivalent to **Rs. 47,200/-** (inclusive of GST)
6. Certificate of Authorized Service Centre/ Service Provider from the OEM or any other company which shows that the bidder is having experience in servicing the UPS of reputed make.
7. All pages of NIQ duly signed and stamped.

Financial Bid: - It must be sealed in **Envelope B** containing the financial bid in the prescribed format given in **Annexure-VI**.

Both the Envelopes are to be sealed in another envelope marked '**Master Envelope**'.

The Master Envelope should be super scribed "NIQ for Comprehensive Annual Maintenance Contract of ADOR make 10 KVA Qty 04 UPS at CCSI Airport, Lucknow" due to be opened on date **25-05-2022**.

Last date and time of receipt of tender: **25-05-2022 up to 1430 IST.**

Date and time of opening of tender: **25-05-2022 and 1500 IST.**

Note: - Bidders are advised to visit the site and see the work before quoting the bid. In case of any help and queries bidders are advised to call the number given below between 09:30 AM - 06:00PM, Monday to Friday.

**Jt. General Manager (CNS),
Airports Authority of India,
CCSI Airport, Lucknow (U P) Pin-226 009**

Tele: +91-522-2437594 Fax: +91-522-2439010 E-mail: cnsicvilk@aai.aero

***Note: - Unsealed, Incomplete and ambiguous quotations will be rejected.**

NIQ can be downloaded from www.aai.aero.

Signature of the Bidder



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Annexure-I

No. AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: 26.04.2022

(Terms & Conditions)

1. Duly completed quotation along with requisite documents should reach by post or by person at the following address on or before 25-05-2022 up to 1430 IST positively:

Jt. General Manager (CNS),

Airports Authority of India, ATS complex

CCSI Airport, Lucknow (U P) Pin-226 009

Tele: +91-522-2437594, Fax: +91-522-2439010, E-mail: "cnsicvilk@aai.aero"

2. AAI will not be responsible for delay in submission of quotation sent by post.
3. Envelope B which shall be opened after scrutiny of the basic documents of Envelope A. Envelope A will be opened on the same day (i.e. 25-05-2022) at 1500 HRS in the presence of interested tenderer or their authorized representative (maximum two person). Financial Bid of the technically qualified bidder shall be opened later.
4. The price quoted (Inclusive of all Taxes) as per schedule given in the **Annexure-VI**. No extra payment will be made other than quoted amount.
5. The validity of quotation/NIQ should be for a minimum period of 90 days.
6. Incomplete & ambiguous tender will be rejected.
7. The bidder who has Debarred/Blacklisted by AAI will not be eligible for the tender/NIQ. The Bidder should submit duly signed Annexure VIII.
8. **Scope of Work:-** The Bidder/contractor is responsible for CAMC i.e the upkeep and maintenance of the Quantity=04,10KVA UPS of ADOR POWERTRON make as per Annexure-II in healthy and serviceable condition, installed at the ATS BLOCK (various CNS sites) of CCSI Airport Lucknow. The Contractor shall have to carry out quarterly maintenance checks for the UPS under CAMC and a service report as per Annexure V or in similar format, duly signed and certified by the Maintenance in Charge of AAI has to be submitted.

Maintenance includes:

- a) Solving of reported hardware/software problems of UPS mentioned in Annexure-II on or as required During the CAMC period at the cost of contractor.
- b) Replacement of parts and components of UPS as and when necessary for preventive maintenance at the cost of the contractor including AC/DC capacitor, change over unit and isolation transfer.
- c) Break down maintenance at no extra cost to the AAI, if any of the UPS becomes unserviceable during the period of contract.
- d) Replaced Parts and components as mentioned above shall be the absolute property of AAI.
- e) Replacement of UPS batteries is not within the purview of this contract. The service engineer of the AMC Company will carry out periodic checking and cleaning of batteries and advice AAI in advance about their replacement in the event of the performance deterioration of these

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batteries. Service Engineer should report any requirement for replacement of batteries to facilitate timely procurement of batteries. AAI will bear the cost of Batteries.

9. Penalty:-

Complains made if any shall be attended immediately due operational reasons and in not more than 48 hours in any case any delay in attending complains beyond three days will cause penalty of 200 /- per day for 07 days and Rs 500 /- per day thereafter.

In case the problem is attended and the contractor fails to rectify the problem within 48 hours, AAI at its discretion shall get the faulty items repaired from other sources at the risk & cost of the CAMC service provider. In such an event AAI shall deduct a fine equal to the repair charges plus all other incidental charges on the repair from the quarterly bill of the CAMC.

10. AAI reserves the right to accept/reject any quotation without assigning any reason.

11. AAI reserves the right to cancel a part or whole NIQ without assigning any reason.

12. Successful Bidder has to sign the agreement with AAI on Rs 100 stamp paper as per Annexure IV.

13. L1 BIDDER (Lowest one) WILL BEE DECLAIRED ON THE BASIS OF OVER ALL PRICE i.e. GRAND TOTAL VALUE.

14. Performance Bank Guarantee (PBG):- The successful bidder shall submit contract Performance Bank Guarantee (in lieu of Contract Performance security) of the value equivalent to 3% (three percent) of the total Contract price (CAMC cost) to AAI in the form of an irrevocable and unconditional Bank Guarantee on a Nationalized/Schedule bank as per Performa attached as Annexure-VII. The guarantee shall be submitted within 15 calendar days of the issue of letter of acceptance of his bid, and will be valid till 180 days after the end of the contract period (i.e. CAMC period + 180 days). In case successful bidder fails to submit the PBG within stipulated period, interest @ 12% p.a. on performance Guarantee amount would be levied (non-refundable) for delayed period of submission and shall be deducted from First running Bill. In case, successful bidder fails to submit performance bank guarantee within 60 days, AAI reserve the right to cancel the order, black list the bidder and debar for specific period for bidding in AAI

15. Period of Contract:-

a) The period of contract will be **one year** from the date of signing of contract Agreement as per annexure IV.

b) The Contract may be extended further for a period of **one year** subject to satisfactory service rendered by the Contractor during the previous period of contract, as per the same terms and condition on mutual agreement of both the parties.

16. The contracting firm shall have the following responsibilities with respect to Maintenance and Support:

a) The CAMC shall cover the comprehensive on-site support for **all services and spares** of the on-line UPS systems.

b) All the on-line UPS systems should be configured for its optimal use. Preventive maintenance service is to be carried out quarterly for all the on-line UPS systems covered under the contract.

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- c) The responsibility of maintaining the stock of spare parts (original OEM) / subsystems needed for maintenance of the equipment under the purview of this contract shall be the responsibility of the CAMC Service Provider.
- d) A preventive maintenance report from the contractor would be submitted to the undersigned failing which an amount of Rs. 1000/- as a penalty would be imposed. Preventive maintenance means quarterly servicing of the equipment irrespective of whether the equipment has undergone a breakdown or not.
- e) CAMC shall include the repair/replacement of defective parts with the parts of equivalent or higher specification and details of replacement should be provided to the competent authority. A standby arrangement is also mandatory in such cases. In case any equipment/part has to be taken out for repair, a standby equipment/ part of similar configuration will be provided by the firm.
- f) The items that are not serviceable by the agency due to obsolescence of technology or non-availability of parts/ assemblies/ components will be withdrawn from the maintenance contract. The decision of the competent authority regarding non-availability and obsolescence of technology and withdrawal of these items from the maintenance contract will be final. Withdrawal of such items shall be communicated to the contractor and equivalent maintenance charges shall be deducted accordingly.
- g) The vendor should maintain a record of all calls attended, pending issues, preventive maintenance records and details of all replaced spare parts.
- h) No replacement and repairing charges for the parts covered under the CAMC shall be made. Comprehensive CAMC includes all the plastic items, knobs, movable rotational parts necessary for operation of the original equipment" No parts are excluded from the CAMC.
- i) The contracting firm will provide support to AAI on all seven days between 0930 IST to 1800 IST. All maintenance work/preventive maintenance shall be carried out in presence of AAI executives
- j) The contracting firm will undertake full responsibility for ensuring that equipment are fully and regularly maintained once a quarterly, adjusted, lubricated and if firm's judgment condition warrant, repair/replace all parts necessary to keep the installation in top class working condition.

17. Payment terms:-

- a) No mobilization advance shall be paid for any activity.
- b) The payment towards **CAMC of UPS** shall be made on quarterly basis after the successful completion of each quarter. The certificate of satisfactory service during the quarter for which the payment has been requisitioned from the maintenance in-charge AAI, shall be a mandatory requirement for the release of the payment.
- c) 100% of the charges minus the recoveries if any shall be paid after the successful completion of each quarter and on satisfactory performance certification from the Maintenance in-charge of AAI. Payment will be through E-Transfer.
- d) **CIC, AAI**, CCSI Airport, Lucknow is the paying authority.
- e) The contracting Firm shall raise the Bill on quarterly basis of previous 3 months. The **Jt. General Manager (CNS)**, AAI, CCSI Airport, Lucknow, on receipt of the aforesaid quarterly bill

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will make the payment to the contracting firm, subject to the deduction, if any, as per the terms already mentioned.

18. Bill shall be deposit in triplicate along with satisfactory completion report from the CNS Dept of AAI.

19. Exclusion of Items from contract/Termination of Part / Full Contract.

- a) The CAMC can be terminated by either AAI or contractor with **notice of one month**. Contractor shall handover the system/equipment in fully serviceable and functional condition at the time of closure of maintenance contract. Else, the defects shall be rectified at the risk and cost of contractor.
- b) AAI shall terminate the contract and takeover the system maintenance at any time without notice, in case the services are not found satisfactory. Under such conditions, all the defects shall be rectified at the risk and cost of contractor. AAI has the right to terminate the contract with one month notice, if AAI decided to replace the UPS with New one or closure of the facility/system.
- c) Any of the UPS under CAMC can be withdrawn by AAI, from CAMC during the contract due operational requirements with one months notice and the CAMC payment will be made on pro rata basis only.
- d) Any dispute pertaining to the terms and conditions of the contract entered between the parties shall be referred to the Arbitrator, appointed by AAI. The decision of the Arbitrator shall be final, conclusive & binding on both the parties.

It is clarified that after unconditionally accepting the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in envelope "A" & "B" and the same has been followed in the present case. In case any provisions of this NIQ are found violated after opening envelope "A" & "B", I / we agree that the NIQ shall be rejected.

I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document made available to me / us in the office of the **Jt. General Manager (CNS)**, CCSI Airport Lucknow / AAI, which shall form part of the contract agreement/Terms and conditions and I / we shall abide by the conditions / clauses contained therein.

DATE:

PLACE:

Signature of Bidder

OFFICE SEAL

Name and address of the bidder:

.....
(Note: Use of erasure, over writing and or corrections in the price/Financial Bid should be avoided. However, in case it becomes unavoidable to use any of these for correction, the same must be authenticated by the person signing the bid with his signature.)

Signature of the Bidder



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Annexure-II

No. AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: 26.04.2022

(Technical Compliance Statement)

Name of Work:- NIQ for Comprehensive Annual Maintenance Contract of ADOR make 10 KVA Qty 04 UPS at CCSI Airport, Lucknow.

*Quantity of UPS for CAMC =04

Specifications of Online UPS at CCSI Airport, Lucknow to be covered under CAMC.

Sr.No	UPS Make.	Serial No.	UPS Capacity.	Location.
1.	ADOR POWERON LIMITED	17726-14.06.2016	10 KVA (on line UPS) (Three Phase Input & Single Phase Output)	UAH Site
2.	ADOR POWERON LIMITED	17728-14.06.2016	10 KVA(on line UPS) (Three Phase Input & Single Phase Output)	UAH Site
3.	ADOR POWERON LIMITED	17725-14.06.2016	10 KVA(on line UPS) (Three Phase Input & Single Phase Output)	ATS Block
4.	ADOR POWERON LIMITED	17727-14.06.2016	10 KVA(on line UPS) (Three Phase Input & Single Phase Output)	ATS Block

Note: As on date all the above mentioned UPS are in Excellent Serviceable/Running Condition.

I/We agree to all terms and conditions.

Yours Sincerely,

Date:

(Authorized Signatory with Stamp)

Name & Address of the Firm _____

Telephone & Fax Nos. _____

Mobile _____

E-mail Address _____

Signature of the Bidder



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Annexure –III

No. AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: 26.04.2022

(BANK DETAILS)

FIRM/SUPPLIER BANK DETAILS FOR TRANSFER OF FUNDS BY AAI THROUGH RTGS/E-Payment

Sr.No	Particulars	
1.	Name of the Party:	
2.	Contact/Mobile no:	
3.	E mail:	
4.	Office Address:	
5.	Name of Bank in Which Party Maintains Accounts:	
6.	Bank Branch Code:	
7.	Bank Account No:	
8.	IFSC Code:	
9.	PAN No:	
10.	GST No:	

I hereby undertake that above information is true and correct.

Date :.....

Yours Sincerely,

Place :.....

(Authorized Signatory with Stamp)

Signature of the Bidder



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Annexure IV

(Agreement Performa to be made on Rs 100/- Stamp paper)

The Agreement entered into the th day of 2022 (Month & Year) between Having its office at (herein after called the Contractor) and the Airports Authority of India having its office at Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi, India through the **Airport Director**, CCSI Lucknow Airport (herein after called the AAI) the expressions, Contractor and AAI shall mean their successors, legal representative or assigns for the Comprehensive Annual Maintenance Contract (CAMC) for Quantity=04 10 KVA ADOR make UPS at CCSI Airport Lucknow.

WITNESSETH

WHERE As, AAI invited offers for the CAMC of Quantity 04, 10 KVA ADOR UPS at CCSI Airport Lucknow.

WHERE AS, the contractor has offered CAMC of Quantity 04, 10KVA ADOR UPS at CCSI Airport Lucknow in accordance with their price bid dated and AAI has accepted its offer. Now therefore, in consideration and mutual covenants contained herein, the contractor of the AAI (heir in after referred to as the parties) agreed that the following document shall as part of this agreement:-

1. AAI dated documents for Comprehensive AMC of Quantity 04, 10 KVA ADOR UPS at CCSI Airport, Lucknow Bid documents submitted by the contractor dated in fulfilling the contract requirements that includes the signed compliance.
2. Unconditional acceptance of AAI tender Terms and conditions (Annexure I) as given by Contractor.
3. Queries raised by AAI during technical evaluation and technical clarifications submitted by the contractor in response thereof.
4. The price/Financial bid of the contractor which was opened on and accepted by AAI.

Reference of LOI/Purchase order issued dated acceptance bidder

For and on behalf of contractor.

.....
.....

For and on behalf of Chairman,
Signature Name of the Executive AAI
Designation:

Signature of the Bidder



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Annexure V

AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: **26.04.2022**

Name of work: Comprehensive Annual Maintenance Contract (CAMC) of UPS under NIQ No.

SERVICE REPORT PERFORMA FOR PREVENTIVE MAINTENANCE (To be filled in Duplicate)			
Preventive Maintenance			
Customer Name :Airports Authority Of India		Location :CCSI Airport Lucknow	
Contractor Name:			
Total Quarterly PM (Preventive maintenance visit)	04	Current PM Visit Schedule NO	Visit Date:
System Description/UPS No:			
Details of Preventive Maintenance carried out:			
Details of System Accessories replaced (including Model No, S/N & Mode of Service):			
Performance of UPS on Load with Power Supply Mains off for 30 minute:			
Performance of UPS Battery Bank and Individual Battery Before and After PS Mains off for 30 minute:			
Any Other Remark Of Maintenance Personal:			
Performance Test carried by:			
Performance test & result:			
Remark of AAI Executive			
Airport Authority Of India		Contractor Firm	
Signature		Signature	
Name & Designation		Name & Designation	

Signature of the Bidder



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Annexure VI
Financial Bid Document

No. AAI/LKO/CNS/CAMC-UPS /2022/01

Dated: 26.04.2022

Sub: Submission of Financial Bid as per specifications of Compliance Statement for the NIQ for Comprehensive Annual Maintenance Contract of 10 KVA UPS at CCSI Airport, Lucknow

Description of work	Quantity (No Of UPS)	Rate in Rs	GST %	GST Amount in RS	Grand Total
		A		B	A+B
Comprehensive Annual Maintenance Contract of 10 KVA UPS as mentioned in Annexure II.	04				
Total Inclusive of GST (in Figure)					

Grand Total in Words Rs.....

Note:- No other extra amount will be paid other than quoted amount. Cutting, Overwriting, Modification in this Annexure is not permitted.

I/We agree to all terms and conditions.

Yours Sincerely,

Date:

(Authorized Signatory with Stamp)

Name & Address of the Firm _____

Telephone & Fax Nos. _____

Mobile _____

E-mail Address _____

Signature of the Bidder



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Annexure-VII

PROFORMA BANK GUARANTEE FOR CONTRACT PERFORMANCE *

(To be stamped in accordance with Stamp Act)
(The non-judicial stamp paper should be in the name of issuing Bank)

Ref : _____

Bank Guarantee No : _____

Date: _____

To
AIRPORTS AUTHORITY OF INDIA
O/o Airport Director/CIC, CCSI Airport
Lucknow -226009

Dear Sir,

In consideration of the Airports Authority of India (hereinafter referred to as the Owner", which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s _____ (hereinafter referred to as the 'Contractor', which expression shall unless repugnant to the context of meaning thereof, include its successors, administrators executors and assigns), a contract Bearing No. _____ Dated----- valued at _____ for _____ and the contractor having (scope of contract) agreed to provide a Contract Performance of the entire Contract equivalent to _____ (03 per cent) of the said value of the Contract to the Owner. We at _____ (hereinafter referred to as the 'BANK', which expression shall, unless repugnant to the context or meaning thereof, include the successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner, on demand any and all money payable by the Contractor to the extent of _____ as aforesaid at any time up to _____ (day/month/year) without any demur, reservation, contest, recourse or protest and/or without any reference to the Contractor. Any such demand made by the owner the Bank shall be conclusive and binding notwithstanding any difference between the owner and contractor or any dispute pending before any court, tribunal or any authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the Owner and further agrees that the guarantee herein contained shall continue to be enforceable till the Owner discharges this guarantee. The Owner shall have the fullest liberty, without affecting in any way the liability of the Bank under this guarantee, to postpone from time to time the exercise of any powers vested in then or of any right which they might have against the Contractor,. And to exercise the same at any time in any manner, and either to enforce or to forebear to enforce any covenants, contained or implied, in the Contract between the Owner and the Contractor or any other course of or remedy or security available to the Owner. The Bank shall not be released of its obligations under these presents by any exercise by the Owner or by any other matters or thing whatsoever which under law would, but for this provision, have the affect of relieving the Bank. The Bank also agrees that the Owner at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first

Signature of the Bidder



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instance without proceeding against the Contractor and notwithstanding any security or other guarantee that the Owner may have in relation to the Contractors liabilities.

Apart from other guarantees this Bank Guarantee explicitly provides for the following:

- A) The Hardware / Software supplied under the contract shall be free from all defects / bugs and upon written notice from AAI, the successful bidder shall fully remedy , free of expenses to AAI , all such defects / bug as developed under the normal use of the said hardware / software within the period of guarantee/Warranty.
- B) The performance guarantee is intended to secure the performance of the entire system. However, it is not to be construed as limiting the damages stipulated in any other clause. Notwithstanding anything mentioned herein above our liability under this guarantee is restricted to Rs. ----- and it shall remain in force up to and including ----- and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s ----- on whose behalf this guarantee has been given.

WITNESS

Dated this ----- day of ----- 2022 at -----

Signature ----- Signature -----

Name ----- (Bank's Rubber Stamp)

Official address ----- - Name -----

Designation with Bank Stamp

Attorney as per Power of

Attorney No. -----

Date-----

Signature of the Bidder



AIRPORTS AUTHORITY OF INDIA
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(Annexure VIII)

UNDERTAKING REGARDING DEBARMENT/BLACKLISTING

(To be submitted on Company's Letter head in Technical Bid)

I/We (Name and post of the authorized signatory) on behalf of (Name of firm) do hereby solemnly affirm and declare as follows:

- 1) Our firm is not restrained/debarred/blacklisted by AAI or Central/State Govt. Depts/PSUs/World Bank/ADB etc, and the debarment is not in force as on last date of submission of proposal.
- 2) None of Proprietor/Partners/Board Members/Directors of M/s ----- (Name of firm) has remained Proprietor/Partner/Board Member/Director in any firm which stands debarred/blacklisted by AAI or Central/State Govt Depts/PSU/World Bank/ADB etc. and the debarment is not in force as on last date of submission of proposal.
- 3) Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment/blacklisting termination of the contract etc, as defined fit.

(Signature and Name of the authorized signatory of the firm)

Date:

Place:

office stamp

Signature of the Bidder