

# AIRPORTS AUTHORITY OF INDIA

## **NOTICE INVITING E-TENDER**

(2 BOT – 2 Envelope Open Tender)

### **SECTION - I**

1. Tender(s) are hereby invited through the e-tendering CPP portal by Asstt. General Manager (Engg-C), VSS Airport, Jharsuguda-768204 from travel agencies/firms/contractors, for **Hiring of Vehicle for APSU at VSS Airport, Jharsuguda for a period of 2 (Two) Years.** with Tourist Motor Cab/Taxi registration) for an estimated cost of Rs. 14,28,000.00 for 2 year (Excluding GST).

2. **VEHICLE** should be registered after: 31.03.2021

#### **FOLLOWING VEHICLE ARE REQUIRED ON REGULAR MONTHLY BASIS**

Sl. No.	Type of VEHICLE	Qty. of VEHICLE	KM Limit	Duration of duty
01.	1400 CC preferably BOLERO including Drivers, without Diesel etc.	01 No.	N/A	24X7

Vehicle should be in price range of Rs 8 lakhs to 12 lakhs.

The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app>

Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Guidelines for Bidders", register themselves at e-tendering portal, obtain 'User ID' & 'Password' and go through the 'Self Help files' available in the Home Page after log in to the portal <http://etenders.gov.in/eprocure/app>. They should also obtain Digital Signature Certificate (DSC) in parallel, which is essentially required for submission of their application.

Tender processing fee of **Rs. 1,180/- (including GST), Non-refundable** will be required to be paid online through SBI MOPS payment gateway on CPP portal.

### **3. TWO ENVELOPE SYSTEM**

Following 2 envelopes shall be submitted through online e-portal by the bidders. **Last date and time of submission of bids (Envelope I & II) is as mentioned in tender schedule.**

### **CRITICAL DATA SHEET**

Publishing Date	Date	09.05.2022 at 18:00 hrs
Bid Document Download/Sale Start Date	Date	10.05.2022 from 09:30 hrs
Clarification Start Date	Date	10.05.2022 from 09:30 hrs
Clarification End Date	Date	30.05.2022 upto 18:00 hrs
Bid Submission Start Date	Date	10.05.2022 from 09:30 hrs
Bid Submission End Date	Date	31.05.2022 upto 18:00 hrs
Bid Opening Date (Envelope- I) (Technical Bid)	Date	02.06.2022 at 11:00 hrs.
Bid Opening date (Envelope- II) (Financial Bid)	Date	06.06.2022 at 11:00 hrs.
Tender Processing Fee	Rs. 1,180/- (i/c GST) Non-refundable to be paid online, through payment gateway on CPP Portal.	

**NOTE:- Clarification / Corrigendum if any, will be uploaded only on e-tender CPP portal**  
<http://etenders.gov.in/eprocure/app>

**ENVELOPE – I: TECHNICAL BID**

The tenderer shall submit their application by downloading the “PQ Check List (Annexure - I)” from the e-tendering portal, fill up the required information and upload the digitally signed file of scanned documents and firm’s bio-data in support of their meeting each criteria mentioned below in the “**PQQ folder**” in Technical Bid / Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

The Firms fulfilling the following criteria are eligible to participate in the tender:

- 3.1 **Experience** : Experience of having successfully executed work of Providing similar type **Vehicles** to Govt/PSU or Pvt. Firms during last 7(Seven) years ending on 31.03.2021, conforming to any of the following.
- 3.1.1. Three similar completed works costing not less than Rs. 5,71,200.00 (40% of the estimated cost).
  - 3.1.2. Two similar completed works costing not less than Rs. 7,14,000.00 (50% of the estimated cost).
  - 3.1.3. One similar completed works costing not less than Rs. 11,42,400.00 (80% of the estimated cost).
- 3.2 **Capability**: Firm must have average annual turnover of Rs. 4,28,000.00 (30% of the estimated cost) during last 3 (Three) financial years (ending on March 2022).
- 3.3 **Registrations**: Firm must have given below registrations with appropriate government authorities related to work of Providing Motor Transport **Vehicles** on hire basis:
- 3.3.1 Goods and Service Tax Registration Certificate (GST).
  - 3.3.2 Permanent Account Number (PAN).
  - 3.3.3 Employee’s Provident Fund (E.P.F).
  - 3.3.4 Employees State Insurance (E.S.I).
- 3.4.1 Firm Shall have minimum 01 Nos. of **Vehicles** required) **VEHICLES** registered in the name of firm/ proprietor/owner. These **Vehicles** shall be either in the name of tenderer or attached to them by Power of Attorney POA
- 3.4.2 Above fleet of **VEHICLES** (Para 3.4.1) shall be with valid Tourist Motor Cab/Taxi registration Certificates, Insurances, Fitness Certificates, Road Taxes paid.

**Scanned copies of all the documents as mentioned in Para 3 of Section III, under Envelope –I are required to be uploaded online by the tenderer at E-Tendering CPP Portal.**

## Mode of Submission of Earnest Money Deposit (EMD)

Rs. 28,560 /- to be paid online through payment gateway on CPP portal.

### ~~Procedure For Exemption Of Tender Fee And EMD For MSEs Registered Firm:~~

~~Exemption from paying tender fees & Earnest Money Deposit. Micro and Small Enterprises (MSEs) registered with District Industries centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises and MSMED Act, 2006, for goods produced and services rendered, shall be issued Tender Documents free of cost and shall be exempted from paying Earnest Money Deposit(EMD). Those firms shall submit/upload valid EMD exemption certificates in the Technical folder and **sent copy of valid EMD exemption certificates to office of Asstt. General Manager (Engg-Civil), Airports Authority of India, VSS Airport, Jharsuguda -768204 on or before as per tender schedule.** (If sent by Post Envelope should be superscripted by) **Tender Fee and EMD For Hiring of Registered Tourist Taxi Vehicles On Regular Basis For VSS Airport, Jharsuguda -768204 For Period Of 2 (Two) Years (2021-23)**", failing which the tenders will be out rightly rejected.~~

### Refund of EMD

EMD of unsuccessful bidders received shall be refunded offline through the same mode. The refund of EMD to bidders who fail to qualify the eligibility / technical stage shall be initiated in due course of their rejection. For all bidders whose financial bids are opened the refund of EMD except for L1 bidder shall be processed in due course of time after opening of the financial bid.

The EMD amount shall be forfeited in the following events.

- If the successful bidder fails to enter into a contract with **AAI within 07 calendar** days after the receipt of the purchase order / work order.
- In the event of non- compliance of the conditions of the contract even after agreeing to do so and submitting the letter of unconditional acceptance of terms as per letter in Annexure-II.

No interest or any other expenses, whatsoever, will be payable by AAI on the EMD in any manner.

### **ENVELOPE II: FINANCIAL E-BID**

The Financial e-bid shall be submitted in **"Items"** section of e-Tendering CPP portal. Unconditional rebate i.e., header discount (%) if any is to be put in **"Bid invitation Information"** section only.

#### **Bid Opening Process is as below.**

**Envelope I:** Containing Documents for Technical bid (uploaded by the agencies/firms/contractors) shall be opened on **as mentioned in tender schedule**. The intimation regarding acceptance / rejection of their bids will be intimated to the agencies/firms/contractors through e-tendering CPP Portal.

**Envelope II:** The date and Time of Financial Bid will be mentioned at the time of Technical Evaluation.

4. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call of tender process at any stage without assigning any reason.
5. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. AAI reserves the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following actions:
  - a) Forfeit the entire amount of EMD submitted by the firm.
  - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate Contractual / legal action.
6. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two Separate applications.
7. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
8. If the entity participating in any of the tenders is a private or public accompaniment, Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has an outstanding dues payable to the Authority, then said entity shall not be allowed to participate in AAI tenders.

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Asstt. General Manager (Engg- Civil),  
VSS Airport, Jharsuguda  
for and on behalf of the Chairman, AAI